2020 RESOURCE MANUAL

Version 1.2

PENINSULA RTPO

Serving the communities of the
Clallam-Jefferson-Kitsap-Mason County Region

PRTPO.org

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

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PENINSULA RTPO

2020 Resource Manual Addenda

This page will be updated as existing content is changed or new content is added. Each update will be indicated by the version number.

1.1 Update posted 6.20.20

- Update to Executive Board membership
- Replace SFY 2020 UPWP with the SFY 2021 UPWP

1.2 Update posted 12.15.20

- Amended Planning Invoice Reimbursement Policy
- *Transportation Outlook 2021* legislative agenda and overview
- 2021-2026 Regional Transportation Improvement Program
- Updated links to new website throughout

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2020 PRTPO Members

2020 PRTPO Members

PRTPO Members

Clallam County
Jefferson County
Kitsap County
Mason County

Bainbridge Island
Bremerton
Forks
Port Angeles
Port Orchard
Port Townsend
Poulsbo
Sequim
Shelton

Clallam Transit
Jefferson Transit
Kitsap Transit
Mason Transit

Port of Allyn
Port of Bremerton
Port of Port Angeles
Port of Shelton

WSDOT Olympic Region

Hoh Tribe
Jamestown S'Klallam Tribe
Lower Elwha Klallam Tribe
Makah Tribe
Port Gamble S'Klallam Tribe
Quileute Tribe
Squaxin Island Tribe
Skokomish Tribe
Suquamish Tribe



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2020 Executive Committee

2020 Officers

Executive Board Chair:
Bek Ashby, Port Orchard City Council
360.731.0778 | bashby@cityofportorchard.us

Executive Board Vice-Chair:
Randy Neatherlin, Mason County Commissioner
360.427.9670 x419 | randyn@co.mason.wa.us

Executive Board Secretary:
Tammi Rubert, Jefferson Transit Authority
360.385.3020 / trubert@jeffersontransit.com

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2020 Executive Board

PRTPO 2020 Executive Board Appointments [7.21.20]

Member Agency	Representative		Alternate	
Clallam County	Bill Peach	bpeach@co.clallam.wa.us	Steve Gray	sgray@co.clallam.wa.us
Jefferson County	David Sullivan	dsullivan@co.jefferson.wa.us	Monte Reinders	mreinders@co.jefferson.wa.us
Kitsap County	Rob Gelder	rgelder@co.kitsap.wa.us	Andrew Nelson	anelson@co.kitsap.wa.us
Mason County	Randy Neatherlin	randyn@co.mason.wa.us		
Bainbridge Island				
Bremerton	Andrea Archer Parson	andrea.archer-parsons@ci.bremerton.wa.us	Shane Weber	shane.weber@ci.bremerton.wa.us
Forks	John Hillcar	johnh@forkswashington.org	Paul Hampton	paulh@forkswashington.org
Port Angeles	Lindsey Schromen-Wawrin	LSWawrin@cityofpa.us	Brendan Meyer	Bmeyer@cityofpa.us
Port Orchard	Bek Ashby	bashby@cityofportorchard.us	Rob Putaansuu	rputaansuu@cityofportorchard.us
Port Townsend	Ariel Speser	aspeser@cityofpt.us	David Faber	dfaber@cityofpt.us
Poulsbo	Ed Stern	estern@cityofpoulsbo.com	Michael Bateman	mbateman@cityofpoulsbo.com
Sequim	Dennis Smith	dsmith@sequimwa.gov	David Garlington	dgarlington@sequimwa.gov
Shelton	Deidre Peterson	DPeterson@ci.shelton.wa.us	Joe Schmit	jschmit@ci.shelton.wa.us
Clallam Transit	Brendan Meyer	Bmeyer@cityofpa.us	Kevin Gallacci	keving@clallamtransit.com
Jefferson Transit	Tammi Rubert	trubert@jeffersontransit.com	Sara Crouch	scrouch@jeffersontransit.com
Kitsap Transit	John Clauson	JohnC@kitsaptransit.com	Steffani Lillie	SteffaniL@kitsaptransit.com
Mason Transit	Danette Brannin	dbrannin@masontransit.org	Mike Ringgenberg	mringgenberg@masontransit.org
Port of Allyn	Judy Scott	jscott@portofallyn.com		
Port of Bremerton	Gary Anderson	garya@portofbremerton.org	Cary Bozeman	caryb@portofbremerton.org
Port of Port Angeles	Chris Hartman	chrish@portofpa.com		
Port of Shelton	Dick Taylor	dickt@portofshelton.com	Sue Patterson	suep@portofshelton.com
Hoh Tribe	Wendy Largent	wendy.largent@hohtribe-nsn.org		
Jamestown S'Klallam Tribe	Annette Nesse	anesse@jamestowntribe.org	Jessica Payne	jpayne@jamestowntribe.org
Lower Elwha Klallam Tribe				
Makah Tribe	Tricia DePoe	tricia.depoe@makah.com	Bud Denney	bud.denney@makah.com
Port Gamble S'Klallam Tribe				
Quileute Tribe				
Skokomish Tribe	Marty Allen	marty@skokomish.org	Michael Pegarsch	mpegarsch@skokomish.org
Squaxin Island Tribe	Penni Giles Restivo	pgiles@squaxin.us		
Suquamish Tribe				
WSDOT Olympic Region	Joe Perez	perezj@wsdot.wa.gov	Dennis Engel	engeld@wsdot.wa.gov

2020 Technical Advisory Committee

PRTPO Organizational Overview

PRTPO 2020 Technical Advisory Committee Appointments [2.21.20]

Member Agency	Representative		Alternate	
Clallam County				
Jefferson County	Wendy Clark	wclark@co.jefferson.wa.us		
Kitsap County	David Forte	dforte@co.kitsap.wa.us	Melissa Mohr	mmohr@co.kitsap.wa.us
Mason County	Dave Smith	dnsmith@co.mason.wa.us		
Bainbridge Island				
Bremerton				
Forks	John Hillcar	johnh@forkswashington.org	Paul Hampton	paulh@forkswashington.org
Port Angeles	Jonathan Boehme	jboehme@cityofpa.us	Chris Bruning	cbruning@cityofpa.us
Port Orchard	Bek Ashby	bashby@cityofportorchard.us		
Port Townsend	David Peterson	dpeterson@cityofpt.us		
Poulsbo	Michael Bateman	mbateman@cityofpoulsbo.com		
Sequim	David Garlington	dgarlington@sequimwa.gov		
Shelton	Ken Gill	KGill@ci.shelton.wa.us		
Clallam Transit	Mike Oliver	mikeo@clallamtransit.com		
Jefferson Transit	Sara Crouch	scrouch@jeffersontransit.com	Jayme Brooke	jbrooke@jeffersontransit.com
Kitsap Transit	Steffani Lillie	SteffaniL@kitsaptransit.com	Jeff Davidson	JeffDa@kitsaptransit.com
Mason Transit	Danette Brannin	dbrannin@masontransit.org	Mike Ringgenberg	mringgenberg@masontransit.org
Port of Allyn	Judy Scott	jscott@portofallyn.com		
Port of Bremerton	Fred Salisbury	freds@portofbremerton.org		
Port of Port Angeles	Chris Hartman	chrish@portofpa.com		
Port of Shelton	Dick Taylor	dickt@portofshelton.com	Sue Patterson	suep@portofshelton.com
Hoh Tribe	Wendy Largent	wendy.largent@hohtribe-nsn.org		
Jamestown S'Klallam Tribe	Annette Nesse	anesse@jamestowntribe.org		
Lower Elwha Klallam Tribe				
Makah Tribe	Tricia DePoe	tricia.depoe@makah.com	Bud Denney	bud.denney@makah.com
Port Gamble S'Klallam Tribe				
Quileute Tribe				
Skokomish Tribe	Marty Allen	marty@skokomish.org	Michael Pegarsch	mpegarsch@skokomish.org
Squaxin Island Tribe	Penni Giles Restivo	pgiles@squaxin.us		
Suquamish Tribe				
WSDOT Olympic Region	Dennis Engel	engeld@wsdot.wa.gov	Theresa Turpin	turpint@wsdot.wa.gov

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2020 Meeting Schedules and Locations

Updated 2020 Executive Board Schedule



In 2020, the Executive Board will resume bi-monthly meetings on its regular meeting day, the third Friday of the month. Following is the anticipated 2020 schedule of Board meetings. Any unnecessary meetings will be cancelled.

Our goal is to provide web-conference access to all meetings.

Date	Time	Location
February 21, 2020	10-12	Bremerton Airport Administrative Office
April 17, 2020	10-12	DETAILS PENDING (3.20.20)
June 19, 2020	10-12	Jamestown S'Klallam – Red Cedar Hall
August 21, 2020	10-12	Bremerton Airport Administrative Office
October 16, 2020	10-12	JSK Medical Clinic Conference Rm - Sequim
December 18, 2020	10-12	Bremerton Airport Administrative Office

Note that if a meeting is not needed it will be cancelled. And while every effort will be made to avoid additional meetings or lengthening existing meetings, it may be necessary to address an emerging or unanticipated issue. We will work to provide as much advance notice as possible if a meeting will be cancelled, added, or changed.

In 2020 the TAC will move its regular meeting day to the third Thursday of the month, starting in January and meeting bi-monthly.

PENINSULA RTPO

https://prtpo.kitsaptransit.com/default.htm

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Contact us:

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Edward Coviello | EdwardC@KitsapTransit.com | 360.824.4919

2020 PRTPO TAC Meetings – UPDATED!!



In 2020, the Technical Advisory Committee will resume bi-monthly meetings – *and move its regular meeting day to the third Thursday*. Following is the anticipated schedule of TAC meetings, all from 10-12. Our goal is to provide remote access to all meetings.

Date	Location
January 16, 2020	Jamestown S'Klallam – Red Cedar Hall
March 19, 2020 **CANCELLED**	Bremerton – Kitsap Transit Offices
May 21, 2020	Jamestown S'Klallam – Red Cedar Hall
July 16, 2020	Bremerton – Kitsap Transit Offices
September 17, 2020	Jamestown S'Klallam – Red Cedar Hall
November 19, 2020	Bremerton – Kitsap Transit Offices

Note that if a meeting is not needed it will be cancelled. And while every effort will be made to avoid additional meetings or lengthening existing meetings, it may be necessary to address an emerging or unanticipated issue. We will work to provide as much advance notice as possible if a meeting will be cancelled, added, or changed.

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Edward Coviello | EdwardC@KitsapTransit.com | 360.824.4919

PRTPO Staff Support

PRTPO Staff Support

PRTPO Coordinator
Thera Black
360.878.0353 | TheraB@PeninsulaRTPO.org

Lead Planning Agency
Edward Coviello
Transportation and Land Use Planner, Kitsap Transit
360.824.4919 | EdwardC@kitsaptransit.com

Mailing Address
PRTPO c/o Kitsap Transit
60 Washington Avenue, Ste 200
Bremerton, WA 98337

Website
www.PRTPO.org

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By-laws

BYLAWS

for the

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

1. Organization

The Peninsula Regional Transportation Planning Organization (PRTPO) was established in 1990 through an Interlocal Agreement (ILA) to encompass the territory physically lying within the counties of Clallam, Jefferson, Kitsap and Mason Counties as authorized by chapter 47.80 RCW and chapter 468-86 WAC.

2. Membership

A. Voting membership

Any entity that is authorized by the ILA to execute and has executed the Interlocal Agreement or any amendment thereof, shall be a voting member of the PRTPO. The term "member" as used in this ILA shall refer to the entity itself and not the representative or alternate of the member. Following the initial execution of the Interlocal Agreement, new voting members may be added upon approval of the Executive Board as provided herein.

An entity seeking to become a voting member after September 30, 2019 shall submit a letter of application to the Chair stating the rationale for membership. The Chair shall consult with the other officers to consider whether the membership request furthers the purpose of the PRTPO and to verify that voting membership is open to the entity as provided in the ILA. The Chair shall present this information and make a recommendation to the Executive Board at a regular meeting. Membership requests require a vote of the Executive Board.

Any federally recognized tribe that holds reservation or trust lands within the PRTPO planning area and is not already a voting member shall be invited to execute the ILA and become a voting member when the composition of PRTPO Executive Board is modified in the ILA or every two years following the execution of this ILA.

B. Nonvoting membership

Entities that are not authorized to become voting members of the PRTPO may become nonvoting members as provided herein.

An entity seeking to become a nonvoting member shall submit a letter of application to the Chair of the Executive Board stating the rationale for membership. The Chair shall consult with the other officers to consider whether the entity may provide useful perspectives to regional transportation planning. The Chair shall present this information and make a recommendation to the Executive Board at a regular meeting. Membership requests require a vote of the Executive Board.

Washington legislators whose districts are wholly or partially within the PRTPO boundary are automatically considered ex officio nonvoting members.

C. Representatives

Members shall designate representatives to attend meetings on their behalf and to vote on behalf of the voting member. All representatives must have authority to speak for the entity. Members must submit a letter naming the designated representative and up to two alternates. Letters from voting members shall specifically authorize the representative and alternate(s) to vote on the member's behalf. Representatives may be changed at any time upon written notice to the Executive Board.

D. Responsibilities

All members, representatives, and alternates must be fully engaged in the activities of the PRTPO. Representatives/alternates are expected to regularly attend, prepare for, and actively participate in scheduled meetings and in other special meetings and committees as appropriate. It is important that all members and their representatives/alternates maintain a regional perspective on matters coming before the Executive Board and work within a collegial atmosphere that strives for informed consensus in all of its decisions while respecting the viewpoints of others. Representatives/alternates are responsible for conveying pertinent information discussed or presented at meetings back to their respective entities for information or action.

3. <u>The Executive Board</u>

A. Purpose and responsibility

The Executive Board shall constitute the decision-making body of the PRTPO and shall direct, operate and set the transportation policy goals of the PRTPO. It shall be composed of one representative from each voting member. The Executive Board shall comply with all applicable local, state and federal laws.

B. The Officers

The Executive Board shall have at least three officers: Chair, Vice Chair, and Secretary.

i. The Chair

The Chair shall preside at all meetings, approve the agenda for the meetings, call special meetings, and set the time and place of meetings in consultation with the membership. In addition, the Chair has authority to establish committees and their membership for the purpose of making recommendations on the budget and making recommendations to the Executive Board on policy issues and other matters being addressed by the Executive Board.

ii. The Vice Chair

The Vice Chair shall serve in the Chair's absence.

iii. The Secretary

The Secretary shall serve in the absence of the Chair and Vice Chair. The Secretary will also ensure that the agenda and meeting minutes are distributed and published on the PRTPO website.

iv. Officer elections

Officers positions are for two-year terms. Officers shall be elected during the first meeting of each calendar year in which a position is open. Prior to the first meeting of the calendar year, the Chair shall solicit nominations in writing from all the voting members. At the first meeting, the presiding Chair shall present the slate of nominees to be considered for each position and take nominations from the floor. The newly elected officers shall take office at the close of the meeting at which they were elected. Officers may serve no more than two consecutive terms in the same office. In the event there is a vacancy prior to the expiration of a term, the Executive Board shall elect a new officer to serve the unexpired portion of the term.

C. Executive Committee

The officers may function as an executive committee to make recommendations to the Executive Board on matters relating to the budget, the work program, or other policy issues as requested by the Executive Board, including the establishment of procedures and policies. Such procedures and policies may relate, but are not limited, to, procurement, processing of invoices, making disbursements, drafting and adoption of the Unified Planning Work Program and Budget, and code of conduct. The Executive Committee may also approve expenditures and reimbursements that are authorized by the budget, are within the approved budget, and are consistent with any authorizing contract.

D. Executive Board meetings

Executive Board meetings are held in accordance with the schedule set by the Executive Board at the last meeting of each year for the following year. The Secretary shall ensure that official minutes are taken for each meeting and approved by the Executive Board. Notices of meetings and draft agendas shall be sent to all representatives and alternates, and published on the website, at least 5 business days prior to the date of the meetings.

The Chair may call a special meeting and provide notice to all Executive Board representative and alternates by telephone or email. When email notice is used, the notice must be sent at least 5 business days prior to the meeting and a quorum must respond affirmatively to the notice at least 3 business days. The notice for a special meeting must

include the date, time, location and the specific agenda item(s) to be addressed.

Robert's Rules of Order will be observed at all meetings

E. Executive Board quorum

A quorum is required to conduct any business of the Executive Board. A quorum will consist of the presence of a majority of voting members, so long as all of the following occurs:

i. Two members are from within the boundaries of at least 3 of the 4 counties.
ii. One of the two members described in (i) must be a duly elected representative.
iii. One tribe is represented.
iv. Two counties and two cities are represented.

Each voting member shall be given one vote regardless of how many representatives and alternates are present. The Chair will determine if a quorum exists prior to any action item and the presence of a quorum will be reflected in the meeting minutes. Exhibit A attached hereto is a list of all members who have executed the Interlocal Agreement. Exhibit A shall be automatically updated upon the addition of a new voting member without the need to amend these Bylaws.

F. Executive Board voting

A simple majority vote of the quorum is required for approval of an action. Any vote can be taken by voice, raising of hands, roll call (yeas and nays) or other means. Any member present during the vote, whether voting or nonvoting, may request that the vote be taken in such a way as to verify that a majority vote has occurred.

4. Transportation Policy Board

A. Purpose and responsibility

The purpose of the Transportation Policy Board (Policy Board) is to provide transportation policy advice to the Executive Board as requested, in accordance with RCW 47.80.040.

B. Policy Board membership

The Policy Board shall be comprised of both voting and nonvoting members of the PRTPO on a voluntary basis or as requested by the Executive Board.

C. Policy Board meetings

Meetings of the Policy Board shall occur concurrently with the Executive Board, provided that voting on PRTPO business occurs solely by the Executive Board.

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5. Technical Advisory Committee

A. Purpose and responsibility

The Technical Advisory Committee (TAC) is a standing committee and advisory body whose purpose is to provide technical guidance to the Executive Board on policy and programs relating to regional transportation issues. The Executive Board shall provide direction to TAC regarding the TAC work plan for the year.

B. TAC membership

The TAC shall be comprised of both voting and nonvoting members of the PRTPO on a voluntary basis or as requested by the Executive Board. Representatives that sit on the TAC shall be the State Transportation Improvement Program contact for their member.

The TAC shall have two officers, Chair and Vice Chair. Those representatives eligible to serve as Chair and Vice Chair are those with members on the Executive Board. TAC officers shall serve two-year terms and no more than two consecutive terms in the same office. Elections shall occur during the first TAC meeting of the calendar year in which officer positions are open.

C. TAC Meetings

TAC meetings shall be held in accordance with the yearly schedule set by the TAC at the last TAC meeting of the calendar year. A quorum is required to conduct any business of the TAC and a quorum will consist of the presence of a majority of voting members. Only those members who are also voting members of the Executive Board shall have authority to vote on TAC recommendations and each member shall only have one vote regardless of how many representatives are present. The TAC shall nevertheless strive for consensus to move issues forward to the Executive Board.

6. The Lead Planning Agency

A. Appointment

The Executive Board will appoint a Lead Planning Agency (LPA) for the PRTPO by resolution. The LPA will act on behalf of the Executive Board and only as directed by the Executive Board.

The LPA may be changed at any time, provided that all voting members have been given a minimum of 30 days' notice of the proposed change, and that the LPA or Executive Board has been given at least 6 months' notice to allow for orderly transition.

B. Duties of the LPA

The LPA shall perform such duties as required by RCW 47.80.023 and as assigned by the

Executive Board within the limits of available funding. Regular duties shall include, but are not limited to, providing staff support to the Executive Board, the Policy Board and the TAC; developing and implementing the Unified Planning Work Program (UPWP), the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Human Services Transportation Plan (HSTP); preparing a biennial or annual budget; providing regular budget reports to the Executive Board; hiring, supervising, and administering contract personnel as directed by the Executive Board; and providing information, data inventories, and services as may be necessary to carry out the purpose of the PRTPO.

The LPA is also authorized to apply for any federal, state or private funding of any nature that may be available to assist the PRTPO in carrying out its goals and policies. Any funds obtained may be used for, but not limited to, services under contract for a fee to member agencies as long as such services are within the authority of the Executive Board to obtain.

7. Fiscal Agent

A. Appointment

The Executive Board will appoint a Fiscal Agent for the PRTPO by resolution. The Fiscal Agent will act on behalf of the Executive Board and only as directed by the Executive Board.

The Fiscal Agent may be changed at any time, provided that all voting members have been given a minimum of 30 days' notice of the proposed change and that the Fiscal Agent or Executive Board has been given at least 6 months' notice to allow for orderly transition.

B. Duties of the Fiscal Agent.

The Fiscal Agent shall perform such duties as assigned by the Executive Board within the limits of available funding. Regular duties shall include, but are not limited to, keeping charge, care and custody of all funds of the PRTPO in accordance with its full legal fiduciary duty to the PRTPO; keeping correct and complete financial books and records of accounts; collecting and disbursing funds in accordance with the UPWP and the Budget; and performing such other financial duties as may be assigned by the Executive Board.

8. Unified Planning Work Program and Budget

The purpose of the UPWP is to demonstrate adherence to the state minimum planning standards, to document the planning work, and to produce a plan that will provide a foundation for establishing a budget and funding agreement with WSDOT. The Executive Board shall develop and adopt either a two-year UPWP and Budget or an annual UPWP and Budget. The choice shall be at the Executive Board's discretion. Where the UPWP and Budget cover two years, both shall be reviewed and adjusted as necessary at least once in the two-year period.

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A. UPWP

The LPA shall prepare a draft UPWP as directed by the Executive Board. The UPWP shall be prepared in conformance with the UPWP Guidance from WSDOT and any policies and procedures adopted by the Executive Board.

B. Budget

The LPA shall prepare a draft Budget as directed by the Executive Board. The Budget shall be developed in accordance with the mission of the PRTPO as expressed in the UPWP and shall be based on WSDOT allocations and other revenues at a level of detail that correlates to UPWP tasks.

The Executive Board shall approve a final budget. No increase or decrease to the final budget shall occur without approval of the Executive Board. Status reports on the budget shall be provided to the Executive Board on a regular basis by the LPA.

9. Contract Services

The Executive Board may contract with member agencies, jurisdictions, tribal entities and/or other organizations to provide or secure services, so long as these contracts support the overall mission, roles, and function of the PRTPO, are consistent with the UPWP, and are consistent with procurement policies adopted by the Executive Board. The Executive Board shall also ensure that there are adequate resources to undertake and complete the work.

The Executive Board Chair is authorized to sign and execute contracts/agreements following approval by the Executive Board. The voting procedure of the Executive Board is covered in Section 3.

10. Open public meetings

To ensure appropriate notice, public involvement, and effective regional decision-making, all meetings of the PRTPO, and each committee or board thereof, will be conducted consistent with the requirements of the Washington Open Public Meetings Act, chapter 42.30 RCW.

11. Public records and records retention

The PRTPO shall maintain books, records, documents and other materials relevant to the operation of the PRTPO for a period of six years following the termination of this Agreement or such longer period as may be required by law and any litigation under this Agreement.

PRTPO records shall be subject to inspection, review and audit by the public in accordance with the Public Records Act, chapter 42.56 RCW, by members of the PRTPO, and by the Washington State Auditor's Office. Should any member require copies of any records, they agree to pay the costs thereof. The LPA shall serve as the PRTPO public records officer.

12. Claims

Any claim for damages made under chapter 4.96 RCW shall be filed with the LPA at:

Kitsap Transit
Clerk of the Board
60 Washington Avenue Suite 200
Bremerton, Washington 98337

Upon receipt of a claim for damages, or any other claim, a copy of the claim will be provided to each member of the Executive Board.

13. Bylaw Review and Amendments

These bylaws will be reviewed at least every two years. Any amendments to the bylaws maybe approved by two thirds majority of the voting members present. Proposed changes shall be presented one meeting prior to the meeting at which action by the Executive Board will be taken.

These Bylaws are hereby ADOPTED by motion of the Peninsula Regional Transportation Planning Organization on the 21st day of June, 2019 at Sequim, Washington.

Peninsula Transportation Planning Organization



Annette Nesse, PRTPO Chair

Original adoption: September 20, 2013
Amendments: November 20, 2015
January 18, 2019
June 21, 2019

EXHIBIT A

Membership for Determining a Quorum for Executive Board Business

Clallam	Jefferson	Kitsap	Mason	Tribes
Clallam County	Jefferson County	Kitsap County	Mason County	Hoh Tribe
City of Forks	City of Port Townsend	City of Bainbridge Island	City of Shelton	Jamestown S'Klallam Tribe
City of Port Angeles	Jefferson Transit Authority	City of Bremerton	Port of Allyn	Lower Elwha Klallam Tribe
City of Sequim		City of Port Orchard	Port of Shelton	Makah Tribe
Port of Port Angeles		City of Poulsbo	Mason Transit Authority	Port Gamble S'Klallam Tribe
Clallam Transit System		Port of Bremerton		Quileute Tribe
		Kitsap Transit		Skokomish Indian Tribe
				Squaxin Island Tribe
				Suquamish Tribe

Quorum requirements from Section 3(E) of the Bylaws:

i. Two members must be from within county boundaries of at least 3 of the 4 counties.
ii. One of the two members described in (i) must be a duly elected representative.
iii. One tribe is represented.
iv. Two counties and two cities are represented.

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Interlocal Agreement

INTERLOCAL AGREEMENT

for the

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

THIS AGREEMENT is made and entered into by and between the undersigned public agencies to establish and jointly participate in the Peninsula Regional Transportation Planning Organization (PRTPO), pursuant to provisions of the Interlocal Cooperation Act of 1967, chapter 39.34 RCW, and the Growth Management Act, chapters 36.70A and 47.80 RCW.

Recitals

WHEREAS, the undersigned public agencies recognize the need and desirability to participate in a forum for cooperative decision making by elected officials of said agencies in order to implement a comprehensive regional transportation planning process; and

WHEREAS, the undersigned public agencies adopt transportation plans; and

WHEREAS, the Growth Management Act authorizes establishment of Regional Transportation Planning Organizations through the voluntary association of local governments within a county, or geographically contiguous counties; and

WHEREAS, it is the belief of the undersigned public agencies that state and regional transportation planning should receive policy direction from all affected governments and special purpose districts and major employers; and

WHEREAS, the undersigned public agencies are authorized and empowered to enter into this agreement pursuant to RCW 47.80.020 and chapter 39.34 RCW; and

WHEREAS, the undersigned public agencies recognize that the Interlocal Agreement (ILA) establishing the PRTPO in 1990 needs to be reviewed and updated to conform to current law and practices, and that now is an opportune time given the impending change of the Lead Planning Agency. This 2019 ILA fully replaces and supersedes the 1990 ILA.

NOW THEREFORE, in consideration of mutual promises and covenants herein it is hereby agreed:

Agreement

1. Organization and Membership

The Peninsula Regional Transportation Planning Organization (PRTPO), a separate legal entity, originally established in 1990 and hereby re-established, encompasses the territory physically lying within the counties of Clallam, Jefferson, Kitsap and Mason Counties as authorized by chapter 47.80 RCW and chapter 468-86 WAC.

Voting membership in the PRPTO shall be open to the following public agencies within the boundaries of the PRTPO: all county and city governments, all federally recognized tribes, all port districts organized under title 53 RCW, all transit districts organized under chapter 36.57A RCW, and the WSDOT Olympic Region. Current voting membership belongs to each of the public agencies who have executed this Agreement. New voting members may be added by the execution of this Agreement when approved by the Executive Board.

Nonvoting membership is authorized and encouraged to facilitate cooperative regional transportation planning. Nonvoting membership shall be open to community organizations, employers and other public agencies that are not voting members. Nonvoting membership shall be as approved by the voting membership in accordance with the Bylaws.

2. Purpose and Authority

The purpose of the PRTPO is to fulfill the legislature's intent to have local jurisdictions, tribes, and the state come together for coordinated transportation planning and to have an interconnected and coordinated transportation system that achieves both statewide and local transportation goals.

To accomplish these purposes, the PRTPO shall have the following authority and duties, as established by chapter 47.80 RCW:

A. Provide a forum for cooperative decision making by the region's elected officials in order to bring about a continuous and comprehensive transportation planning process.

B. Foster cooperation and collaboration among local, state and tribal governments throughout the region.

C. Maintain an ongoing transportation strategy for the region and coordinate actions of local and state government so that we may make the best use of our land, air, water and energy resources and overcome the problems of waste and pollution.

D. Develop and adopt a Regional Transportation Plan that is consistent with countywide planning policies, with county and city transportation plans, and with state transportation plans.

E. Certify that transportation elements of comprehensive plans adopted by Clallam, Jefferson, and Mason Counties and cities therein are consistent with the Growth Management Act and with the PRTPO's Regional Transportation Plan. Also, where appropriate, certify that their countywide planning policies adopted under RCW 36.70A.210 and the adopted Regional Transportation Plan are consistent.

F. Develop a six-year Regional Transportation Improvement Program (RTIP) for areas within Clallam, Jefferson and Mason counties that proposes regionally significant transportation project and programs and transportation demand measures.

G. Develop a Coordinated Transit-Human Services Transportation Plan and include specific opportunities and projects aimed to advance special needs coordinated transportation.

H. Designate and direct a lead planning agency to coordinate preparation of the Regional Transportation Plan and carry out other responsibilities of the PRTPO as set forth in the Bylaws.

I. Provide assistance to others to develop level of services standards or alternative transportation performance measures and review those standards of GMA counties and cities to promote a consistent regional evaluation of transportation facilities and services.

J. Foster and facilitate cooperation and coordination between other regional transportation planning organizations and metropolitan planning organizations.

K. Foster transportation facilities which encourage economic growth and stability for the region.

L. Provide assistance and information to public agencies in their preparation of local transportation plans.

3. Organization Structure

The PRTPO shall have the following structure as set forth herein and as further described in the Bylaws.

A. Executive Board. An Executive Board is hereby established to be the governing body of the PRTPO. All voting members shall have representation on the Executive Board as described in the Bylaws.

B. Transportation Policy Board. A Transportation Policy Board is hereby established to provide policy advice to the Executive Board on regional transportation issues as provided by RCW 47.80.040. Composition of the Transportation Policy Board shall be determined as provided in the Bylaws.

C. Technical Advisory Committee. A Technical Advisory Committee is hereby established to provide technical advice to the Executive Board on all matters that may come before the Board. Composition of the Technical Advisory Committee shall be determined as provided in the Bylaws.

D. The Executive Board may establish other committees as needed to perform the duties of the PRTPO as provided in the Bylaws.

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4. Bylaws

Bylaws shall be adopted to carry out the purpose and objectives set forth herein and shall, at a minimum, include schedules and rules for meetings as well as voting structures for the PRTPO and any board or committee thereof. The Bylaws shall initially be adopted by a majority vote of the total members of the organization and shall be amended as provided for in the Bylaws.

5. Lead Planning Agency

The PRTPO shall designate a Lead Planning Agency to perform the duties required by chapter 47.80 RCW and such other duties as assigned by the Executive Board.

The duties of the Lead Planning Agency shall include, but not be limited to, the following: provide staff support and coordination for the Executive Board, the Transportation Policy Board and the Technical Advisory Committee; hire, supervise and administer personnel, contractors and consultants as directed by the Executive Board; and provide such information, data, inventories and services as may be necessary to carry out the purposes of the PRTPO.

6. Fiscal Agent

The PRTPO shall designate a Fiscal Agent to perform the financial duties as assigned by the Executive Board. These may include, but are not limited to, the collection and disbursement of funds for the purposes of the organization and the provision of information, data, and services as may be necessary to carry out the financial obligations of the PRTPO. At the Executive Board's discretion, the Fiscal Agent may be the same entity as the Lead Planning Agency.

7. Financing

The PRTPO shall be financed in a manner as provided for in the Bylaws and through such local, state, federal, and/or private funding as becomes available. The PRTPO, or the Lead Planning Agency on behalf of the organization, is authorized to apply for such federal, state or private funding of any nature as may become available to assist the PRTPO in carrying out its purposes and functions.

8. Budget

The Lead Planning Agency shall develop a budget which will meet the anticipated expenses of the PRTPO for the coming budget year. The Lead Planning Agency shall submit the proposed budget to the Executive Board for review and comment.

9. Insurance

The Executive Board shall procure insurance sufficient to provide adequate coverage for the obligations and liabilities of the PRTPO.

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10. Duration

This Agreement is perpetual unless a member decides to withdraw from the PRTPO pursuant to Section 11 or the members agree to dissolve the PRTPO pursuant to Section 12 of this Agreement.

11. Withdrawal from the PRTPO

Any member shall have the right to withdraw from the PRTPO and this agreement by giving six months written notice to the Executive Board. The remaining members agree that such withdrawal will not absolve them of responsibility for meeting financial and other obligations of annual contracts or agreements of the PRTPO. Further, such withdrawal will not affect the continuation of the PRTPO unless the requirements of RCW 47.80.020 are no longer met.

12. Dissolution of the PRTPO

The PRTPO may be dissolved at any meeting of the Executive Board by a majority vote of all voting members, so long as all voting members were provided at least six months written notice of the proposed dissolution, or as otherwise provided for in the bylaws, and all voting members were provided an opportunity for comment on the motion.

Upon dissolution of the PRTPO, all liabilities, costs, expenses, and charges validly incurred shall be resolved. If any funds or assets of the PRTPO remain, such shall be returned as provided by law or contract, or distributed as determined by the Executive Board. The debts, liabilities, and obligations of the PRTPO shall not constitute a debt, liability or obligation of any member.

13. Binding effect

The undersigned public agencies agree that this Interlocal Agreement is binding and that each will use their best efforts for coordinated and cooperative transportation planning. All tribes expressly agree to a limited waiver of their sovereign immunity for the sole and limited purpose of committing to the terms and obligations of this Interlocal Agreement.

14. General Terms

A. Severability. If any provision of this Agreement, or its application to any person or circumstance is held invalid by a court of competent jurisdiction, the remainder of the Agreement or the application of the provision to other persons or circumstances is not affected.

B. Counterparts. This agreement may be signed in multiple counterparts, each of which shall be considered the same as an original.

C. Publishing. In accordance with RCW 39.34.040, this Agreement shall be made available on the PRTPO website.

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

CITY OF BAINBRIDGE ISLAND:

Morgan Smith, City Manager

5/30/19
Date

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

City of Bremerton:

By: _____
Mayor Greg Wheeler

Date: May 17th, 2019

ATTEST:

By: _____
Angela Woods, City Clerk

APPROVED AS TO FORM:

By: _____
Roger A. Lubovich, Bremerton City Attorney

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Jurisdiction: City of Forks

Tim Fletcher, Mayor

6/10/19
Date

Authorizing Resolution No. 474

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Sissi P. Bruch

Sissi P. Bruch, Mayor
City of Port Angeles

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

CITY OF PORT ORCHARD:

Robert Putaansuu
Mayor

5/16/19
Date

ATTEST:

Brandy Rinearson, MMC
City Clerk

5/15/19
Date

Sharon Cates
City Attorney

5/14/19
Date

CITY OF PORT ORCHARD INCORPORATED SEAL SEPTEMBER 1, 1890 STATE OF WASHINGTON

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this ____ day of _____, 20___.

City of Port Townsend:

_____ Dated: 5/21/19

David Timmons, City Manager

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 16 day of May, 2019.

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

REBECCA ERICKSON, MAYOR

ATTEST:

RHIANNON FERNANDEZ CMC, CITY CLERK

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Jurisdiction: City of Sequim

Dennis Smith

Dennis Smith, Mayor

6/6/19

Date

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 4th day of June, 2019.

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

CITY OF SHELTON:

Bob Rogers, Mayor — Date: 6/4/2019

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Board of Clallam County Commissioners

Clallam County:

Randy Johnson

Commissioner ~~Mark Ozias, Chair~~
Randy Johnson Vice-chair

5/28/19
Date

Approved as to form only by:

Elizabeth Stanley
Civil Deputy **Prosecuting Attorney**
Clallam County

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

COUNTY OF JEFFERSON
BOARD OF COMMISSIONERS

6/3/19

Kate Dean, Chair DATE

Approved as to form only this
21ST day of May, 2019

P. C. Hun

Philip C. Hunsucker
Chief Civil Deputy Prosecutor

SEAL

ATTEST:

Carolyn Gallaway

Carolyn Gallaway
Deputy Clerk of the Board

5/24/19

Monte Reinders P.E.,
County Engineer/Public Works Director

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON

5-13-19

EDWARD E. WOLFE, Chair

ATTEST:

Dana Daniels, Clerk of the Board

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 7th day of May, 2019.

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Kevin Shutty, Chair

Randy Neatherlin, Commissioner

Sharon Trask, Commissioner

ATTEST:

Melissa Drewry, Clerk of the Board

APPROVED AS TO FORM:

Tim Whitehead
Chief Deputy Prosecuting Attorney

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 28 day of MAY, 2019.

PORT OF ALLYN COMMISSIONERS:

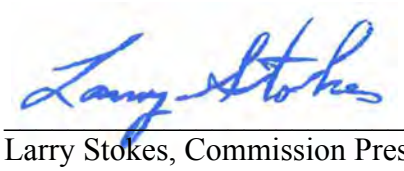
Scott Cooper, Chair

Ted Jackson, Vice Chair

Judy Scott, Commission

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

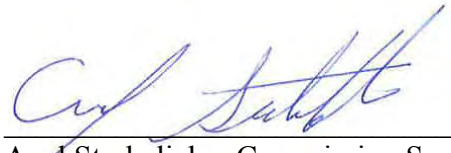
PORT OF BREMERTON
A Municipal Corporation



Larry Stokes, Commission President



Cary Bozeman, Commission Vice-President



Axel Strakeljahn, Commission Secretary

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this ____ day of _____, 20___.

[signatures to follow]

Jurisdiction: Port of Port Angeles

Karen F. Goschen
Executive Director

5/14/19
Date

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 7th day of May, 20 2019.

PORT OF SHELTON

Dick Taylor, Commissioner

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

CLALLAM TRANSIT SYSTEM:

Kevin E. Gallacci, General Manager

5/13/19
Date

13. Binding effect

The undersigned public agencies agree that this Interlocal Agreement is binding and that each will use their best efforts for coordinated and cooperative transportation planning. All tribes expressly agree to a limited waiver of their sovereign immunity for the sole and limited purpose of committing to the terms and obligations of this Interlocal Agreement.

14. General Terms

A. Severability. If any provision of this Agreement, or its application to any person or circumstance is held invalid by a court of competent jurisdiction, the remainder of the Agreement or the application of the provision to other persons or circumstances is not affected.

B. Counterparts. This agreement may be signed in multiple counterparts, each of which shall be considered the same as an original.

C. Publishing. In accordance with RCW 39.34.040, this Agreement shall be made available on the PRTPO website.

IN WITNESS WHEREOF, this Interlocal Agreement shall have the full force and effect from and after this 18th day of June, 2019.

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Tammi Rubert, General Manager
Jefferson Transit Authority

6/18/19
Date

Authorizing Resolution No. 19-12

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Kitsap Transit

John W. Clauson
Executive Director

May 8, 2019
Date

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

MASON TRANSIT AUTHORITY

Dated: May 21, 2019

Danette Brannin, General Manager

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Jurisdiction:

Jamestown S'Klallam Tribe

W. Ron Allen — 4/29/2019

W. Ron Allen — Date

Tribal Chairman/CEO

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Frances G. Charles 05/20/2019

Frances G. Charles, Chairwoman — Date
Lower Elwha Klallam Tribe

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Makah Tribe

John Ides Sr — 5-6-19

John Ides, Sr.
Makah Tribal Chairman

Date

Guidance for Signing the PRTPO ILA

Signing the Agreement

Please insert a signature block onto the signature page of the ILA substantially in the form below. Add additional blocks if you require more than one signature to execute the agreement.

Jurisdiction:

Charles Miller — 7-19-19

Name Charles Miller — Date

Title Chair, Skokomish Tribal Council

Returning the Signed ILA

Please email a scanned version of signature page to Carla Sawyer carlasawyer@progressionsconsulting.com.

Please also send by USPS an original of the signature page to:

Jill Boltz
Kitsap Transit / Clerk of the Board
60 Washington Avenue, Suite 200
Bremerton, WA 98337

I

Skokomish Tribal Council
Resolution No. 2019-088

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.

Squaxin Island Tribe

Arnold Cooper
Chairman

5/31/2019
Date

BY THE SIGNATURE OF THE UNDERSIGNED PUBLIC AGENCY, IT AGREES TO BE BOUND BY THE TERMS OF THE 2019 INTERLOCAL AGREEMENT OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION.



6/3/19

John Wynands
Region Administrator

Date

Return to Contents

Lead Planning Agency Agreement

AGREEMENT FOR LEAD PLANNING AGENCY SERVICES

between

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION
and
KITSAP TRANSIT

THIS AGREEMENT is made between the Peninsula Regional Transportation Planning Organization and Kitsap Transit for the provision of lead planning agency services.

Recitals

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) is a voluntary regional transportation and planning organization made up of various transportation-oriented public agencies in the counties of Clallam, Jefferson, Kitsap, and Mason. The PRTPO is authorized by chapter 47.80 RCW and formed as a separate legal entity under an lnterlocal Agreement (ILA) pursuant to chapter 39.34 RCW;

WHEREAS, Kitsap Transit is a public transportation benefit area formed pursuant to chapter 36.57A RCW and is a member of the PRTPO;

WHEREAS, RCW 47.80.023 authorizes and requires the PRTPO to designate a lead planning agency to coordinate preparation of the Regional Transportation Plan and to assist the PRTPO in carrying out its other duties identified in RCW 47.80.023;

WHEREAS, the PRTPO ILA identifies other duties required of the lead planning agency;

WHEREAS, Kitsap Transit is a member of the PRTPO and possesses the necessary qualifications to serve as the lead planning agency of the PRTPO.

Agreement

NOW THEREFORE, in consideration of mutual promises and covenants herein it is hereby agreed:

1. Lead Planning Agent designation

The parties agree that Kitsap Transit shall be the Lead Planning Agency (LPA) for the Peninsula Regional Transportation Planning Organization. The LPA shall act on behalf of the PRTPO Executive Board and only as directed by the Executive Board.

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2. Responsibilities of Kitsap Transit

Kitsap Transit shall be responsible for carrying out the following duties in accordance with the ILA, Bylaws, and any applicable policies or procedures of the PRTPO, as well as applicable federal, state and local law.

A. Provide staff support and coordination for the PRTPO Executive Board, the Transportation Policy Board and the Technical Advisory Committee.

B. Hire, supervise and administer personnel, contractors and consultants as directed by the Executive Board.

C. Provide information, data, inventories and services as may be necessary to carry out the purposes of the PRTPO.

D. Coordinate with the PRTPO to develop and implement the Unified Planning Work Program in conformance with the Unified Planning Work Program (UPWP) Guidance from WSDOT and any policies and procedures of the PRTPO.

E. Coordinate with the PRTPO to prepare a Budget for the PRTPO in accordance with the mission of the PRTPO, as expressed in the UPWP, and based on WSDOT allocations and other revenues.

F. Provide regular budget reports to the Executive Board.

G. Coordinate with the PRTPO to develop and implement the Regional Transportation Plan, the Regional Transportation Improvement Program and the Human Services Transportation plan in conformance with any WSDOT guidance and any policies and procedures of the PRTPO.

H. On behalf of the PRTPO and at its request, apply for any federal, state or private funding of any nature that may be available to assist the PRTPO in carrying out its goals and policies.

I. Coordinate the purchase of goods and procurement of services on behalf of PRTPO consistent with applicable laws.

J. Serve as the public records officer of the PRTPO in accordance with chapter 42.56 RCW and policies of the PRTPO. Kitsap Transit shall identify by name the individual to whom all public records requests shall be directed and shall ensure such information is clearly on the website of the PRTPO.

K. Accept and manage any claim for damages made under chapter 4.96 RCW. Upon receipt of a claim for damages, or any other claim, a copy of the claim will be provided to the PRTPO Executive Committee. Kitsap Transit shall identify by name

the individual to whom claims shall be directed and shall ensure such information is clearly on the website of the PRTPO.

L. Perform such other duties as may be assigned by the PRTPO.

3. Responsibilities of the Peninsula Regional Transportation Planning Organization

The PRTPO agrees that it shall cooperate and assist Kitsap Transit in carrying out its responsibilities identified above.

4. Compensation

A. Amount

Kitsap Transit will be compensated for its actual direct and related indirect costs for performing the duties and responsibilities under this Agreement. The rate and total compensation under this Agreement shall not exceed the amounts provided in **Exhibit A**. All costs must be consistent with the cost principals contained in 2 CFR 200 when federal funds are used.

All out-of-state travel must have prior written approval of the PRTPO to be eligible for reimbursement. Current Washington State Department of Transportation (WSDOT) travel regulations and rates shall apply to all in-state and out-of-state travel for which reimbursement is claimed during the term of this Agreement.

Any equipment purchased under this Agreement must be purchased, managed, and disposed of in accordance with 2 CFR 200 when federal funds are used.

B. Invoices

Kitsap Transit shall prepare an invoice for all service performed for the PRTPO not more frequently than once a month and at least once a quarter. The invoice shall be submitted to the PRTPO Fiscal Agent on the RTPO Planning Invoice Voucher form along with the accompanying RTPO UPWP Activity Detail form. Kitsap Transit will maintain back up documentation for the invoiced amounts. The Fiscal Agent will finalize the RTPO Planning Invoice Voucher and submit it the PRTPO Executive Committee for approval prior to submission to WSDOT. The PRTPO shall review and approve each invoice in an expeditious manner.

C. Payment

Payment to Kitsap Transit will be made promptly upon receipt of payment from WSDOT.

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5. Records

A. Maintenance

Kitsap Transit shall maintain all records in support of all costs incurred and actual expenditures made under this Agreement in accordance with procedures prescribed by the Division of Municipal Corporations of the State Auditor's Office, the U.S. Department of Transportation (USDOT), and WSDOT. All such records shall be retained as required by state or federal law or grant agreements. The Copies of records shall be furnished to the PRTPO or WSDOT if requested.

B. Access

All files and other documents maintained by Kitsap Transit under this Agreement shall be files of the PRTPO and both the PRTPO and WSDOT, and any of their agents or representatives, shall have full access to and the right to examine, during normal business hours and as often as they deem necessary, all records with respect to all matters covered by this Agreement. Both the PRTPO and WSDOT, and any of their agents or representatives, shall be permitted to audit, examine, and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls, and other matters covered by this Agreement.

C. Audits

Kitsap Transit shall cooperate with and respond to any independent audit conducted.

6. Indemnification and liability

Each party to this Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of itself, its employees, its agents, or its officers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

Solely for the purposes of this provision, each party waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington and acknowledges that this waiver was mutually negotiated by the parties.

No liability shall attach to either party or to WSDOT by reason of entering into this Agreement except as expressly provided herein.

7. Insurance

Prior to and during the performance of this Agreement, Kitsap Transit shall provide the PRTPO with evidence that it has obtained and maintains in full force and effect during the term of this Agreement a policy of liability insurance, and or errors and omissions insurance, providing

coverage of at least $1,000,000 for liability or errors and omissions in connection with the work to be performed by Kitsap Transit under this Agreement. Kitsap Transit shall furnish the PRTPO with a certificate of insurance and endorsement for review by the PRTPO. The PRTPO shall also be provide 30 days' written notice of any cancellation of such liability insurance.

8. Dispute Resolution

If any dispute arises under this Agreement, the parties shall first engage in an informal attempt to find a mutual resolution to the dispute. If no informal resolution is accomplished, the parties may engage a mediator or a dispute resolution process that is mutually agreeable.

9. Termination

Either party may terminate this agreement with or without cause upon six (6) months written notice to the other party. Termination shall not affect any of the rights or obligations of any party to the other accruing prior to the termination date.

10. Amendment

This Agreement may be amended only in writing and only by agreement by both parties.

11. Notice

Any notice required by this Agreement shall be made in writing to the representatives below:

PRTPO	Kitsap Transit

12. Miscellaneous

A. Compliance

Kitsap Transit shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement, including but not limited to the following:

1. Equal Employment Opportunity. Kitsap Transit agrees to abide by all State and Federal regulations with respect to employment. This includes, but is not limited to, equal opportunity employment, nondiscrimination assurances, project record keeping, audits, inspection, and retention of records.

2. Title 6, Civil Rights Act of 1964. Kitsap Transit will comply with 49 CFR Part 21, which are regulations of the US Department of Transportation relative to nondiscrimination in federally assisted programs. As provided therein:

i. Kitsap Transit shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

ii. Kitsap Transit shall not participate either directly or indirectly in prohibited discrimination, including employment practices when the contract covers a program set forth in Appendix A-11 of 49 CFR Part 21.

iii. In all solicitations, either by competitive bidding or negotiation and including for procurements of materials or equipment, Kitsap Transit shall notify each potential subcontractor or supplier of the obligations under this Agreement and 49 CFR Part 21 relative to nondiscrimination on the grounds of race, color, or national origin.

iv. Kitsap Transit shall provide all information and reports required by 49 CFR Part 21 or any orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined necessary by WSDOT or USDOT or the Federal Highway Administration (FHA) to ascertain compliance with such regulations, orders, and instructions. Where any information required of Kitsap Transit is in the exclusive possession of another who fails or refuses to furnish this information, Kitsap Transit shall so certify to WSDOT, or FHA as appropriate, and shall set forth what efforts it has made to obtain the information.

v. Any noncompliance with the nondiscrimination provisions of this contract, WSDOT shall impose such contract sanctions as it or the FHA may determine to be appropriate.

vi. Kitsap Transit shall include the above provision in every subcontract unless otherwise exempt by 49 CFR Part 21 or any orders or instructions issued pursuant thereto. Kitsap Transit shall also take such action as directed by WSDOT or the FHA to enforce these provisions against any subcontractor, including sanctions for noncompliance. Provided, however, that in the event Kitsap Transit becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, Kitsap Transit may request the state to enter into such litigation to protect the interest of the United States.

B. Assignment

Kitsap Transit shall not assign, sublet, or transfer any of the work provided for under this Agreement without prior written approval from the PRTPO, and the PRTPO shall review and approve any consultant agreement prior to execution. Kitsap Transit shall comply with all federal and state laws and regulations governing the selection and employment of consultants. The PRTPO reserves the right to appoint a representative to serve on the Consultant Selection Committee. Subcontracts greater than $10,000 must contain all the required provisions of this contract.

//

C. Independent Contractor

Kitsap Transit shall be deemed an independent contractor for all purposes and the employees of Kitsap Transit or any of its contractors, subcontractors, and the employees thereof, shall not in any manner be deemed to be employees of the PRTPO.

D. Severability

If any of the provisions of this Agreement are deemed illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

13. Effective date and duration

This Agreement shall be effective July 1, 2019. This agreement shall remain in effect for 2 years unless terminated earlier in accordance with Section 9 or extended by written agreement as set forth in Section 10.

14. Authorization

Each party signing below warrants to the other party, that they have the full power and authority to execute this Agreement on behalf of the party for whom they sign.

KITSAP TRANSIT

John Clauson, Executive Director

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Annette Nesse, Chair

ATTEST

Jill A. Boltz, MMC
Clerk of the Board

RESOLUTION 001 - 2019

for the

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Designating Kitsap Transit as the Lead Agency

RECITALS

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) was established through an Interlocal Agreement originally executed in 1990.

WHEREAS, the following entities are the voting members of the PRTPO and constitute the Executive Board, which is the decision-making body of the PRTPO:

- The Counties of Clallam, Jefferson, Kitsap and Mason;
- The Cities of Bremerton, Forks, Port Angeles, Port Orchard, Port Townsend, Sequim, and Shelton;
- The Ports of Allyn, Bremerton, Shelton and Port Angeles;
- Clallam Transit, Jefferson Transit, Kitsap Transit and Mason Transit; and
- the Jamestown S'Klallam Tribe, Lower Elwha Klallam Tribe, Makah Tribe, Squaxin Island Tribe, and Skokomish Indian Tribe; and
- Washington State Department of Transportation Olympic Region.

WHEREAS, the PRTPO desires to appoint a lead agency for the PRTPO with certain administrative, financial and organizational duties and obligations, which is authorized and required by RCW 47.80.023(7).

WHEREAS, this Resolution is consistent with the provisions of the Interlocal Agreement that authorizes the designation of a Lead Planning Agency and with the PRTPO Bylaws that provide for and explain the duties of the Lead Planning Agency.

WHEREAS, Kitsap Transit possesses the necessary qualifications to serve as the Lead Planning Agency for the PRTPO including the ability to:

a. Perform its duties and obligations as set forth in the Interlocal Agreement and the Bylaws in good faith;

b. Administer contracts, budgeting, accounting and financial transactions, and all administrative, personnel and operational aspects of the PRTPO, as provided for in the Interlocal Agreement and Bylaws;

c. Conduct activities in accordance with the direction of the PRTPO's Executive Board and consistent with all applicable state and federal requirements;

d. Structure activities to perform the work plan as outlined within the PRTPO's Unified Planning Work Program, as adopted by the Executive Board;

e. Submit to the PRTPO's Executive Board for approval all contracts, grant applications, and planning documents and programs;

f. Coordinate activities between the PRTPO, its members, and any third parties.

NOW, THEREFORE, BE IT RESOLVED:

The PRTPO resolves to designate Kitsap Transit, a political subdivision of the State of Washington, as the lead agency to the PRTPO effective July 1, 2019. Upon acceptance of the appointment, this designation authorizes Kitsap Transit to execute the Regional Planning Organization Agreement (DOT Form, 224-091) with Washington State Department of Transportation.

The PRTPO, upon a majority of the Executive Board approving of this Resolution after a motion and a second in favor of approval, the PRTPO hereby duly authorizes its Chair to sign on behalf of the PRTPO.

Signed this 21 day of May 2019.

PENINSULA REGIONAL TRANSPORTATION
PLANNING ORGANIZATION

Bek Ashby

Bek Ashby, Vice Chair

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Lead Fiscal Agency Agreement

AGREEMENT FOR FISCAL AGENT SERVICES

between

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION
and
JEFFERSON TRANSIT AUTHORITY

THIS AGREEMENT is made between the Peninsula Regional Transportation Planning Organization and Jefferson Transit Authority for the provision of fiscal agent services.

Recitals

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) is a voluntary regional transportation and planning organization made up of various transportation-oriented public agencies in the counties of Clallam, Jefferson, Kitsap, and Mason. The PRTPO is authorized by chapter 47.80 RCW and formed as a separate legal entity under an lnterlocal Agreement (ILA) pursuant to chapter 39.34 RCW;

WHEREAS, Jefferson Transit Authority (JTA) is a public transportation benefit area formed pursuant to RCW 36.57A and is a member of the PRTPO;

WHEREAS, the ILA authorizes the PRTPO to designate a fiscal agent to perform certain administrative and financial duties as identified in the ILA and Bylaws of the PRTPO; and

WHEREAS, Jefferson Transit Authority possesses the necessary qualifications to serve and is willing to serve as the fiscal agent of the PRTPO.

Agreement

NOW THEREFORE, in consideration of mutual promises and covenants herein it is hereby agreed:

1. Fiscal Agent designation

The parties agree that Jefferson Transit Authority shall be the Fiscal Agent for the Peninsula Regional Transportation Planning Organization. The Fiscal Agent shall act on behalf of the PRTPO Executive Board and only as directed by the Executive Board.

2. Responsibilities of Jefferson Transit Authority

JTA shall be responsible for carrying out the following duties in accordance with the ILA, the PRTPO Bylaws, and any applicable policies or procedures of the PRTPO, as well as applicable federal, state and local law.

A. Maintain a fund known as the PRTPO Fund for the deposit and withdrawal of PRTPO moneys in accordance with RCW 43.09.210.

B. Collect money and make deposits into such fund as provided and directed by the PRTPO.

C. Issue warrants, electronic payments, cash transmittals or other disbursements on behalf of PRTPO and upon PRTPO's instruction for such payments in accordance with the approved Unified Planning Work Program and Budget.

D. Prepare monthly invoices for expenses incurred for the review and approval of the PRTPO before submission to WSDOT.

E. Ensure that the PRTPO Fund is maintained in accordance with the Budgeting Accounting & Reporting System (BARS) and RCW 43.09.200.

F. Maintain software adequate to track PRTPO finances.

G. Make regular reports to the PRTPO regarding PRTPO finances at least yearly or monthly as requested by the PRTPO. The reports shall include a summary of work performed during the course of the year and costs incurred.

H. Maintain correct and complete financial books and records related to the PRTPO Fund.

I. Cooperate with and responding to any independent audit conducted on the PRTPO Fund in coordination with PRTPO.

J. Provide all information, data, and services as may be necessary to carry out the financial obligations of the PRTPO.

K. Perform such other financial duties as may be assigned by the PRTPO.

All invoices for services and other PRTPO-related deposits and withdrawal direction from the PRTPO should be addressed to Jefferson Transit Authority for processing at the following address:

Jefferson Transit
Tammi Rubert, General Manager
63 Four Corners Road
Port Townsend, WA 98368

3. Responsibilities of the Peninsula Regional Transportation Planning Organization

The PRTPO agrees that it shall be responsible for:

A. Submitting proper documentation for deposits and withdrawals of PRTPO moneys into and from the PRTPO Fund as approved by the PRTPO.

B. Complying with any and all laws, regulations, ordinances and grant funding requirements, including but not limited to RCW 43.09.210, fiscal reporting, monitoring and record retention.

C. Cooperating with and responding to any independent audit conducted on the PRTPO fund in coordination with JTA.

4. Compensation

A. Amount

JTA will be compensated for its actual direct and related indirect costs for performing the duties and responsibilities under this Agreement. The rate and total compensation under this Agreement shall not exceed the amounts provided in **Exhibit A**. All costs must be consistent with the cost principals contained in 2 CFR 200 when federal funds are used.

All out-of-state travel must have prior written approval of the PRTPO to be eligible for reimbursement. Current Washington State Department of Transportation (WSDOT) travel regulations and rates shall apply to all in-state and out-of-state travel for which reimbursement is claimed during the term of this Agreement.

Any equipment purchased under this Agreement must be purchased, managed, and disposed of in accordance with 2 CFR 200 when federal funds are used.

B. Invoices

At least once a quarter and not more than once a month, JTA will receive a RTPO Planning Invoice Voucher and RTPO Unified Planning Work Program (UPWP) Activity Detail form from the Lead Planning Agency (LPA) detailing LPA work and request for payment. JTA shall amend the Invoice Voucher and Activity Detail to include any charges incurred by JTA for services they performed on behalf of the PRTPO. JTA shall maintain back up documentation for any charges they include on the Invoice Voucher.

JTA shall then submit the consolidated RTPO Planning Invoice Voucher and Activity Detail to the Executive Committee for approval prior to submission to WSDOT. The PRTPO shall review and approve each invoice in an expeditious manner. Promptly following PRTPO approval, JTA shall submit the invoice for payment to TRCOfiscal@wsdot.wa.gov.

C. Payment

JTA shall maintain appropriate accounting records for the amounts invoiced by the LPA and the FA. Upon receipt of payment from WSDOT, JTA shall promptly disburse funds in accordance with the approved invoice.

5. Records

A. Maintenance

JTA shall maintain all records in support of all costs incurred and actual expenditures in accordance with procedures prescribed by the Division of Municipal Corporations of the State Auditor's Office, the U.S. Department of Transportation (USDOT), and WSDOT. All such records shall be retained by JTA as required under state or federal law or grant agreements. Copies thereof shall be furnished to the PRTPO or WSDOT if requested.

B. Access

All files and other documents maintained by JTA under this Agreement shall be files of the PRTPO and both the PRTPO and WSDOT, and any of their agents or representatives, shall have full access to and the right to examine, during normal business hours and as often as they deem necessary, all records with respect to all matters covered by this Agreement. Both the PRTPO and WSDOT, and any of their agents or representatives, shall be permitted to audit, examine, and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls, and other matters covered by this Agreement.

C. Audits

If the applicability of 2 CFR 200 is triggered, JTA shall arrange for audit of funds expended under this Agreement consistent therewith.

6. Indemnification and liability

Each party to this Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of itself, its employees, its agents, or its officers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

Solely for the purposes of this provision, each party waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington and acknowledges that this waiver was mutually negotiated by the parties.

No liability shall attach to either party or to WSDOT by reason of entering into this Agreement except as expressly provided herein.

7. Insurance

Prior to and during the performance of this Agreement, JTA shall provide the PRTPO with evidence that it has obtained and maintains in full force and effect during the term of this Agreement a policy of liability insurance, and or errors and omissions insurance, providing coverage of at least $1,000,000 for liability or errors and omissions in connection with the work to be performed by JTA under this Agreement. JTA shall furnish the PRTPO with a certificate of

insurance and endorsement for review by the PRTPO. The PRTPO shall also be provide 30 days' written notice of any cancellation of such liability insurance.

8. Dispute Resolution

If any dispute arises under this Agreement, the parties shall first engage in an informal attempt to find a mutual resolution to the dispute. If no informal resolution is accomplished, the parties may engage a mediator or a dispute resolution process that is mutually agreeable.

9. Termination

Either party may terminate this agreement with or without cause upon six (6) months written notice to the other party. Termination shall not affect any of the rights or obligations of any party to the other accruing prior to the termination date.

10. Amendment

This Agreement may be amended only in writing and only by agreement by both parties.

11. Notice

Any notice required by this Agreement shall be made in writing to the representatives below:

PRTPO Peninsula RTPO Chair c/o Kitsap Transit 60 Washington Street Bremerton, WA 98337	JTA Jefferson Transit Tammi Rubert, General Manager 63 Four Corners Road Port Townsend, WA 98368

12. Miscellaneous

A. Compliance

JTA shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement, including but not limited to the following:

1. Equal Employment Opportunity. JTA agrees to abide by all State and Federal regulations with respect to employment. This includes, but is not limited to, equal opportunity employment, nondiscrimination assurances, project record keeping, audits, inspection, and retention of records.

2. Title 6, Civil Rights Act of 1964. JTA will comply with 49 CFR Part 21, which are regulations of the US Department of Transportation relative to nondiscrimination in federally assisted programs. As provided therein:

i. JTA shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

ii. JTA shall not participate either directly or indirectly in prohibited discrimination, including employment practices when the contract covers a program set forth in Appendix A-11 of 49 CFR Part 21.

iii. In all solicitations, either by competitive bidding or negotiation and including for procurements of materials or equipment, JTA shall notify each potential subcontractor or supplier of the obligations under this Agreement and 49 CFR Part 21 relative to nondiscrimination on the grounds of race, color, or national origin.

iv. JTA shall provide all information and reports required by 49 CFR Part 21 or any orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined necessary by WSDOT or USDOT or the Federal Highway Administration (FHA) to ascertain compliance with such regulations, orders, and instructions. Where any information required of JTA is in the exclusive possession of another who fails or refuses to furnish this information, JTA shall so certify to WSDOT, or FHA as appropriate, and shall set forth what efforts it has made to obtain the information.

v. Any noncompliance with the nondiscrimination provisions of this contract, WSDOT shall impose such contract sanctions as it or the FHA may determine to be appropriate.

vi. JTA shall include the above provision in every subcontract unless otherwise exempt by 49 CFR Part 21 or any orders or instructions issued pursuant thereto. JTA shall also take such action as directed by WSDOT or the FHA to enforce these provisions against any subcontractor, including sanctions for noncompliance. Provided, however, that in the event JTA becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, JTA may request the state to enter into such litigation to protect the interest of the United States.

B. Assignment

JTA shall not assign, sublet, or transfer any of the work provided for under this Agreement without prior written approval from the PRTPO, and the PRTPO shall review and approve any consultant agreement prior to execution. JTA shall comply with all federal and state laws and regulations governing the selection and employment of consultants. The PRTPO reserves the right to appoint a representative to serve on any consultant selection committee. Subcontracts greater than $10,000 must contain all the required provisions of this contract.

C. Independent Contractor

JTA shall be deemed an independent contractor for all purposes and the employees of JTA or any of its contractors, subcontractors, and the employees thereof, shall not in any manner be deemed to be employees of the PRTPO.

D. Integration

This Agreement constitutes the entire agreement between the parties. No other understanding or representations, oral or written, regarding the subject matter of this Agreement, unless expressly referenced herein, will be deemed to exist or bind the parties.

E. Severability

If any of the provisions of this Agreement are deemed illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

13. Effective date and duration

This Agreement shall be effective on July 1, 2019. This agreement shall remain in effect for 2 years unless terminated earlier in accordance with Section 9 or extended by written agreement as set forth in Section 10.

14. Authorization

Each party signing below warrants to the other party, that they have the full power and authority to execute this Agreement on behalf of the party for whom they sign.

JEFFERSON TRANSIT AUTHORITY	**PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION**
Tammi Rubert	Annette Nesse
Tammi Rubert **General Manager**	**Annette Nesse, Chair**

RESOLUTION 002 - 2019

for the

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Designating Jefferson Transit Authority as the Fiscal Agent

RECITALS

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) was established through an Interlocal Agreement originally executed in 1990.

WHEREAS, the following entities are the voting members of the PRTPO and constitute the Executive Board, which is the decision-making body of the PRTPO:

- The Counties of Clallam, Jefferson, Kitsap and Mason;
- The Cities of Bremerton, Forks, Port Angeles, Port Orchard, Port Townsend, Sequim, and Shelton;
- The Ports of Allyn, Bremerton, Shelton and Port Angeles;
- Clallam Transit, Jefferson Transit Authority, Kitsap Transit and Mason Transit; and
- The Jamestown S'Klallam Tribe, Lower Elwha Klallam Tribe, Makah Tribe, Squaxin Island Tribe, and Skokomish Indian Tribe, and
- Washington State Department of Transportation Olympic Region.

WHEREAS, the PRTPO desires to appoint a fiscal agent for the PRTPO with certain administrative and financial duties identified in the Interlocal Agreement and the Bylaws.

WHEREAS, this Resolution is consistent with the provisions of the Interlocal Agreement that authorizes the designation of a Fiscal Agent and with the PRTPO Bylaws that provide for and explain the duties of the Fiscal Agent.

WHEREAS, the Jefferson Transit Authority possesses the necessary qualifications to serve as the Fiscal Agent.

NOW, THEREFORE, BE IT RESOLVED:

The PRTPO resolves to designate the Jefferson Transit Authority, a political subdivision of the State of Washington, as the Fiscal Agent to the PRTPO effective upon acceptance of the appointment.

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The PRTPO, upon a majority of the Executive Board approving of this Resolution after a motion and a second in favor of approval, the PRTPO hereby duly authorizes its Chair to sign on behalf of the PRTPO.

Signed this 21 day of May 2019.

PENINSULA REGIONAL TRANSPORTATION
PLANNING ORGANIZATION

Bek Ashby, Vice Chair

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Code of Ethics and Conflict of Interest Policy

Peninsula Regional Transportation Planning Organization

Policies and Procedures

1. Code of Ethics and Conflict of Interest

Purpose

The purpose of this policy is to establish ethical standards to promote the public good and preserve the public trust in all matters addressed by the PRTPO.

The standards herein shall not preclude more stringent standards required by law and nothing herein shall be construed to limit full compliance with applicable federal and state laws and applicable rules and regulations governing the conduct of public officials now existing or hereinafter enacted.

Policy

All individuals acting for or on behalf of the PRTPO, whether through participation on the Executive Board, the Technical Advisory Committee, the Policy Board, any ad hoc committees of the PRTPO or otherwise, shall abide by the provisions of chapter 42.23 RCW. This includes but is not limited to the following restrictions:

1. No one may use his or her position to secure or attempt to secure special privileges or exemptions for himself, herself, or others, or take actions that would appear to do so.
2. No one may directly or indirectly give or receive, or agree to give or receive, any compensation, gift, reward, or gratuity from a source except the individual's employer, for a matter connected with or related to the PRTPO unless otherwise provided for by law.
3. No one may accept employment or engage in a business or professional activity that the individual might reasonably expect would require or induce him or her to disclose confidential information acquired by reason of his or her position with the PRTPO.
4. No one may disclose confidential information gained by reason of his or her position on the PRTPO, nor otherwise use such information for his or her personal gain or benefit.
5. No one may participate in the selection, award, or administration of a PRTPO contract if an actual, potential or perceived personal or organizational conflict of interest exists.
    a. A personal conflict of interest shall be defined according to chapter 42.23 RCW.
    b. An organizational conflict of interest exists when the nature of the work to be performed under contract may result in an unfair competitive advantage to the contractor or impair the contractor's objectivity in performing the work.

c. Where an actual or potential conflict exists, the individual must identify the conflict and excuse him or herself from voting or taking any other action on the matter.

Any individual who violates these policies will be subject to discipline as determined by a majority vote of the Executive Board. Potential discipline may include, in addition to penalties and actions in RCW 42.23, verbal admonition, written reprimand, public censure, or legal action.

Procedure

1. If at any time an individual acting for or on behalf of the PRTPO has a question about the above provisions or how they should be applied to a specific action of the PRTPO, the individual should contact the PRTPO's legal counsel for guidance.

2. If legal guidance has been requested, legal counsel will review the question or concern and provide written guidance to the individual and the Chair of the PRTPO.

3. Any allegations of violation of this policy will be jointly reviewed by the Executive Committee and legal counsel. If the Executive Committee finds there to have been a violation of policy, the Executive Committee shall refer the matter to the Executive Board to consider discipline. Alternatively, the Executive Committee may choose to form a separate subcommittee to review a complaint.

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Planning Invoice Reimbursement Policy

2. Planning Invoice Reimbursement Policy

Purpose
The purpose of this policy and procedure is to ensure timely reimbursement of Lead Planning Agency (LPA) and Fiscal Agent (FA) costs incurred on behalf of the PRTPO from the biennial appropriation of regional transportation planning funds. (RCW 47.80.050)

Policy
The PRTPO shall prepare an invoice for reimbursement of costs incurred for the PRTPO not less frequently than quarterly. All invoices will be in the format required by WSDOT and shall include the proper documentation to support requested reimbursement.

Procedure
1. The LPA will
    a. Prepare the RTPO Planning Invoice Voucher including the RTPO UPWP Activity Detail report following the instructions provided by WSDOT. (See Attachment A)
    b. Retain and file copies of back-up documentation such as payroll summaries and invoice expense allocation reports in the PRTPO Planning Grant Reimbursement File.
    c. Enter current expenditure amounts in the PRTPO Budget Expenditure Workbook.(See Attachment B)
    d. LPA will sign signature block on invoice.
    e. Transmit the Invoice Voucher and PRTPO Budget Expenditure Workbook to the FA.

2. The FA will:
    a. Transmit FA supplemental activity detail and costs incurred on behalf of the PRTPO to LPA to be included in the RTPO Planning Invoice. FA will retain and file copies of back-up documentation for all FA expenses in the PRTPO Grant Reimbursement File.
    b. Transmit the RTPO Planning Invoice Voucher and Budget Expenditure Report to the Executive Committee for approval via email. Two of the three Executive Committee members must send approval via email before proceeding to step c.
    c. FA will transmit the approved RTPO Planning Invoice Voucher to the WSDOT Tribal and Regional Coordination Office for payment (See Attachment A instructions).
    d. FA will compile all invoice documentation and monthly bank reconciliation report and forward to PRTPO Coordinator to be included on next Executive Board meeting consent agenda.

3. The Executive Board will receive a copy of the invoice at the next regularly scheduled Executive Board meeting for approval on the consent agenda. (see Attachment C Consent Agenda Cover Sheet)

Attachment A

RTPO Planning Invoice Voucher
(sample)

Adopted: August 16, 2019
Revised: October 18, 2020

RTPO PLANNING INVOICE VOUCHER

Peninsula RTPO / Jefferson Transit
63 4 Corners Road
Port Townsend, WA 98368
Vendor # 911124781

Agreement # GCB 3096

Invoice Date 7/15/2020

Billing Time Period
April 1, 2020 - June 30, 2020

RTPO's Certification: I certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination on the grounds of race, creed, color, national origin, sex, or age. I certify that I have authorized signature authority.

SIGNATURE DATE

7/15/2020

TITLE Peninsula RTPO / Kitsap Transit

TOTAL RTPO REIMBURSEMENT requested this invoice **$26,287.84**

Allocation Authorized	$304,143.00
Biennium-to-Date	$119,998.02
Allocation Balance	$184,144.98

WORK ELEMENT	DESCRIPTION	Prior Biennium-TO-DATE Expenditures	CURRENT PERIOD EXPENDITURES	Biennium - TO-DATE Expenditures
Program Administration	Salaries	$8,207.70	$4,992.71	$13,200.41
	Travel	$5,114.72	$0.00	$5,114.72
	Consultants	$46,986.20	$16,550.00	$63,536.20
	Miscellaneous	$11,321.27	$3,367.13	$14,688.40
	Total	$71,629.89	$24,909.84	$96,539.73
Transportation Planning	Salaries	$5,251.40	$306.00	$5,557.40
	Travel	$0.00	$0.00	$0.00
	Consultants	$10,400.00	$0.00	$10,400.00
	Miscellaneous	$0.00	$0.00	$0.00
	Total	$15,651.40	$306.00	$15,957.40
Data Collection and Analysis	Salaries	$0.00	$0.00	$0.00
	Travel	$0.00	$0.00	$0.00
	Consultants	$0.00	$0.00	$0.00
	Miscellaneous	$0.00	$0.00	$0.00
	Total	$0.00	$0.00	$0.00
Transportation Improvement Program	Salaries	$4,628.89	$1,072.00	$5,700.89
	Travel	$0.00	$0.00	$0.00
	Consultants	$1,800.00	$0.00	$1,800.00
	Miscellaneous	$0.00	$0.00	$0.00
	Total	$6,428.89	$1,072.00	$7,500.89
RTPO Planning Duties	Salaries	$0.00	$0.00	$0.00
	Travel	$0.00	$0.00	$0.00
	Consultants	$0.00	$0.00	$0.00
	Miscellaneous	$0.00	$0.00	$0.00
	Total	$0.00	$0.00	$0.00
	TOTAL RTPO Reimbursement	$93,710.18	$26,287.84	$119,998.02

RTPO	Peninsula RTPO / Jefferson Transit
Billing Time Period	April 1, 2020 - June 30, 2020

TPO Reviewer	Date
Edward Coviello	7/15/2020

RTPO UPWP ACTIVITY DETAIL

ELEMENT From Page 1

ACTIVITY Description - work completed during billing period - and STATUS to date

Program Administration

a. Meeting Support. Provided staff support for April Executive Board meeting, May TAC meeting, and June Executive Committee and Executive Board meetings. Support included agenda setting and coordination, development of staff reports and meeting materials, remote meeting hosting and logistics, participation in meetings, recaps, corresponence and follow-up as needed. (on-going)

b. Transportation Alternatives Program. Adapted original in-person format to remote format. Developed on-line multimedia support materials and conducted evaluation and prioritization process with the TAC. Executive Board reviewed proposals and TAC recommendation, and awarded funding to four projects. Award letters sent and files updated for next process in 2022. (complete)

c. SFY 2021 UPWP. Completed draft review with Executive Board and final review and approval in June. SFY 2021 UPWP sent to WSDOT and files set up for new fiscal year work. Scoped new work program rollout with Executive Committee and Board, and developed initial work plan for the year. Identified key initiatives for 1st and 2nd quarters. (complete)

d. Statewide Investment Strategy. Participated in phone interview with WSDOT and reviewed summary materials. Supported Executive Board discussions in April and June about regional values and interests in this statewide study effort. Talked with the Investment Group moderator about the study effort, in preparation for the first meeting in July. (on-going)

e. Member Correspondence. Responded to member inquiries on work program or regional transportation planning questions. Provided PRTPO introductions and overview of the RTPO process to member agency staff not familiar with the organization. Compiled and distributed bi-monthly Coordinator update to members. (on-going)

f. Engagement. Worked with Chair and Past-Chair on presentation for the Washington State Transportation Commission, which was rescheduled from March to July. Coordinated with WSTC staff on preparation and scheduling logistics. (on-going)

g. PRTPO website. Posted updated information on the website and performed routine maintenance and coordination activities. Acquired new Squarespace hosting platform and began converting the website to a modern web-hosting format. (on-going)

h. Lead Agency communication and coordination. Routine phone calls, emails, and in-person meetings as needed to ensure overall program coordination. Continued to monitor public health responses to Covid-19 and adapt programs as needed, such as extending the deadline for TAP applications by two weeks, and adopting a fully remote evaluation process format. (on-going)

i. Accounting. Completed monthly and quarterly invoicing, reporting, and accounting procedures. Updated software licenses. (on-going)

Please check the box if any activity was reimbursed from: STBG ☐ or HSTP ☐

Transportation Planning

b. Quarterly MPO/RTPO Coordinating Committee meeting. Prepared for and participated in the meeting, and followed up on coordinating committee questions regarding PRTPO representation. (complete, on-going)

c. Passenger-only Ferry Study RTPO group. Coordinated with other PSRC and other affected RTPOs to promote an area-wide passenger-only ferry study, review results, and provide input on evaluation factors. Reached out to various agencies to obtain economic impact analysis information needed for the study to assess benefits of new service for tourism and outdoor recreation in rural communities. (on-going)

Please check the box if any activity was reimbursed from: ☐ STBG or ☐ HSTP

Data Collection and Analysis

No activity this quarter.

Please check the box if any activity was reimbursed from: ☐ **STBG** or ☐ **HSTP**

Transportation Improvement Program

a. OA policy review. Monitored renewed revisions to draft OA delivery policy. (on-going)

b. RTIP amendment policy. Presented draft RTIP amendment policy and new report format to the Executive Board and TAC for review and feedback. Adopted the new policy and report format in June. (complete)

c. RTIP amenment. Completed RTIP amendment for Clallam Transit. (complete)

Please check the box if any activity was reimbursed from: ☐ **STBG** or ☐ **HSTP**

RTPO Planning Duties

No activity this quarter.

Please check the box if any activity was reimbursed from: ☐ **STBG** or ☐ **HSTP**

OTHER COMMENTS - Additional information to explain approved deviations or delays from original UPWP task descriptions

The work noted in this form is provided by consultant and lead agency staff.

SIGNATURE	TITLE	DATE
	Transportation and Land Use Planner	7/15/2020

Attachment B

PRTPO Budget Expenditure Workbook (sample)

Adopted: August 16, 2019
Revised: October 18, 2020

Peninsuala Regional Transportation Planning Organization
SFY 2020 4th Quarter
UPWP Budget Report

PRTPO Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium	Expenditures to Date	State RTPO Revenues	Other Revenues	Total Revenues	Remaining Budget
Program Administration	$ 96,540	$ 79,012	**$ 175,552**	$ 96,540	$ 96,540	$ -	$ 96,540	**$ 79,012**
Transportation Planning	$ 15,957	$ 46,200	**$ 62,157**	$ 15,957	$ 15,957	$ -	$ 15,957	**$ 46,200**
Data Collection and Analysis	$ -	$ -	**$ -**	$ -	$ -	$ -	$ -	**$ -**
Regional TIP	$ 7,501	$ 12,760	**$ 20,261**	$ 7,501	$ 7,501	$ -	$ 7,501	**$ 12,760**
Other RTPO Planning Duties	$ -	$ 34,300	**$ 34,300**	$ -	$ -	$ -	$ -	**$ 34,300**
Totals	**$ 119,998**	**$ 172,272**	**$ 292,270**	**$ 119,998**	**$ 119,998**	**$ -**	**$ 119,998**	**$ 172,272**

Acronyms:

RTPO	Regional Transportation Planning Organization
SFY	State Fiscal Year (July 1 - June 30)
TIP	Transportation Improvement Program
UPWP	Unified Planning Work Program

Attachment C

Consent Agenda Cover Sheet
(sample)

Adopted: August 16, 2019
Revised: October 18, 2020

ACTION ITEM

To: PRTPO Executive Board
From: Thera Black, PRTPO Coordinator
Date: October 9, 2020
Subject: **SFY 2021 1st Quarter Expense Voucher Approval**

REQUESTED ACTION:

Approve 1st quarter expenditures for the SFY 2021 Unified Planning Work Program in the amount of $40,509.

Overview

The PRTPO Executive Board is responsible for approving quarterly expenditures submitted to WSDOT for reimbursement. The attached invoice was prepared by the Fiscal Administrator, reviewed and authorized by the Executive Committee and approved for inclusion on the Executive Board consent calendar.

The budget summary report is below.

Attachment:

- *SFY 2021 1st Quarter Invoice Reimbursement Package*

Work Program Element	SFY 2020 Actual	SFY 2021 Budget	Total 20-21 Biennium	Previous Expenditures	Current Expenditures	State RTPO Revenues*	Remaining Budget
Program Administration	$ 96,540	$ 79,012	**$ 175,552**	$ 96,540	$ 21,985	$ 118,525	**$ 57,027**
Transportation Planning	$ 15,957	$ 46,200	**$ 62,157**	$ 15,957	$ 5,740	$ 21,697	**$ 40,460**
Regional TIP	$ 7,501	$ 12,760	**$ 20,261**	$ 7,501	$ 2,673	$ 10,174	**$ 10,087**
Other RTPO Planning Duties	$ -	$ 34,300	**$ 34,300**	$ -	$ 10,112	$ 10,112	**$ 24,188**
Totals	**$ 119,998**	**$ 172,272**	**$ 292,270**	**$ 119,998**	**$ 40,509**	**$ 160,507**	**$ 131,763**

**** PRTPO uses State RTPO revenue only.***

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Public Records Policy

4. PUBLIC RECORDS

The Peninsula Regional Transportation Planning Organization (Peninsula RTPO or PRTPO) seeks to conduct all of its work in an open and transparent nature. To help make sure the public has access to PRTPO records, the following Public Records Policy has been prepared as required by chapter 42.56 RCW.

Purpose
The purpose of this policy is to establish public records request and public record retention rules that ensure public access to information concerning the conduct of business by PRTPO. Chapter 42.56 RCW, the Public Records Act ("the act"), defines 'public records' to include any 'writing containing information relating to the conduct of government or the performance of any governmental or propriety function prepared, owned, used, or retained' by the organization, regardless of physical form or characteristics.

Policy
Public Records Requests
The Peninsula RTPO adopts the Public Records Act Rules of Procedure of Kitsap Transit, as the PRTPO lead planning agency. A copy of Kitsap Transit's Public Records Act Rules is found on PRTPO's "About Us" page, [insert document link when it is posted]. Kitsap Transit's Public Records Officer will respond to any public records requests made of PRTPO.

Public Records Retention
Peninsula RTPO records are subject to the Local Government Common Records Retention Schedule and the Transit Authorities Records Retention Schedule as provided by the Washington Secretary of State. Kitsap Transit, as the PRTPO lead planning agency, will maintain and retain PRTPO records in accordance with the most recent of these schedules, as well as any other schedule applicable to a particular document.

Public Records Act Request Procedure
Any person wishing to make a public records request of PRTPO should follow the current instructions for contacting Kitsap Transit's Public Records Officer, which is found on the Public Records Request page of Kitsap Transit's website at https://www.kitsaptransit.com/agency-resources/public-records-request . Alternatively, a person may call Kitsap Transit at 360.377.2877 and ask for the Public Records Officer.

Within five business days following receipt of the request, Kitsap Transit will either provide the requested PRTPO records, acknowledge receipt of the request along with

an expected date the materials will be available, or provide a reason for denying the request. PRTPO records will be made available for viewing at Kitsap Transit's Administrative Office at 60 Washington Avenue, Suite 200 in Bremerton. Public records will be available for inspection and viewing during the Kitsap Transit customary office hours: Monday through Friday, 8:00AM to 4:00PM, excluding legal holidays. Records may also be available as copies mailed or sent via email. The fee for providing PRTPO records shall be at the prevailing cost charged by Kitsap Transit at the time of the request, payable at the time records are provided as per state statute.

Exemptions
The Public Records Act provides for certain classifications of records to be exempted from disclosure. All requests for viewing or copying of public records will be reviewed for compliance with current state statutes.

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Procurement Policy

3. PROCUREMENT POLICY

Purpose

This policy is intended to direct PRTPO's purchases of goods and services. The procurement process is intended to be an open, fair, well documented, and competitive process.

Objectives

The objectives of PRTPO's procurement policy are as follows:

- Establish a uniform system to obtain supplies, materials, equipment and services in an efficient and timely manner;
- Maintain responsibility and accountability of public funds used by PRTPO;
- Ensure equal opportunity and competition among vendors and consultants;
- Support effective relationships and clear communication between PRTPO and its vendors and consultants; and
- Comply with the comprehensive state procurement statutes which govern expenditures of public funds.

Scope

This policy applies to purchases of:

- Supplies, materials and equipment that are not connected with a public work
- Non-professional services, including personal and purchased services
- Professional services

This policy does not apply to the acquisition, sale, lease, or other transfer or encumbrance of real property. This policy also does not apply to the procurement of a public work, as defined in RCW 39.04.010, or to those goods and services used in connection with a public work.

If grant funding is involved in the proposed purchase, applicable requirements should be obtained from the funding agency. Such requirements may be more restrictive than PRTPO's policy.

Policy

All purchases shall comply with applicable federal, state and local laws and regulations as well as with the following:

- PRTPO Bylaws;
- PRTPO Policies and Procedures;
- The Regional Transportation Planning Organization Agreement with the Washington State Department of Transportation (WSDOT);

- The applicable policies and procedures of the PRTPO Lead Planning Agency;
- The applicable policies and procedures of the PRTPO Lead Fiscal Agent.

Where any of the above differ or conflict, the more restrictive shall govern.

Code of Ethics

No employee, officer or agent of PRTPO shall participate in the selection, award or administration of a contract or authorization of a purchase if he or she would be beneficially interested, whether directly or indirectly or whether the interest is real or apparent, as provided in chapter 42.23 RCW.

Responsibilities

The Executive Board has primary responsibility and oversight for purchasing activities of PRTPO and has the authority to delegate purchasing responsibilities as appropriate. The Executive Committee will periodically review and evaluate the procurement procedures to ensure the best internal controls possible and will recommend changes as necessary.

Procedure

1. Determine Total Purchase

a. Use Anticipated Cost
The anticipated annual need for a good or service (when it can reasonably be projected) shall be used to determine the cost of that good or service, and thus which procurement method and related purchasing requirements shall apply.

b. No "Splitting"
Procurements shall not be divided to artificially create a lower total cost to avoid a particular procurement method or purchasing requirement. If one item being purchased requires another item to "make a whole", the total accumulated costs of the two items (when they can reasonably be projected) should be considered together to determine which procurement method is applicable. If the two items are not available from a single supplier, this prohibition shall not apply.

c. Costs to Include
The total cost shall include all taxes, freight, installation, and other similar charges when determining which cost threshold and related purchasing requirements apply.

d. Include Total Quantity Needed
The total quantity of a needed item (when it can reasonably be projected) shall be considered when determining which cost threshold and related purchasing requirements apply.

e. Multiphase Programs
If a project is to be completed in phases, the total accumulated cost for all

phases shall be considered when determining which cost threshold and related purchasing requirements apply.

2. Procurement Approval and Method

A PRTPO Purchase Request Form (Attachment A) must be completed for all purchases and included with invoice documentation. Procurements must be covered by budget appropriations approved by the PRTPO's Executive Board in the most current year Unified Planning Work Program (UPWP). Procurements requiring additional appropriations must also be approved by the Executive Board. All purchases shall be documented and invoiced in accordance with PRTPO's Planning Invoice Reimbursement policy.

One of the following methods of procurement must be used:

a. Micro Purchases - Less than $7,500

Micro purchases cover the acquisition of materials, supplies, or equipment, or the acquisition of non-professional services when the aggregate annual dollar amount is less than $7,500. Micro-purchases do not require any formal competitive solicitation, but reasonable efforts should be made to receive the best price possible by obtaining informal cost information from three potential vendors before making a final determination. Purchase approval may be made by the head of the Lead Planning Agency or by the head of the Lead Fiscal Agency for micro purchases that directly support their respective responsibilities in administering PRTPO, or by a majority of the Executive Board to support PRTPO program needs.

b. Small Material Purchases - $7,500 to $15,000

Small material purchases cover the acquisition of materials, supplies and equipment when the aggregate annual dollar amount is $7,500 or more up to and including $15,000. Small material purchases shall be processed through a competitive solicitation process whereby a minimum of three (3) price or rate quotes are solicited from vendors who can reasonably be expected to provide the required goods and/or services. The quotes must be documented on a Purchase Request Form and approved by a majority of Executive Board members prior to execution of the procurement. The procurement shall be awarded to the lowest responsive and responsible offeror, based on the responsibility criteria in RCW 39.04.350 or any supplemental criterial adopted pursuant thereto.

c. Small Service Purchases - $7,500 to $50,000

Small service purchases cover acquisition of non-professional services when the aggregate annual dollar amount is $7,500 or more up to and including $50,000. Small service purchases shall be processed through a competitive solicitation process whereby a minimum of three (3) price or rate quotes are solicited from vendors who can reasonably be expected to provide the required services. The quotes must be documented on a Purchase Request Form and approved by a

majority of the Executive Board members prior to execution of the procurement. The procurement shall be awarded to vendor who provides the best quality and price available.

d. Competitive Proposals – material purchases greater than $15,000 and service purchases greater than $50,000

Purchases of materials, supplies or equipment resulting in an aggregate annual dollar amount of greater than $15,000 and purchases of non-professional services greater than $50,000 shall be procured using one of the following methods:

Request for Proposals (RFP)

RFPs are to be used to solicit solutions for a defined scope of work or project presented by the PRTPO. An RFP should identify criteria to evaluate and rank proposals and ask for a description of how the scope of work is to be accomplished, past experience in providing similar work, the cost of providing the work, a schedule of providing the work and any deliverables, and the identification of key personnel to be used along with their qualifications and availability.

Responses to an RFP are to be evaluated by a review committee based upon the criteria identified in the RFP. Where not prohibited by law, this method can also provide for limited negotiation of terms and conditions of the proposal, including price, before the award. An award will be made to the vendor whose proposal is determined to be the most advantageous to PRTPO.

Request for Qualifications (RFQ)

RFQs are to be used when seeking non-professional services that warrant the consideration and evaluation of the vendor based on demonstrated competency and qualification rather than price. An RFQ should identify criteria to evaluate and rank qualifications and ask for a consultant's general capabilities, list of principals, previous projects, number of employees, and relevant licenses.

Responses to an RFQ are to be evaluated by a review committee based upon the criteria identified in the RFQ, which may include cost when allowed by law. Once a qualified consultant is selected, the PRTPO shall negotiate with the vendor on price and other terms and conditions. An award will be made to the consultant deemed to be the best qualified so long as an agreement is reached on all other terms, including cost, scope and schedule.

The following requirements apply to all competitive RFP and RFQ procurement methods:

- All RFP/Qs must be approved by a majority of the Executive Committee;
- The RFP/Q must be publicized in accordance with the applicable law that is the most restrictive;
- The RFP/Q must identify all evaluation factors and their relative

importance, and that only complete and timely submittals will be considered;
- Publication of the RFP/Q will be made in the paper of record, posted on the PRTPO website, and distributed to known groups that could respond in an effort to obtain proposals from multiple qualified resources;
- A method shall be established for conducting technical evaluations of the proposals and qualifications received as part of the development of the RFP/Q;
- WSDOT shall be afforded the opportunity to serve on any review committee for consultant services;
- For RFPs involving the procurement of services, the proposal most advantageous to the PRTPO will be selected, even when the preferred proposal is not the lowest-priced;
- For RFQs, competitors' qualifications will be evaluated, and the most qualified competitor will be selected, subject to negotiation of fair and reasonable compensation;
- Approval of all competitive awards will be made by a majority of the Executive Board; and
- Following approval by the Executive Board, the head of the Lead Planning Agency or the Chair of the PRTPO Executive Board are authorized to sign all contracts.

e. Noncompetitive Proposals

Procurement through solicitation without competitive requirements may be used when at least one of the following applies:

- The item is clearly and legitimately available only from a single source;
- An emergency exists, as defined herein, provided that the procedures in RCW 39.04.280 are followed for the purchase of materials, supplies or equipment, that the procedures in RCW 53.19.030 are followed for the purchase of non-professional services, and RCW 39.80.060 is followed for the purchase of professional services;
- Noncompetitive negotiations are specifically authorized in a grant; or
- After solicitation of at least two (2) sources, competition is determined to be infeasible.

For all noncompetitive proposals, purchase approval must be made by a majority of the Executive Board members.

f. Other Government or Cooperative Contracts

Competition is not required when purchases of supplies, services or equipment are made through competitively secured contracts executed by other government agencies or bona fide cooperative purchasing agreements, such as purchases of telephone service, software and computer equipment through vendor contracts negotiated by the State of Washington. Purchase approval is made by a majority of the Executive Board members.

g. Intergovernmental Purchasing
Services provided by qualified public sector agencies through intergovernmental agreements with any governmental entity, whether federal, state or local, shall be exempt from the competitive solicitation requirements. Purchase approval is made by a majority of the Executive Board members.

h. Architectural and Engineering Services
The requirements outlined in RCW 39.80 must be followed to procure professional architectural or engineering services. Purchase approval is made by a majority of the Executive Board members.

i. Electronic data processing and telecommunication systems
The competitive negotiation requirements outlined in RCW 39.04.270 may be used for the purchase and installation of electronic data processing (e.g., computer) and telecommunication equipment, software or services. Purchase approval is made by a majority of the Executive Board members.

3. Contracts

a. Templates
To the extent possible, contracts for the purchase of materials, supplies, equipment, or services, whether professional or non-professional, shall use PRTPO contract templates.

b. Mandatory terms
All contracts must comply with terms required by the most recent Regional Transportation Planning Organization Agreement with WSDOT. When state funds are used to secure consultant services, provisions substantially similar to those set forth in Attachment B must be incorporated into the contract. When federal funds are used to secure services or materials, provisions substantially similar to those set forth in Attachment C must be incorporated into the contract. These attachments shall be updated when modified by the Regional Transportation Planning Organization Agreement with WSDOT.

c. WSDOT Approval
WSDOT shall review and approve any consultant services agreement prior to execution.

4. Procurement limitations

a. Equipment
Any equipment to be purchased shall first be listed in the Unified Planning Work Program (UPWP) and must be purchased, managed and disposed of in accordance with all current federal and state laws and regulations. All purchased equipment may only be used for the sole purpose of regional transportation planning activities and upon completion of the work, the equipment shall become property of the state when using state funds.

b. Nondiscrimination

In all purchases, the PRTPO shall not discriminate on the basis of race, creed, color, religion, national origin, age, sex, marital status, sexual orientation, veteran status, disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Washington's Law Against Discrimination (RCW 49.60.030), Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and all applicable requirements of any other nondiscrimination statute.

c. Federal Funding

When federal funds are used to procure materials or services, all purchasing shall comply with 2 CFR 200 et seq., including 2 CFR 1201 et seq., and Federal Transit Administration (FTA) Circular 4220.1F. This includes preferences for buying American made products in accordance with 49 USC 5323(j) and 49 CFR 6661, using U.S. Flag vessels for cargo under 49 CFR 381, and using U.S. Flag carriers under 49 USC 40118. It also includes refraining from using state or local preferences unless an exception is authorized (as described in FTA Circular 4220.1F).

Glossary

Relevant terms associated with this policy.

Appropriation
PRTPO Executive Board authorization to expend funds for a specific purpose.

Competitive Bidding
The submission of prices by individuals or firms competing for a contract, privilege, or right to supply merchandise or services.

Emergency
A set of unforeseen circumstances beyond the control of PRTPO that either: present a real, immediate threat to the proper performance of essential functions; or may result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Non-Professional Services
All services that are not otherwise governed by chapter 39.80 RCW. These include personal services as defined in RCW 53.19.010(6), which are services that provide professional or technical expertise to accomplish a specific study, project, task, or other work statement, and purchased services as defined in RCW 53.19.010(8), which are services that provide routine, continuing, and necessary functions.

Professional services
Services provided within the scope of the general definition of professional practice in chapter 18.08 RCW (architects), chapter 18.43 RCW (landscape architects), or chapter 18.86 RCW (engineers and land surveyors). Professional services are governed by the procurement requirements in chapter 39.80.

Quote
A statement of price, terms of sale, and description of goods or services offered by a prospective seller to a prospective purchaser for purchases below the amount requiring formal bidding. For professional service contracts not covered by chapter 39.80 RCW, quotes would typically include the qualifications of the provider and may or may not include pricing information depending upon the situation.

ATTACHMENT A

PRTPO Purchase Request Form

Important: Please refer to the PRTPO Procurement Policy for further instructions on purchasing and required documentation, and complete both sides of this Purchase Request Form. Approval is required as noted prior to purchase.

Complete ALL Non-Shaded Sections (type or print legibly)			
Simple Purchase Request Title:		Person Requesting Authorization:	
Detailed Purchase Description:			
Is this item or service included in the current year UPWP? *(select one)*		Submittal Date:	
UPWP Task Area *(select one)*	Subtask	Unit Cost	Total Cost
		Total Final Cost:	$0.00

Review and Approval

1. Micro Purchase Approval:

_____ _____

Authorizing Signature Date

(Print) _____

Name Title Agency

2. Approval of all other procurements requires a majority of the Executive Board.

_____

PRTPO Chair

Date Approved: _____

Purchase Date: _____ **Invoice Reimbursement Submittal Date:** _____

Select procurement method and complete vendor selection as appropriate:

☐ Micro Purchase (less than $7,500) Competition is not required. Describe basis for price:

- ☐ Catalog Price.
- ☐ Market price or price offered to general public.
- ☐ Price set by law or regulation.
- ☐ Price compared to recent purchases of similar goods and/or services.
- ☐ Other: _____

☐ Small Material Purchase ($7,500 - $15,000) Competition is required - document price rates or quotes from at least three (3) qualified vendors and/or an approved Vendor List. Attach documentation.

- ☐ This is a recurring purchase - price quotes will be obtained periodically as needed.
- ☐ Price quotes or RFP/Q were obtained to establish a competitive and reasonable price. Complete section below or reference RFP/Q if applicable:

Vendor 1 _____

Vendor 2 _____

Vendor 3 _____

Reason for final selection:

_____

☐ Small Service Purchases ($7,500 - $50,000) Competition is required - document price rates or quotes from at least three (3) qualified vendors. Attach documentation.

- ☐ This is a recurring purchase - price quotes will be obtained periodically as needed.
- ☐ Price quotes or RFP/Q were obtained to establish a competitive and reasonable price. Complete section below or reference RFP/Q if applicable:

Vendor 1 _____

Vendor 2 _____

Vendor 3 _____

Reason for final selection:

_____

☐ Competitive Proposal (Material purchases greater than $15,000 and service purchases greater than $50,000) Competition is required - document formal written bids, proposals, or qualifications from multiple qualified sources, if possible. RFP/Q's may be used. Select one:

- ☐ Approved RFP/Q was used to solicit proposals.
- ☐ Details of publication and technical review is in the RFP/Q file.
- ☐ Documentation of formal proposals or qualifications is attached.

Reason for final selection:

_____

☐ Noncompetitive Proposal Only possible when none of the above methods apply ***and*** one of the following applies (check all applicable boxes):

- ☐ The item or services are available from only one source.
- ☐ An emergency exists beyond the control of PRTPO
- ☐ The granting agency authorizes noncompetitive negotiations.
- ☐ After solicitation of at least two (2) sources, competition is determined to be infeasible.

Notes: _____

☐ Government Cooperative Contract

Name of Government or Purchasing Cooperative _____

☐ Intergovernmental Purchase

Name of other Government _____

Attachment B

Mandatory Terms When Using State Funds

1. Conservation. The Contractor shall recognize mandatory standards and policies relating to energy efficiency contained in the most current Washington State Energy Strategy developed under chapter 43.21F RCW.

2. Requests for information. The Contractor shall provide all information requested by the PRTPO within five (5) business days of the request when such is necessary for a progress report to the state. When information requested is for a performance and expenditure report, the Contractor shall provide all information requested on or before the date as conveyed by the PRTPO. Failure to do so may result in delayed payments to the Contractor.

3. Records Retention and Access
   The Contractor shall retain all records relating to performance of the Contract for six (6) years after completion of the Contract or longer if requested. The PRTPO and WSDOT, or any agent thereof, shall have full access to all records retained under the Contract during normal business hours and as often as they deem necessary. The PRTPO and WSDOT, or any agent thereof, shall be permitted to audit, examine, and make copies, excerpts or transcripts from such records at no cost.

4. Audits. The Contractor shall cooperate with and promptly respond to any independent audit conducted.

5. Amendments. This Agreement may be amended only in writing and only by agreement by both parties following review and approval by WSDOT.

6. Purchases of Material.
   Only those purchases of equipment specifically identified in the Scope of Work shall be allowed to be purchased under this Contract. All equipment must be purchased, managed, and disposed of in accordance with state law and with Title VI of the Civil Rights Act. All purchased equipment shall only be used for the sole purpose of regional transportation planning activities. Any equipment on hand at the completion of the work shall become property of the state.

7. No obligation of the State
   The PRTPO and the Contractor acknowledge and agree that absent the express written consent by WSDOT, the state is not a party to this Contract and shall not be subject to any obligations or liabilities to the PRTPO or the Contractor or any other party pertaining to any matter resulting from this Contract.

   This provision is required to be included in any subcontract entered into by the Contractor or any subcontractor to carry out this Contract.

8. Non-Discrimination
   In all purchases, the PRTPO shall not discriminate on the basis of race, creed, color, religion, national origin, age, sex, marital status, sexual orientation, veteran status, disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Washington's Law Against Discrimination (RCW 49.60.030), Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and all applicable requirements of any other nondiscrimination statute.

9. Compliance
   The Contractor agrees to comply with all applicable federal, state, and local laws in the performance of this Contract.

10. Equal Employment Opportunity
    The Contractor agrees to abide by all state and federal regulations with respect to employment. This includes, but is not limited to, equal opportunity employment, nondiscrimination assurances, project record keeping, audits, inspection, and retention of records.

Attachment C

Mandatory Terms When Using Federal Funds

1. Uniform Administrative Requirements
   Any purchases for services or supplies under this Contract must be purchased, managed, and disposed of in accordance with 2 CFR 200 et seq., including 2 CFR 1201 et seq., and Federal Transit Administration (FTA) Circular 4220.1F when federal funds are used. This includes preferences for buying American made products in accordance with 49 USC 5323(j) and 49 CFR 6661, using U.S. Flag vessels for cargo under 49 CFR 381, and using U.S. Flag carriers under 49 USC 40118. It also includes refraining from using state or local preferences unless an exception is authorized (as described in FTA Circular 4220.1F).

2. Incorporation of Federal Terms
   All applicable provisions required by the Federal Transit Administration are incorporated herein by this reference when federal funds are used. Further, when any Federal Transit Administration regulation, policy, procedure or directive is amended, such amendment shall automatically be incorporated into this Contract.

3. No obligation by the Federal Government
   The PRTPO and the Contractor acknowledge and agree that absent the express written consent by the federal government, the federal government is not a party to this Contract and shall not be subject to any obligations or liabilities to the PRTPO or the Contractor or any other party pertaining to any matter resulting from this Contract.

   This provision is required to be included in any subcontract entered into by the Contractor or any subcontractor to carry out this Contract.

4. Records Retention and Access
   The Contractor shall retain all records relating to performance of the Contract for six (6) years after completion of the Contract or longer if requested. The PRTPO and WSDOT, or any agent thereof, shall have full access to all records retained under the Contract during normal business hours and as often as they deem necessary. The PRTPO and WSDOT, or any agent thereof, shall be permitted to audit, examine, and make copies, excerpts or transcripts from such records at no cost.

5. Use of Disadvantaged Business Enterprises
   The Contractor agrees to take measures to facilitate participation by disadvantaged business enterprises (DBE) and comply with all federal requirements to do so, including 49 USC § 5332 and 49 CFR 26, “Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.”

6. Non-Discrimination
   The Contractor agrees that it shall not discriminate against any person on the basis of race, color, creed, religion, national origin, age, sex, marital status, sexual orientation, veteran status, disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Title VI of the Civil Rights Act of 1964, P.L. 88-354 and the Americans with Disabilities Act of 1990 in the performance of the Contract. The provisions of 49 CFR 26 and 49 CFR 21 are incorporated by reference and made a part of this contract.

7. Compliance
   The Contractor agrees to comply with all applicable federal, state, and local laws in the performance of this Contract.

8. Interest of Members of or Delegates to Congress
   No member or delegate to the Congress of the United States shall be admitted to any share or part of this Contract or to any benefit arising therefrom.

9. Equal Employment Opportunity
   The Contractor agrees to abide by all state and federal regulations with respect to employment. This includes, but is not limited to, equal opportunity employment, nondiscrimination assurances, project record keeping, audits, inspection, and retention of records.

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SFY 2021
Unified Planning Work Program



PENINSULA RTPO UNIFIED PLANNING WORK PROGRAM

STATE FISCAL YEAR 2021
(July 1, 2020 – June 30, 2021)

PRTPO EXECUTIVE BOARD APPROVAL
June 21, 2020

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 01-2020

Approving the SFY 2021 Unified Planning Work Program for the Peninsula Region

Recitals

WHEREAS, the Peninsula Regional Transportation Planning Organization (PRTPO) is the designated Regional Transportation Planning Organization (RTPO) for the Peninsula region and is in good standing with the Washington State Department of Transportation (WSDOT) in its agreements and certifications; and

WHEREAS, WSDOT requires a Unified Planning Work Program (UPWP) that describes what work will be accomplished with designated state RTPO planning funds prior to use of those funds for regional planning purposes; and

WHEREAS, the PRTPO is responsible for developing and approving a UPWP for the Peninsula region; and

WHEREAS, the SFY 2021 UPWP for the Peninsula Region addresses state and federal compliance requirements for PRTPO and other planning activities with the associated budget to support those activities.

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF THE PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION:

THAT the scope and budget of the Unified Planning Work Program for SFY 2021 be approved as per the attached document with the understanding that minor changes in work activity or budget may be made with Board approval as long as it does not increase the work program budget; and

THAT the Lead Planning Agency and Lead Fiscal Agency are authorized to file the necessary agreements, execute contracts with the WSDOT, and administer the work program on behalf of PRTPO.

APPROVED, this 19th day of June, 2020.

ATTEST:

Bek Ashby, Chair

ATTEST:

John Clauson, Lead Planning Agency

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PRTPO 2020 Officers

Randy Neatherlin, Vice-Chair	**Bek Ashby, Chair**	**Tammi Rubert, Secretary**
Mason County	*City of Port Orchard*	*Jefferson Transit*

https://prtpo.kitsaptransit.com/default.htm

BACKGROUND

The Unified Planning Work Program (UPWP) describes how state funds will be used for regional transportation planning purposes. As the Regional Transportation Planning Organization (RTPO), Peninsula RTPO receives state funds to support a continuous, cooperative, and comprehensive regional transportation planning process across the four-county Peninsula region. This section describes state laws that govern the activities of RTPOs and provides a brief overview of the region. The next section describes the work PRTPO intends to accomplish in SFY 2021.

Regional Transportation Planning Organization Responsibilities

RTPOs were established in 1990 as part of a new statewide focus at that time on coordinated planning and growth management. Regional transportation planning coordinated with local land use and transportation planning and decision-making is an important tenet of the Growth Management Act. The Legislature directly appropriates funding for RTPOs to carry out the regional transportation planning program.

Statutory requirements for RTPOs are found in RCW 47.80 and WAC 468.86. Those provisions establish clear roles for Regional Transportation Planning Organizations which are carried out in the work programs they conduct:

- Develop and maintain a minimum 20-year regional transportation plan that reflects locally adopted land use plans and growth strategies, and which considers all modes of travel and all system users. The long-range plan must be consistent with statewide transportation goals in RCW 47.04.280. It must include strategies for achieving the plan's vision and goals and identify funding resources to carry out the recommended strategies.

- Develop and maintain a Coordinated Human Services Transportation Plan that supports mobility needs of the region's population that have special transportation needs. This is updated every four years and serves as the foundation for Consolidated Grants funding recommendations.

- Maintain consistency between local comprehensive plans and the regional transportation plan, and between the regional plan and countywide planning policies. This includes consistency between local, regional, and state level system performance or other level of service standards. It builds on and strengthens on-going coordination and collaboration between the region's transportation partners.

- Produce a six-year Regional Transportation Improvement Program (RTIP) based on those developed by local jurisdictions, transit agencies, and WSDOT. Federally funded projects must be included in the RTIP before they can be added to the Statewide TIP for funding obligation.

- Identify projects to receive Transportation Alternatives program funding, and Consolidated Grants funding candidates that support coordinated human transportation services.

- Collaborate with local, regional, state, federal, and tribal partners as appropriate to support efforts that benefit the regional and statewide multimodal transportation system.

- Create opportunities for public education and engagement in developing and carrying out a regional transportation program.

- Ensure coordination and consultation with Indian tribes.

It is up to each RTPO to determine the right approach and balance of activities to fulfill its requirements in ways that make sense for their region and circumstances.

State Emphasis Areas

In addition to statutory requirements, PRTPO's work program also includes annual emphasis areas identified by WSDOT. These are opportunities to participate in statewide planning activities WSDOT will undertake over this next year that are likely to be of interest to PRTPO and with benefit to the region and its members.

Planning activities WSDOT will undertake in SFY 2021 include:

☐ 2021 Highway System Plan Update
☐ Multimodal Investment Strategy
☐ Statewide Human Services Transportation Plan Update
☐ Statewide Public Transportation Plan Update
☐ Statewide Cooperative Automated Transportation (CAT) Policy Framework

UPWP Development Process

The UPWP development process begins in the 3rd quarter of the state fiscal year with published guidance from WSDOT, and which is typically received in January. PRTPO then develops its UPWP through a collaborative process involving its Executive Committee and Executive Board, Lead Planning Agency and Lead Fiscal Agency, the WSDOT Tribal and Regional Coordination Office, and WSDOT Olympic Region.

Schedule and major milestones for PRTPO's SFY 2021 UPWP development:

Task or Milestone	Date
Executive Board Kick-off of SFY 2021 UPWP	February 21, 2020
Executive Committee Review of Draft UPWP	March 19, 2020
WSDOT Review of Draft UPWP	March 24, 2020
Executive Board Review of Draft UPWP	April 17, 2020
Executive Board Adoption of SFY 2021 UPWP	June 19, 2020

UPWP Amendment Process: An amendment to the adopted UPWP is warranted when there is a substantive change to the budgeted work to be accomplished. There are two principal reasons why the UPWP may need to be amended.

a. A substantial redirection of the work program within the existing budget in response to factors that were not anticipated in the current work program and which should not wait for a subsequent UPWP.
b. An increase in work program funding for additional activities within the current SFY.

In either case, the Executive Board would consider the need for an amendment and take formal action to approve any substantive change before forwarding the amended UPWP to WSDOT for approval.

Description of the Region

Regional transportation planning activities described in this UPWP are for the four-county Peninsula region that includes all of Clallam, Jefferson, Kitsap, and Mason Counties. The map in Figure 1 illustrates the Peninsula region with its geographic complexities and significant proximities.

Figure 1: Map of the Peninsula Region



The Peninsula region had a 2019 population of 442,900 people. About 32 percent of the region's population lives in incorporated jurisdictions, with the other 68 percent living in unincorporated rural areas. The region's largest city is Bremerton (pop. 42,080) and its smallest city is Forks (pop. 3,635).

Ten Indian tribes have lands in the Peninsula region. Nine of those tribes are members of PRTPO.

Note the large land area of Olympic National Park, indicated in green. Olympic National Park and Olympic National Forest, combined, account for 37 percent of the entire land area of the Peninsula region. This is in addition to other federal and state lands, including Naval Base Kitsap and its numerous facilities.

Kitsap County is the only county in Washington formally associated with two different RTPOs: the highly rural Peninsula RTPO and the highly urban Puget Sound Regional Council. This reflects the important gateway role of Kitsap County in linking the Olympic and Kitsap Peninsulas with the Seattle metropolitan area. Kitsap County connects rural communities and businesses to metropolitan opportunities and connects people in those highly urban areas to rural recreational, cultural, tourism, and environmental opportunities throughout the region.

Regional Transportation Planning Organization Structure

PRTPO is governed by a 31-member intergovernmental body comprised of four counties, nine cities, four transit agencies, four port districts, and nine Indian Tribes plus WSDOT Olympic Region. PRTPO was reconstituted as an independent organization on July 1, 2019 after 29 years of administration by WSDOT Olympic Region. Appendix B lists the PRTPO member organizations.

PRTPO's Executive Board is the decision-making body and is comprised of elected officials and senior staff from member organizations. It is advised on a wide range of topics by a Technical Advisory Committee. An Executive Committee made up of the Chair, Vice-Chair, and Secretary provides direction and coordination between the Board's bi-monthly meetings.

Kitsap Transit is the designated Lead Planning Agency for PRTPO and is responsible for delivering the regional work program as directed by the Executive Board and established in the UPWP. Kitsap Transit staff are supported in this effort by consultant-provided PRTPO Coordinator services.

Jefferson Transit is the Lead Fiscal Agency for PRTPO and is responsible for accounting and invoicing functions for the organization.

Lobbying Activities

PRTPO work program activities do not include lobbying. However, if any lobbying activities were to occur outside of those eligible activities conducted as a part of regular activities as described in Title 23 and Title 49 and in RCW 42.17A.635, PRTPO would file a certification and disclosure form as required by federal and state law and use local funds.

PRTPO SFY 2021 WORK PROGRAM

PRTPO's Unified Planning Work Program supports an on-going and open process of collaboration and coordination that advances regional objectives. The SFY 2021 UPWP is organized into four Work Elements:

1. Program Administration
2. Transportation Planning
3. Regional TIP
4. Other PRTPO Duties in SFY 2021

Each Work Element includes one or more activities, described in detail in the section that follows. A summary of the Work Elements and associated funding is summarized in the table below.

At this time, all work will be funded with state RTPO revenue. This UPWP includes an estimated $20,000 in carryover funds from the SFY 2020 UPWP. This will be used to augment funding for discretionary PRTPO activities in SFY 2021.

SFY 2021 UPWP Financial Summary

Funding Source: State RTPO funds
Funding Amount: $152,272 – SFY 2021 RTPO Funds
$20,000 Carryover SFY 2020 RTPO Funds
Work Performed by: PRTPO Lead Planning Agency with consultant and Lead Fiscal Agency, as directed by the PTPO Executive Board

SFY 2021 Estimated Budget and Funding by Work Element

PRTPO Work Element	STATE 2021 RTPO Funds	STATE SFY 2020 RTPO Carryover Funds	TOTAL BUDGET
1. Program Administration	$79,012		$79,012
2. Transportation Planning	$46,200		$46,200
3. Regional TIP	$12,760		$12,760
4. Other PRTPO Activities in SFY 2021	$14,300	$20,000*	$34,300
TOTAL	**$152,272**	**$20,000**	**$172,272**

*Final SFY 2020 RTPO carryover funding amount determined in July.

Work Element 1 - Program Administration

Program Administration activities provide the on-going administrative services, accounting, and program management functions that support the overall regional transportation planning program.

Program Administration Summary:

Estimated Cost:	$79,012
Funding Source:	SFY 2021 RTPO Funds
Work Performed By:	PRTPO Executive Committee PRTPO Executive Board PRTPO Technical Advisory Committee Lead Planning Agency with Consultant Lead Fiscal Agency

Program Administration Activities:

1.1 Meeting Support

- All administrative, logistical, and communications aspects of meeting support for the Executive Committee, the Executive Board, and the Technical Advisory Committed *(on-going)*

Deliverables:

- Meeting agenda packets and presentation materials, meeting records

1.2 Public Information and Communications

- General public involvement and education, response to inquiries (project specific engagement listed separately) *(on-going)*
- Respond to inquiries from the public and media *(as needed)*
- Website updates *(on-going)*
- Website maintenance and security *(on-going)*
- Maintenance of communications lists *(on-going)*
- Legal notices *(on-going)*

Deliverables:

- Website platform for communications
- Correspondence

1.3 Title VI Compliance

- Title VI monitoring and compliance *(on-going)*
- Annual Title VI report *(September)*

Deliverable:

- Title VI Annual Report

1.4 PRTPO Support

- Biennial by-laws review *(biennial)*
- Maintain policies and procedures *(on-going)*
- Annual appointments *(annual, January-February)*
- Executive Board support – Resource Manual, new member orientations *(on-going)*
- Expenses related to insurance, membership fees, travel expenses, supplies *(on-going)*
- Monitoring state and federal legislation affecting PRTPO and the RTPO process *(on-going)*

Deliverables:

- Updated by-laws (if needed)
- Updated policies and procedures (if needed)
- Updated PRTPO Resource Manual

1.5 UPWP Management

- UPWP development and budget monitoring *(3rd quarter, with on-going monitoring)*
- UPWP Annual Report of performance and expenditure *(September)*

Deliverables:

- SFY 2022-2023 UPWP
- UPWP amendments (if needed)
- SFY 2020 UPWP Annual Report of Performance and Expenditure

1.6 Accounting

- Accounting and invoicing *(on-going)*
- Audit preparation and participation *(as needed – full audit anticipated for SFY 2021)*

Deliverables:

- Monthly invoices
- Quarterly WSDOT invoice and progress reports
- Annual program audits

Estimated Level of Effort:

1. Program Administration	**$79,012**
1.1 Meeting Support	$25,795
1.2 Public Information and Communications	$8,030
1.3 Title VI	$3,520
1.4 PRTPO Support	$22,367
1.5 UPWP Management	$5,280
1.6 Accounting	$14,020

Work Element 2 – Transportation Planning

Transportation planning activities encompass the planning and on-going coordination, collaboration, and consultation that identifies issues and opportunities, works to implement regionally determined strategies, and which produces periodic updates to plans or documents. This UPWP reflects the planning priorities on the PRTPO agenda for this next fiscal year.

Transportation Planning Summary:

Estimated Cost:	$46,200
Funding Source:	SFY 2021 RTPO Funds
Work Performed By:	PRTPO Executive Committee PRTPO Executive Board PRTPO Technical Advisory Committee Lead Planning Agency with Consultant

Transportation Planning Activities:

2.1 Long-range planning

- Regional strategy for RTP 2040 follow-up activities *(one year)*

Deliverables:

- Meeting materials and process support documents

2.2 Regional Coordination and Collaboration

- MPO/RTPO Coordinating Committee meetings *(quarterly)*
- PRTPO participation on inter-regional studies (e.g. Passenger Only Ferry study) *(as directed by Executive Board)*
- Participation on WSDOT SFY 2021 planning initiatives including updates to the Highway System Plan, Statewide Human Services Transportation Plan, Statewide Public Transportation Plan, as well as the Multimodal Strategic Investment planning process *(as directed by Executive Board)*
- Coordination with local agencies to ensure consistency between local and regional plans and strategies *(as directed by the Executive Board)*

Deliverables:

- Correspondence and materials

2.3 Tribal Consultation

- Support consistency between tribal TIPs and long-range plans and PRTPO RTIP and long-range plan (*on-going)*
- Monitor state and federal policies that affect tribal coordination and planning considerations *(on-going)*
- Maintain communications with tribal partners and identify areas of potential collaboration and partnership *(on-going)*

Deliverables:

- Correspondence and materials

2.4 Human Services Transportation Planning

- Scope an update of the HSTP for the SFY 2022-2023 UPWP *(3rd quarter)*

Deliverables:

- HSTP Scope of Work for SFY 2022-2023

2.5 PRTPO Transportation Outlook 2021

- Produce annual briefing paper of PRTPO transportation priorities *(2nd quarter)*
- Respond to legislative inquiries on the briefing paper and its priorities *(as directed by the Executive Committee)*

Deliverables:

- PRTPO Transportation Outlook 2021 briefing materials

2.6 Regional Grants Administration

- Conduct a Consolidated Grants call for projects and prioritization process with the associated outreach and communications, materials, and process logistics *(1st and 2nd quarters anticipated, WSDOT-driven schedule)*
- Complete annual Transportation Alternatives program status report for WSDOT *(December)*

Deliverables:

- Prioritized list of candidates for the Consolidated Grants process
- Transportation Alternatives status report

Estimated Level of Effort:

2. Transportation Planning	**$46,200**
2.1 Long-range Planning	$15,400
2.2 Regional Coordination and Collaboration	$9,570
2.3 Tribal Consultation	$1,980
2.4 Human Services Transportation Planning	$440
2.5 PRTPO Transportation Outlook 2021	$4,400
2.6 Regional Grants Administration	$14,410

Work Element 3 – Regional TIP

PRTPO must compile a six-year Regional Transportation Improvement Program (TIP) based on the six-year TIPs developed by cities, counties, tribes, and WSDOT. Amendments may be needed throughout the year to add new projects or make changes to existing projects.

Regional TIP Summary:

Estimated Cost:	$12,760
Funding Source:	SFY 2021 RTPO Funds
Work Performed By:	PRTPO Executive Committee PRTPO Executive Board PRTPO Technical Advisory Committee Lead Planning Agency with Consultant

Regional TIP Activities:

3.1 Develop and Maintain Regional TIP

- Work with local agencies to develop a six-year Regional TIP in the required format that reflects projects in their locally adopted plans *(1st quarter)*
- Develop the Regional TIP documentation including financial plan and other report requirements *(1st quarter)*
- Advertise the draft Regional TIP for public review and comment *(1st quarter)*
- Prepare draft and final versions of the Regional TIP and meeting materials to support TAC review and recommendation, and Executive Board approval *(1st quarter)*
- Develop amendment package materials for the TAC, Executive Board, and WSDOT *(as needed)*

Deliverables:

- Draft and Final 2021-2026 Regional TIP
- Amendments as needed to the 2021-2026 Regional TIP
- Meeting materials and other products to support the TAC and Executive Board review and approval process

3.2 Monitor Obligation Authority for Federally Funded Projects

- Review OA reports from WSDOT *(quarterly)*
- Follow-up with project sponsors and PRTPO Executive Board *(as needed)*

Deliverables:

- Correspondence and meeting materials if needed

Estimated Level of Effort:

3. Regional TIP	**$12,760**
3.1 Develop and Maintain Regional TIP	$11,440
3.2. Monitor OA for Federally Funded Projects	$1,320

Work Element 4 – Other PRTPO Activities in SFY 2021

In addition to the core work program activities described in Work Elements 1-3, PRTPO will undertake additional activities in SFY 2021 to address some specific outstanding needs for the region. These are one-time or occasional activities, separate from the on-going core functions.

Other PRTPO Activities in SFY 2021 Summary:

Estimated Cost:	$34,300
Funding Source:	SFY 2021 RTPO Funds Carryover RTPO Funds from SFY 2020
Work Performed By:	PRTPO Executive Committee PRTPO Executive Board PRTPO Technical Advisory Committee Lead Planning Agency with Consultant

Other PRTPO Activities in SFY 2021:

4.1 PRTPO Legislative Agenda

As a newly reconfigured organization, PRTPO focused in SFY 2020 on core administrative and logistical functions needed to sustain its on-going operations and compliance with its mandatory responsibilities. In SFY 2021, PRTPO will begin developing an updated legislative strategy. This includes assessment of long-standing needs and current concerns and how these regional needs align with emerging WSDOT and legislative priorities at the state level. This work will result in an updated agenda of regional priorities and collaboration opportunities to inform on-going communications and responses to WSDOT and legislative requests over the next few years.

Deliverables:

- Meeting materials

4.2 Scope and Initiate PRTPO Website Overhaul

The existing PRTPO website inherited from WSDOT Olympic Region during the transition is outdated. Since it was built many years ago, advances in website design and user interfaces have greatly changed how sites are built and updated. This activity will scope the design and development of a new PRTPO website that has modern security and accessibility features, easier protocols for updating content, and improved capability to support public engagement and other PRTPO activities. This activity will then proceed with early implementation measures based on that approved scope.

Deliverables:

- Design concept and scope of work for PRTPO website overhaul
- Initial components as identified in the scope of work

4.3 Title VI Plan Update

PRTPO's Title VI Plan is due for an overhaul. The current Title VI plan was last updated in 2015. This includes the data collection and public engagement needed to support a plan update.

Deliverables:

- 2021 Title VI Plan Update
- Meeting materials and correspondence

4.4 Public Participation Plan Update

PRTPO's Public Participation Plan is due for an overhaul. The current Public Participation Plan was last updated in 2014. This update will be informed by the future capacity of the PRTPO website after it is rebuilt. It includes the public engagement needed to support a plan update.

Deliverables:

- 2021 Public Participation Plan Update
- Meeting materials and correspondence

Estimated Level of Effort:

4. Other PRTPO Activities in SFY 2021	*$34,300*
4.1 PRTPO Legislative Agenda	$7,700
4.2 Scope & Initiate PRTPO Website Overhaul	$14,500
4.3. Title VI Plan Update	$5,500
4.4. Public Participation Plan Update	$6,600

Other Planning Activities within the Peninsula Region

WSDOT Olympic Region Planning

Funding Source: State and Federal
Work performed by: WSDOT Olympic Region staff in partnership with local, regional, and federal staff.

WSDOT is involved in three primary areas of planning that are federally funded. These activities are Corridor and Network Planning, Tribal and Regional Coordination, and Enhanced Local Collaboration.

Corridor and Network Planning includes involvement in system planning efforts such as development and evaluation of strategies and projects that meet state system plan policies and service objectives that lead to the development and completion of the Corridor Sketches. Efforts are conducted in cooperation with local, regional, state agencies, and tribes and include determination of existing and long-range deficiencies in the system, development and refinement of strategies for inclusion in the Corridor Sketches.

Tribal and Regional Coordination efforts consist of WSDOT participation in the planning activities of PRTPO, local jurisdictions, and the federally recognized tribes within the region. Efforts include technical assistance and participation in local and regional planning efforts. Efforts also include statewide planning activities such as updates to the Highway System Plan, Statewide Public Transportation Plan, and other coordinated planning activities.

Enhanced Local Collaboration involves working closely with local jurisdictions to offer early reviews and assistance on their comprehensive plans. This reduces the number of comments on the completed comprehensive plans. In addition, efforts include assisting in the development and review of subarea plans and other comprehensive plan updates or revisions.

WSDOT Olympic Region prepares and adopts its own UPWP.

Appendix A: SFY 2021 Unfunded Needs

PRTPO's Unified Planning Work Program is financially constrained by the state RTPO planning funds available each year to conduct this work. There are additional regional transportation planning activities that would benefit the region and its members if funds were available. These are listed here.

A. PRTPO Website Overhaul

Funding is needed to complete a modernization and overhaul of the PRTPO website. The SFY 2021 UPWP includes funding to design and scope the new website and will provide reasonable cost estimates to complete the work. Completion of that work is included here as an unfunded priority and is presented as a cost range, pending completion of that scope.

Estimated cost = $25,000 - $50,000

B. Regional EV Network Plan

Comments received on the 2040 Regional Transportation Plan reveal public interest in electrification of the region's transportation system. A Regional EV Network Plan is the next step in this process.

An EV Network Plan will take stock of the charging infrastructure already in place, the latest protocols and guidance about charging facilities, ownership models, and cost recovery plans. The Plan should support inclusion of the Peninsula region's EV network into the West Coast Electric Highway Program and provide recommendations and best practices to support local, regional, and state implementation activities. ***This work will require outside expertise.***

Estimated cost = $50,000 - $100,000

C. At-Grade Intersection Analysis Phase 2

A number of at-grade intersections on state highways across the Peninsula region have crash histories. Intersection-level analysis is needed to support local agency efforts at securing competitive statewide funding for projects to improve safety. This work would conduct intersection-level analysis on a select number of intersections suspected of having failing turning movements on one or more legs of the intersection to determine those with a strong justification for safety funding.

Estimated cost = $20,000

Appendix B: PRTPO Members



PRTPO Members

Clallam County
Jefferson County
Kitsap County
Mason County

Bainbridge Island
Bremerton
Forks
Port Angeles
Port Orchard
Port Townsend
Poulsbo
Sequim
Shelton

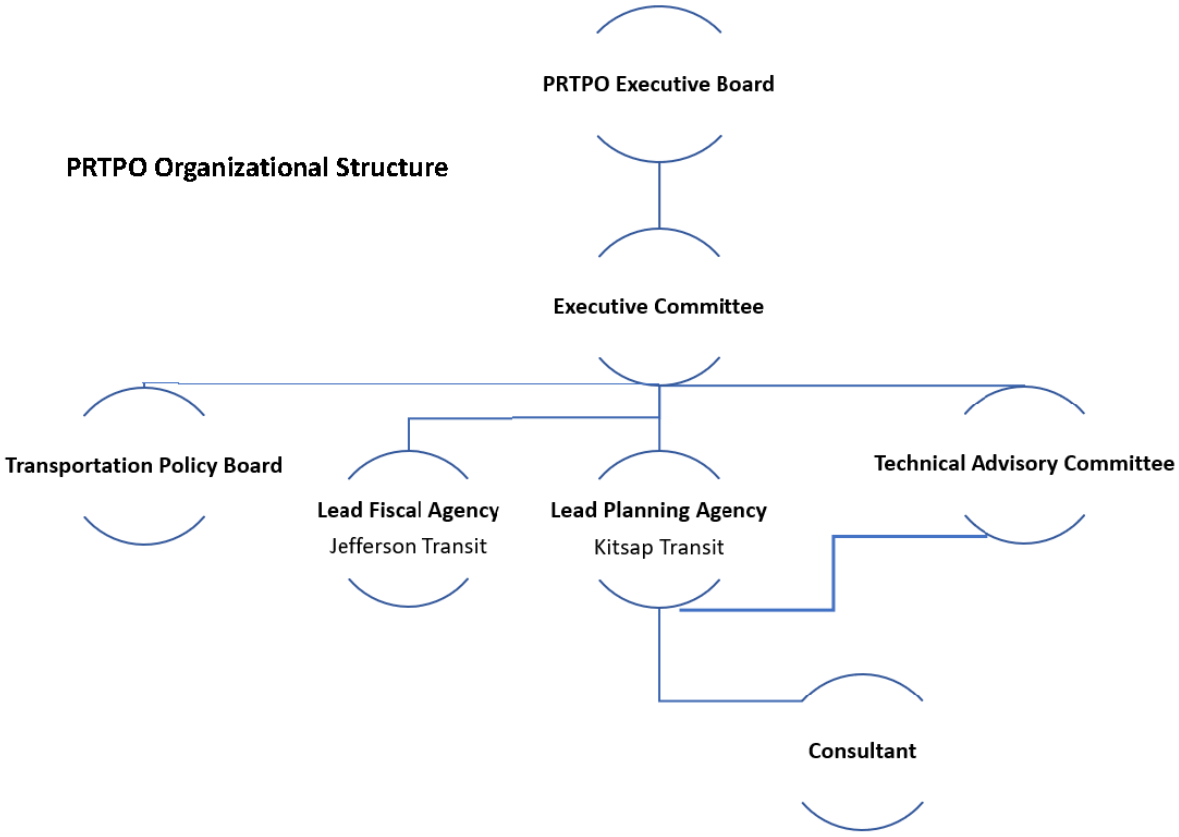
Clallam Transit
Jefferson Transit
Kitsap Transit
Mason Transit

Port of Allyn
Port of Bremerton
Port of Port Angeles
Port of Shelton

WSDOT Olympic Region

Hoh Tribe
Jamestown S'Klallam Tribe
Lower Elwha Klallam Tribe
Makah Tribe
Port Gamble S'Klallam Tribe
Quileute Tribe
Squaxin Island Tribe
Skokomish Tribe
Suquamish Tribe

PRTPO Organizational Structure



Appendix C: SFY 2019 UPWP Annual Report of Performance and Expenditure *(submitted in 1st Quarter SFY 2020)*

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

JULY 1, 2018 – JUNE 30, 2019

ANNUAL PERFORMANCE AND EXPENDITURE REPORT

SUMMARY:

This annual progress report reviews the Peninsula Regional Transportation Planning Organization's (RTPO) activities and accomplishments that occurred during the 12-month period from July 1, 2018 to June 30, 2019 as outlined in the Unified Planning Work Program (UPWP).

The Peninsula RTPO was formed for the purpose of coordinating the regional transportation planning activities in the Kitsap and Olympic Peninsulas. The Peninsula RTPO consists of elected and staff representatives from four counties, nine cities, ten tribal nations, four transit agencies, five port districts, and the Washington State Department of Transportation.

The Peninsula RTPO delivers its work program with support from the member agencies and jurisdictions. The Washington State Department of Transportation (WSDOT), Olympic Region, Multimodal Planning Office served as the lead agency for the Peninsula RTPO and provided staff support to the organization.

This annual report is divided into the major work effort categories as identified in the Unified Planning Work Program:

A. Program Administration
B. Transportation Planning
C. Regional Travel Demand Model
D. Transportation Improvement Program (TIP)
E. RTPO Planning Duties
F. Financial Summary

WORK PROGRAM EFFORTS

A) PROGRAM ADMINISTRATION

Throughout the work program there is a need for coordination and management of the transportation and planning activities for the Peninsula RTPO and support to the various committees. The WSDOT Olympic Region Multimodal Planning office provided organizational and committee support for the activities outlined in this report.

One of the most important achievements of the Peninsula RTPO has been the organization of a regional body that has demonstrated a commitment to regional coordination and solidarity over individual parochial interests. This has been accomplished through respectful, continuous and open communications.

During the past program year, the Peninsula RTPO Participated in or accomplished the following:

1) Administered the Peninsula RTPO Transportation Planning Program:

a. Peninsula RTPO Staff provided administrative support to the Executive Board (EB), Transition Core Group, and the Technical Advisory Committee (TAC). Staff coordinated, prepared meeting materials, and facilitated eight EB meetings, five Transition Core Group meetings, and five TAC meetings. The Transition Core Group meetings helped address issues with the Lead Agency Staff transition from WSDOT to Kitsap Transit.

b. As part of the lead agency transition, The Peninsula RTPO was required to recertify as a RTPO. The Transition Core Group members coordinated the update to the PRTPO's foundation documents. The bylaws were updated to be consistent with the new Inter-local agreement.

c. Peninsula RTPO staff provides on-going communication and coordination between the Peninsula RTPO, WSDOT, State, and Federal Agencies.

d. Developed the Unified Planning Work Program (UPWP) for Program Year 2020. The Peninsula RTPO staff worked closely with WSDOT headquarters on the review of the UPWP. The Peninsula RTPO's Executive Board members approved and adopted the UPWP on June 21, 2019.

e. Coordinated and provided administrative support for the Peninsula RTPO's Consolidated Grant Applications Ranking and Prioritization process. The Consolidated Grant Program provides both state and federal funding to support public transportation services statewide.

f. Peninsula RTPO funding was earmarked for Kitsap Transit, Jefferson Transit and the Kitsap County Prosecuting Attorney's office for the lead agency, fiscal agent, and legal services respectively during the transition. A total of $59,157 was earmarked: $39,336 for the new lead agency (Kitsap Transit); $13,352 for legal services (Kitsap County Prosecuting Attorney), and $6,469 for the fiscal agent (Jefferson Transit).

2) Facilitated coordinated transportation planning in the region

a. Peninsula RTPO Staff participated in quarterly MPO/RTPO/WSDOT Coordinating Committee meetings during the program year.

b. The Peninsula RTPO acted as central point for regional transportation planning for the Olympic Peninsula region.

c. Continued to support and participate in statewide planning document processes, to include, but not limited to Washington Transportation Plan 2040, Phase II, Washington State Ferries Long Range Plan, Highway System Plan, and Fast Act Target Setting Collaboration, Transportation Efficiency, Aviation System Plan, Corridor Sketches, Statewide Travel Demand Model, Practical Solutions, and GMA Enhanced Collaboration. This effort includes review of new and updated statewide planning documents per WAC 468.86.090(7) to ensure regional issues and policies are addressed.

B) TRANSPORTATION PLANNING

The regional transportation planning process continues to evolve and strives to improve to ensure coordination of planning and implementation by all transportation interests. Transportation planning by nature is a long-term process. During the past program year the Peninsula RTPO participated in or accomplished the following:

a. Responded to informational requests from state/federal elected officials relating to the PRTPO's plan and priorities, while following state law RCW 42.17A.635, and other agency rules regarding use of state funding in lobbying. Note: The Peninsula RTPO's work program activities do not include lobbying. No lobbying activities occurred outside of those eligible activities conducted as part of regular activities as described in Title 23 and Title 49 and in RCW 42.17A.635, no certification and disclosure form as required by federal and state law was needed.

b. The Regional Transportation Plan (RTP) is currently going through a major update process. The RTP is an on-going effort and core activity of the Growth Management Act with formal updates on an annual review and evaluation process. The Introduction; Policy Framework; Regional Transportation System; Trends, Conditions, Needs, and Performance; Financial Plan; Regional Transportation Strategies; sections are now updated. The Next Steps and Outreach sections will be completed later this year with the final plan scheduled for approval in November 2019.

c. The Peninsula RTPO's webpage is a vital communication asset with readily available information at a glance for members and public alike. As part of the lead agency transition, the Peninsula RTPO's webpage was moved to Kitsap Transit. Administered the Peninsula RTPO's transportation planning communications and outreach information by:

    i. Development of a Legislative fact sheet describing the Peninsula RTPO and their priority projects.

    ii. Managed the Peninsula RTPO's webpage to increase its effectiveness to educate and inform the public on the organization as well as the dissemination of organizational information to the public and Peninsula RTPO membership.

d. Completed the Peninsula RTPO's Peninsula Regional Non-motorized Connectivity Study. The study compiles existing information on regional non-motorized facility connectivity into a comprehensive map depicting consistent definitions and identification of non-motorized facility types, gaps, and options to close the gaps.

e. Completed the update to the 2019 Coordinated Public Transit – Human Services Transportation Plan and the Consolidated Grant Applications Ranking and Prioritization process for the Peninsula RTPO.

C) DATA COLLECTION AND ANALYSIS

Kitsap County developed a travel demand model for the Peninsula RTPO region. The model requires on-going maintenance to update it as changes require. The funds allocated for maintenance were reprogrammed since the Kitsap County's modeler position is unfilled at this time.

D) TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Compiled and developed a six-year Regional Transportation Improvement Program (RTIP) per WAC 468.86.160 that is based on programs and projects as identified by local jurisdictions, transit agencies, tribes, and WSDOT within the region. The RTIP is then submitted to WSDOT for inclusion in the State Transportation Improvement Program (STIP).

Staff worked with the TAC and individual RTPO members in the compilation and development of the Regional Transportation Improvement Program (R-TIP) for jurisdictions, tribes, and agencies within the Peninsula RTPO region. This included contacting local offices and gathering the necessary data to compile a complete list.

The completed R-TIP was approved by the Executive Board on September 21, 2018. State Transportation Improvement Program (STIP) data was extracted from the R-TIP and forwarded to WSDOT in October 2018. This effort included monthly amendments to the STIP as changes were provided by member jurisdictions, agencies, and tribes as required and is an on-going effort.

As part of the transit, R-TIP training for Kitsap Transit staff was provided.

E) RTPO PLANNING DUTIES (In addition to the above requirements)

a. The Growth Management Act (GMA) sets up RTPOs as the venues for identifying regional priorities and coordinating transportation planning at all jurisdictional levels with local comprehensive plans. The regional transportation plans prepared by RTPOs play an important role in achieving consistency between state, county, city and town plans and policies. In order to achieve consistency, state law requires RTPOs to certify that the transportation elements of local comprehensive plans; 1) Reflect guidelines and principles established by the RTPOs; 2) Are consistent with the adopted regional transportation plan; 3) Conform to the requirements of RCW 36.70A.070.

   Staff reviewed local comprehensive and transportation plans to ensure that they are updated per RCW 47.80.026, including countywide planning policies, for consistency with the Regional Transportation Plan. While performing these reviews, staff implemented a review process for certification of local comprehensive plans and maintains the required documentation. Member jurisdictions within Kitsap County will have their comprehensive plans reviewed by PSRC for consistency.

b. Participated in Statewide planning document processes by supporting and participating in Statewide planning document processes.

Reference Section F, on Page 5 for the Actual SFY 2019 Financial Summary.

F) ACTUAL SFY 2019 FINANCIAL SUMMARY

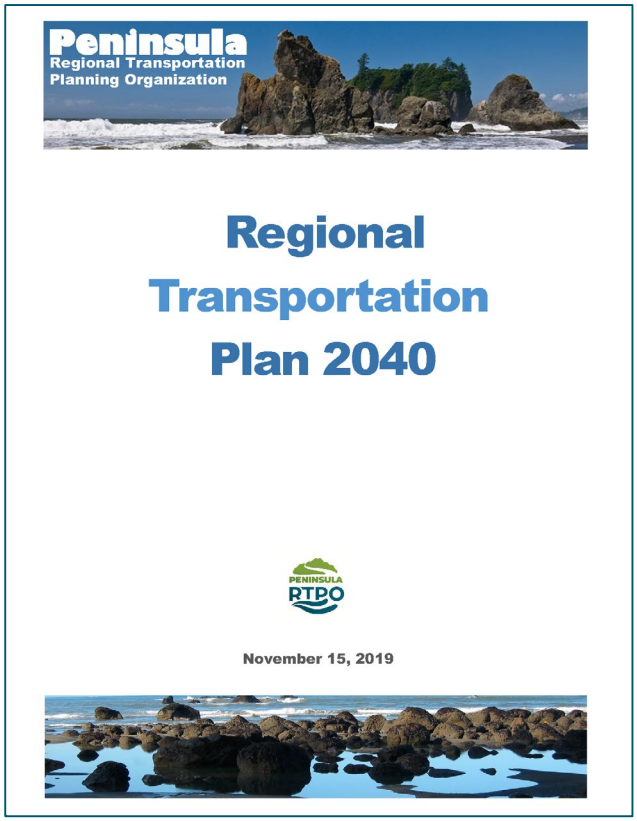
Task Code	Task Description	FHWA - PL			FTA - 5303			FHWA	STATE - RTPO	LOCAL	TOTAL
		Total FHWA 100%	FHWA 86.5%	Local Match 13.5%	Total FTA 100%	FTA 86.5%	Local Match 13.5%	STP for Planning			
2A	PROGRAM ADMINISTRATION										
2A-1	Program Management and Support	$0	$0	$0	$0	$0	$0	$0	$19,760	$0	$19,760
2A-2	Update to Foundation Documents	$0	$0	$0	$0	$0	$0	$0	$13,352	$0	$13,352
2A-3	Regional and Statewide Coordination	$0	$0	$0	$0	$0	$0	$0	$987	$0	$987
2A-4	Coordination/Communication with Federal & State Legislators	$0	$0	$0	$0	$0	$0	$0	$435	$0	$435
2A-5	Unified Planning Work Program (UPWP)	$0	$0	$0	$0	$0	$0	$0	$1,160	$0	$1,160
2A-6	Grant Program Administration Support	$0	$0	$0	$0	$0	$0	$0	$2,355	$0	$2,355
2A-7	Lead Agency Staffing Transition	$0	$0	$0	$0	$0	$0	$0	$45,805	$0	$45,805
	PROGRAM ADMINISTRATION TOTAL	$0	$0	$0	$0	$0	$0	$0	$83,854	$0	$83,854
2B	TRANSPORTATION PLANNING										
2B-1	External Coordination with WSDOT and MPO/RTPO Member	$0	$0	$0	$0	$0	$0	$0	$828	$0	$828
2B-2	Regional Transportation Plan (RTP) Update	$0	$0	$0	$0	$0	$0	$0	$22,867	$0	$22,867
2B-3	Public and Stakeholder Participation and Outreach	$0	$0	$0	$0	$0	$0	$0	$2,134	$0	$2,134
2B-4	Peninsula Regional Non-motorized Connectivity Study (Trails Plan)	$0	$0	$0	$0	$0	$0	$0	$52,554	$0	$52,554
	TRANSPORTATION PLANNING TOTAL	$0	$0	$0	$0	$0	$0	$0	$78,383	$0	$78,383
2C	REGIONAL TRAVEL DEMAND MODEL										
	REGIONAL TRAVEL DEMAND MODEL TOTAL	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
2D	TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										
2D-1	TIP Development	$0	$0	$0	$0	$0	$0	$0	$11,026	$0	$11,026
2D-2	TIP Amendments	$0	$0	$0	$0	$0	$0	$0	$8,470	$0	$8,470
	TIP TOTAL	$0	$0	$0	$0	$0	$0	$0	$19,496	$0	$19,496
2E	RTPO PLANNING DUTIES										
2E-1	Review of County, City, and Town Comprehensive Plans	$0	$0	$0	$0	$0	$0	$0	$2,510	$0	$2,510
2E-2	Participate in State Planning Activities (WSDOT modal & corridor plans)	$0	$0	$0	$0	$0	$0	$0	$1,535	$0	$1,535
	RTPO PLANNING DUTIES TOTAL	$0	$0	$0	$0	$0	$0	$0	$4,045	$0	$4,045
	SFY 2019 TASK SECTION SUBTOTAL	$0	$0	$0	$0	$0	$0	$0	$185,778	$0	$185,778
								SFY 2018 TOTAL	$76,100	$0	$76,100
								SFY 2019 TOTAL	$185,778	$0	$185,778
								BIENNIUM TOTAL	$261,878	$0	$261,878
								Turn Back Funds to Another MPO/RTPO	$40,941	$0	$40,941
								Biennium Grand Total	$302,819	**$0**	$302,819

2040 Regional Transportation Plan

Regional Transportation Plan 2040

PRTPO's Regional Transportation Plan 2040 describes existing and future conditions of the regional transportation system. Its goals and policies support coordinated efforts among the region's partners and provide a framework for identifying and pursuing regional objectives. It is periodically updated to reflect current or emerging needs and to comply with state requirements.

The full plan can be viewed and downloaded from the **Documents page** of the PRTPO website.



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Regional Transportation Improvement Program



FFY 2021-2026

Peninsula Regional Transportation Planning Organization

Regional Transportation Improvement Program (RTIP)

PREPARED BY:

KITSAP TRANSIT

60 WASHINGTON AVE, SUITE 200

BREMERTON, WA 98337

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INTRODUCTION

The Regional Transportation Improvement Program (RTIP) is a presentation of transportation projects proposed for implementation during a six-year period for the years 2021 through 2026. The PRTPO RTIP is made up of projects with federal funding, State of Washington funding and local funding from around the PRTPO Region. The RTIP describes the project, provides its projected costs, schedule for completion and associated funding sources. Importantly, The RTIP is consistent with the adopted Regional Transportation Plan (RTP) which can be located at: https://prtpo.kitsaptransit.com/default.htm

The PRTPO Region is made up of a four county area (Clallam, Kitsap, Jefferson and Mason Counties) and members include cities, counties, tribal nations, ports, and transit agencies. The projects listed in this document reflect members who choose to submit projects for review at the PRTPO Region. Kitsap County Members submit their RTIP projects to the Puget Sound Regional Council (PSRC). The RTIP is not a complete list of projects for each member jurisdiction.

DEVELOPMENT OF THE RTIP

The RTIP is an annual process that is brought to the PRTPO Executive Board for consideration in September of each year. The RTIP is required by RCW 47.80.023. Specifically, the RCW requires the RTPO to: *"develop, in cooperation with the department of transportation, operators of public transportation services and local governments within the region, a six-year regional transportation improvement program which proposes regionally significant transportation projects and programs and transportation demand management measures. The regional transportation improvement program shall be based on the programs, projects, and transportation demand management measures of *regional significance as identified by transit agencies, cities, and counties pursuant to RCW 35.58.2795, 35.77.010, and 36.81.121, respectively, and any recommended programs or projects identified by the agency council on coordinated transportation, as provided in chapter 47.06B RCW, that advance special needs coordinated transportation as defined in RCW 47.06B.012. The program shall include a priority list of projects and programs, project segments and programs, transportation demand management measures, and a specific financial plan that demonstrates how the transportation improvement program can be funded. The program shall be updated at least every two years for the ensuing six-year period."*

**Regionally significant project means a transportation project (other than projects that may be grouped in the TIP and/or STIP or exempt projects as defined in EPA's transportation conformity regulations (40 CFR part 93, subpart A)) that is on a facility that serves regional transportation needs (such as access to and from the area outside the region; major activity centers in the region; major planned developments such as new retail malls, sports complexes, or employment centers; or transportation terminals) and would normally be included in the modeling of the metropolitan area's transportation network. At a minimum, this includes all principal arterial highways and all fixed guideway transit facilities that offer an alternative to regional highway travel.*

The RTIP is presented to the WSDOT after Executive Board approval for inclusion in the Statewide Transportation Improvement Plan (STIP). Only projects with secure funding are included in the STIP. Projects with planned funds are left in the RTIP until they are ready to move from planned to secure. In

the project descriptions a letter “P” is found on the left side of the funding description for planned funding while an “S” is for secure funding.

Once funds are secured, the RTPO forwards the projects to WSDOT for inclusion into the Statewide Transportation Improvement Program (STIP). The STIP has a public review period similar to the RTIP. The latest STIP can found at: https://www.wsdot.wa.gov/LocalPrograms/ProgramMgmt/STIP.htm

A summary table is provided on page 3 detailing the funding totals by categories of federal, state and local funds by jurisdiction.

POLICY FOR AMENDMENTS

New projects or those requiring amendment beyond the WSDOT administrative thresholds are brought before the Executive Committee for discussion and forwarding to the Executive Board agenda. Projects needing an expedited approval process are brought before the Executive Board without Executive Committee review for consideration within 14 calendar days of the next scheduled Executive Board meeting. Projects submitted less than calendar 14 days prior to the Executive Board meeting will be forwarded to the next scheduled Executive Committee meeting for consideration.

PRTPO coordinators track projects by the date of Executive Board approval.

Existing projects may continue to be amended using WSDOT amendment guidelines.

PRTPO coordinators will update the RTIP once the Executive Board has approved the project.

FISCAL SUMMARY 2021-2026

Member	Federal Funds	State Funds	Local Funds	Total
Clallam County	$11,594,550	$905,456	$2,379,390	$14,879,396
Clallam Transit	$10,673,200	$0	$2,300,300	$12,973,500
City of Forks	$416,760	$1,749,253	$6,682	$2,172,695
Jamestown S'Klallam Tribe	$229,315	$266,310	$50,812	$546,437
Jefferson County	$457,633	$724,719	$0	$1,182,352
Jefferson Transit	$16,668,000	$249,200	$4,229,300	$21,146,500
Mason Transit	$7,314,713	$113,500	$2,002,868	$5,206,255
City of Port Angeles	$4,827,240	$19,630,750	$6,648,250	$31,106,240
City of Port Townsend	$41,381	$41,142,082	$28,368,619	$69,552,082
City of Sequim	$550,000	$0	$86,000	$636,000
WSDOT	$88,090,802	$403,384,222	$2,258,916	$493,733,940
TOTAL	**$140,863,594**	**$467,958,552**	**$48,331,137**	**$653,135,397**

2021-2026 RTIP PROJECTS

The remaining pages of this document are RTIP Projects submitted by PRTPO member agencies listed in alphabetical order. This document can be found at: **https://prtpo.kitsaptransit.com/publications.htm.**

For more information contact:
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Clallam County Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		/ 05AG(002) Black Diamond Road Safety Project Black Diamond MP 2.66 to MP 3.4 Improve dangerous curves, widen shoulders,add recoverable slopes, remove clear zone hazards, partial paving and add gravel trail.	WA-07674	11/12/19	11/12/19		15	21	P T W	0.740	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0		0	50,000	50,000
S	CN	2021	HSIP	250,000		0	490,000	740,000
			Totals	**250,000**		**0**	**540,000**	**790,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	50,000	0	0	0	0
CN	740,000	0	0	0	0
Totals	**790,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		Clallam Slough Bridge Replacement Frontier Street 0.07 to 0.44 Demolish existing bridge and replace with new bridge and approaches designed to current standards.	WA-12706	11/12/19	11/12/19		CR Res. 15, 2019	11	O P S W	0.370	DCE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP(BR)	1,123,012		0	175,268	1,298,280
S	RW	2022	STP(BR)	75,000		0	11,705	86,705
S	CN	2023	STP(BR)	3,294,038		0	514,098	3,808,136
			Totals	**4,492,050**		**0**	**701,071**	**5,193,121**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	432,760	432,760	432,760	0	0
RW	0	0	86,705	0	0
CN	0	0	0	2,856,100	952,036
Totals	**432,760**	**432,760**	**519,465**	**2,856,100**	**952,036**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Olympic Discovery Trail - Forks Calawah River Park to Sitkum-Sol Duc Rd (aka. "A" Road) Olympic Discovery Trail Forks Calawah River Park to Sitkum-Sol Duc Rd Construction of a prefabricated steel, multi-user trail bridge (est. 220-240 feet long by 16-18 feet wide) over the Calawah River from the northeast corner of the Calawah River Park in the City of Forks; and an approximately 1-mile new segment of the Olympic Discovery Trail between the new trail bridge crossing and the Sitkum-Sol Duc Road near its intersection with US 101.	WA-12976	11/12/19	11/12/19		15	28		1.000	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	64,875		0	10,125	75,000
S	CN	2022	TAP(R)	385,125		0	821,375	1,206,500
			Totals	**450,000**		**0**	**831,500**	**1,281,500**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	75,000	0	0	0	0
CN	0	603,250	603,250	0	0
Totals	**75,000**	**603,250**	**603,250**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00			WA-13027	11/12/19	11/12/19		15	28		12.000	CE	Yes
		Olympic Discovery Trail - Forks to La Push Olympic Discovery Trail US 101 & SR 110 Intersection Area to La push Complete the planned western terminus of the Olympic Discovery Trail (ODT) to connect the City of Forks and Quileute Tribal Nation community of La Push and 2nd and 3rd Beach trailheads in Olympic National Park (ONP). The planned trail will provide for a non-motorized, separated path near the south-side of SR 110 starting at the intersection of US 101 and SR 110 in Forks and connecting to an existing separated trail near the ONP 2nd Beach Trailhead in La Push. The planned trail to be constructed will be a separated path, except that the planned route will utilize the existing SR 110 Bogacheil Bridge.									

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	WFL	496,458		0	0	496,458
P	RW	2021		0	OTHER	905,456	301,819	1,207,275
S	CN	2023	WFL	5,461,042		0	0	5,461,042
			Totals	**5,957,500**		**905,456**	**301,819**	**7,164,775**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	496,458	0	0	0
RW	1,207,275	0	0	0	0
CN	0	0	2,730,521	2,730,521	0
Totals	**1,207,275**	**496,458**	**2,730,521**	**2,730,521**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Co.

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05			WA-12560	11/20/18	11/20/18		13	21	C P T W	0.200	CE	Yes
		Sequim-Dungeness Way and Woodcock Road Intersection Improvement										
		95250										
		2.42 to 2.62										
		Install a roundabout.										

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	45,000		0	5,000	50,000
S	CN	2021	HSIP	400,000		0	0	400,000
			Totals	**445,000**		**0**	**5,000**	**450,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	50,000	0	0	0	0
CN	400,000	0	0	0	0
Totals	**450,000**	**0**	**0**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Clallam Co.	**11,594,550**		**905,456**	**2,379,390**	**14,879,396**

Clallam Transit Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		CTS Capital Electrication (main Base) to Facility Electrification (Electric Bus Preparation) CTA Main Base	WA-12085					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339	1,475,000		0	225,000	1,700,000
			Totals	**1,475,000**		**0**	**225,000**	**1,700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,700,000
Totals	**0**	**0**	**0**	**0**	**1,700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase of three Electric Bus' to Electric Bus Project (Bus Procurement)	WA-12086					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	2,065,500		0	364,500	2,430,000
			Totals	**2,065,500**		**0**	**364,500**	**2,430,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	2,430,000
Totals	**0**	**0**	**0**	**0**	**2,430,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Replacement of 6 Heavy Duty Coach Vehicles to Replacement of 6 Heavy Duty Coach Vehicles with new Clean Diesel Coaches	WA-13075					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339(b)	2,644,800		0	661,200	3,306,000
			Totals	**2,644,800**		**0**	**661,200**	**3,306,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	3,306,000	0
Totals	**0**	**0**	**0**	**3,306,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		Replacement of seven fixed route buses to Replacement of 6 Fixed Route Light Duty and 1 heavy duty coach vehicles with Heavy Duty 12 Year Clean Diesel Coaches	WA-12691	08/28/19	08/28/19		R19:2019	23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	5339(b)	2,912,000		0	728,000	3,640,000
			Totals	**2,912,000**		**0**	**728,000**	**3,640,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	3,030,000	0	0	0
Totals	**0**	**3,030,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Clallam Transit System

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Replacement of three heavy duty coach vehicles to Replacement of three heavy duty coach vehicles	WA-13074					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5339(b)	1,575,900		0	321,600	1,897,500
			Totals	**1,575,900**		**0**	**321,600**	**1,897,500**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,897,500	0	0
Totals	**0**	**0**	**1,897,500**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Clallam Transit System	**10,673,200**		**0**	**2,300,300**	**12,973,500**

City of Forks Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07			WA-11371				488	04	S W	0.500	CE	No
		Calawah Way Grind and Overlay										
		Calawah Way										
		HWY 101 to Trillium										
		Grind and inlay Calawah Way with sub-grade repair.										

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	500,000	0	500,000
			Totals	**0**		**500,000**	**0**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	500,000	0	0	0	0
Totals	**500,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		Spartan Ave, A ST, Blackberry Ave Sidewalk Project to Construct new sidewalk on North side of A ST heading East to Blackberry. Construct new sidewalk on the West side of Blackberry heading North to E Division. Reconstruct sidewalk on the East and West side of Spartan Ave between E Division and A ST.	WA-12476				488	01	P S T W			No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	TIB	335,253	0	335,253
			Totals	**0**		**335,253**	**0**	**335,253**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	335,253	0	0	0	0
Totals	**335,253**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	2	Bogachiel Way Overlay Bogachiel Way 6th. Ave. to Russell Road Overlay and sub-grade repair	WA-04546				488	05	C P S T W	0.360	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP(R)	30,000		0	6,682	36,682
P	CN	2021	STP	386,760		0	0	386,760
			Totals	**416,760**		**0**	**6,682**	**423,442**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	416,760	0	0	0	0
Totals	**416,760**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	Campbell St Pavement Overlay Campbell St Hwy 101 to Ash Ave Pavement overlay and repair 25% of total area	WA-09086				488	05	C P S T W	0.130	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	104,000	0	104,000
			Totals	**0**		**104,000**	**0**	**104,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	104,000	0	0	0	0
Totals	**104,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	6	E Street Pavement Overlay with trail E Street HWY 101 to 5th Ave Overlay and repair 5% of total area.	WA-09070				488	05	C P S T W	0.290	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	323,000	0	323,000
			Totals	**0**		**323,000**	**0**	**323,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	323,000	0	0	0	0
Totals	**323,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	7	Russell Rd Pavement Overlay Russell Rd Hwy 101 to .18 mile Pavement overlay and 10% repair of total area.	WA-09087				488	05	C P T W	0.180	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	TIB	108,000	0	108,000
			Totals	**0**		**108,000**	**0**	**108,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	108,000	0	0	0	0
Totals	**108,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	8	Tillicum Ln Pavement Overlay Tillicum Ln Hwy 101 to .14 mile Pavement overlay and 50% repair of total area	WA-09088				488	05	C P S T W	0.140	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	152,000	0	152,000
			Totals	**0**		**152,000**	**0**	**152,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	152,000	0	0	0	0
Totals	**152,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	9	Trillium Ave Pavement Overlay Trillium Ave Calawah Way to Shearer St Pavement overlay and 10% repair of total area	WA-09089				488	05	C P S T W	0.130	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	120,000	0	120,000
			Totals	**0**		**120,000**	**0**	**120,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	120,000	0	0	0	0
Totals	**120,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Forks

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	10	Danielson Rd Pavement Overlay Danielson Rd Bogachiel Way to .09 Repair and Resurface 100% of total area	WA-09090				488	04	P T W	0.090	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	TIB	107,000	0	107,000
			Totals	**0**		**107,000**	**0**	**107,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	107,000	0	0	0	0
Totals	**107,000**	**0**	**0**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Forks	**416,760**		**1,749,253**	**6,682**	**2,172,695**

Jamestown S'Klallam Tribe Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	5	Olympic Discovery Trail - Tribal Land Adjacent to Old Blyn Highway Blyn Road to 1/3 mi east of Blyn Road Design of .34 mile Olympic Discovery Trail section on Tribal land adjacent to Old Blyn Highway.	WA-13023					15			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	50,751		0	7,920	58,671
			Totals	**50,751**		**0**	**7,920**	**58,671**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	58,625	0	0	0	0
Totals	**58,625**	**0**	**0**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jamestown S'Klallam Tribe	**50,751**		**0**	**7,920**	**58,671**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	2	Transit Service Enhancments N/A to N/A Provide operations subsidy to local transit provider to increase service to tribal government, health and business entities.	JST112012	09/26/18	09/26/18		18-37	23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	WSDOT	161,028	17,892	178,920
			Totals	**0**		**161,028**	**17,892**	**178,920**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	89,460	0	0	0	0
Totals	**89,460**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	3	Longhouse Market Trail US 101 Zaccardo Road to Sophus Road This is a spur trail proposed for the south side of US 101 between the Jamestown Tribe's South Campus and the Longhouse Market/Deli/Fueling station. It is located at approximately MP 271. The trail will provide pedestrian and bicyle trail access from the north side of US 101 to the Longhouse Market without requiring crossing the highway.	JST012014	10/08/13	10/08/13		36-13	28		0.250	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0		0	25,000	25,000
S	CN	2021	TTP	150,000		0	0	150,000
			Totals	**150,000**		**0**	**25,000**	**175,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	25,000	0	0	0	0
CN	150,000	0	0	0	0
Totals	**175,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	5	ODT Old Blyn Highway to Blyn Road - Design Only Old Blyn HIghway Hwy 101 and Old Blyn Hwy to Blyn Road Complete a route alternatives analysis, begin trail design, complete environmental assessment, geotech report and preliminary design (30% plans) for .5 mile trail gap section of the Olympic Discovery Trail.	WA-12152					15	C P T	0.500	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TTP	18,564	Ped/Bike Program	105,282	0	123,846
			Totals	**18,564**		**105,282**	**0**	**123,846**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	123,846	0	0	0	0
Totals	**123,846**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jamestown S'Klallam Tribe

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	6	Bike Racks NA to NA Installation of pre-fab bike racks at various Tribal facilities.	WA-10567					28			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021	TTP	10,000		0	0	10,000
			Totals	**10,000**		**0**	**0**	**10,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	10,000	0	0	0	0
Totals	**10,000**	**0**	**0**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jamestown S'Klallam Tribe	**178,564**		**266,310**	**42,892**	**487,766**

Jefferson County Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Co.

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04			WA-13078	10/26/20	10/26/20			28		0.620	DCE	Yes
		SR-19 Rhody Drive Ped-Bike Improvements Phase 2 - South SR-19 Rhody Drive MP 8.94 Center Road to MP 9.56 West Valley Road Design and Construct Pedestrian Bicycle Facilities to serve safe routes to school and commercial corridor on state highway.										

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	TAP(R)	152,093		0	0	152,093
P	PE	2021	TAP(R)	13,130		0	0	13,130
P	RW	2022	TAP(R)	37,137		0	0	37,137
P	CN	2023	TAP(R)	255,273		0	0	255,273
P	CN	2023		0	SRTS	724,719	0	724,719
			Totals	**457,633**		**724,719**	**0**	**1,182,352**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	47,044	95,365	22,814	0	0
RW	0	37,137	0	0	0
CN	0	0	979,992	0	0
Totals	**47,044**	**132,502**	**1,002,806**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Co.	**457,633**		**724,719**	**0**	**1,182,352**

Jefferson Transit Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Medium Duty Cutaways JTOC to Replace JTOC Cutaways	JTOCBUSES1					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	200,000		0	50,000	250,000
P	CN	2023	5311	200,000		0	50,000	250,000
P	CN	2025	5311	200,000		0	50,000	250,000
			Totals	**600,000**		**0**	**150,000**	**750,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	250,000	0	250,000	0	250,000
Totals	**250,000**	**0**	**250,000**	**0**	**250,000**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Transit	**600,000**		**0**	**150,000**	**750,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		63 4 Corners Facility Expansion to Construct a third maintenance bay and automatic bus wash.	63Expansio					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	1,200,000		0	300,000	1,500,000
P	CN	2023	5339	1,200,000		0	300,000	1,500,000
P	CN	2025	5339	1,600,000		0	400,000	2,000,000
			Totals	**4,000,000**		**0**	**1,000,000**	**5,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,500,000	0	0	2,000,000	0
Totals	**1,500,000**	**0**	**0**	**2,000,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Add EV Infrastructure to HPTC to Add Electric Vehicle Infrastructure to HPTC.	EVINFRHPTC					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5339	1,200,000		0	300,000	1,500,000
			Totals	**1,200,000**		**0**	**300,000**	**1,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,500,000	0	0	0	0
Totals	**1,500,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Equipment and Service Vehicles N/A to N/A To maintain equipment and replace service vehicles for preservation as well as purchase equipment and service vehicles for expansion.	equiserv					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	104,000		0	26,000	130,000
P	CN	2022	STP(R)	88,000		0	22,000	110,000
P	CN	2023	STP(R)	88,000		0	22,000	110,000
P	CN	2024	STP(R)	88,000		0	22,000	110,000
P	CN	2025	STP(R)	88,000		0	22,000	110,000
			Totals	**456,000**		**0**	**114,000**	**570,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	130,000	110,000	110,000	110,000	110,000
Totals	**130,000**	**110,000**	**110,000**	**110,000**	**110,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		HPTC Park and Ride Enhance & Upgrade N/A to N/A Enhance and expand HPTC park and ride lot	EPR1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	400,000		0	100,000	500,000
P	CN	2023	STP(R)	1,200,000		0	300,000	1,500,000
P	CN	2024	5339	60,000		0	15,000	75,000
P	CN	2025	STP(R)	200,000		0	50,000	250,000
			Totals	**1,860,000**		**0**	**465,000**	**2,325,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	500,000	1,200,000	75,000	250,000
Totals	**0**	**500,000**	**1,200,000**	**75,000**	**250,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		ITS Improvements N/A to N/A ITS Improvements such as new computers, new software and software updates, etc.	ITSImprov					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	96,000		0	24,000	120,000
P	CN	2022	STP(R)	96,000		0	24,000	120,000
P	CN	2023	STP(R)	96,000		0	24,000	120,000
P	CN	2024	STP(R)	96,000		0	24,000	120,000
P	CN	2025	STP(R)	96,000		0	24,000	120,000
			Totals	**480,000**		**0**	**120,000**	**600,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	120,000	120,000	120,000	120,000	120,000
Totals	**120,000**	**120,000**	**120,000**	**120,000**	**120,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Maintain Equipment N/A to N/A Maintain JTA large equipment	MntEquip					44			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	40,000		0	10,000	50,000
P	CN	2022	STP(R)	40,000		0	10,000	50,000
P	CN	2023	STP(R)	40,000		0	10,000	50,000
P	CN	2024	STP(R)	40,000		0	10,000	50,000
P	CN	2025	STP(R)	40,000		0	10,000	50,000
			Totals	**200,000**		**0**	**50,000**	**250,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	50,000	50,000	50,000	50,000	50,000
Totals	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Passenger Amenities & Services N/A to N/A Kiosk and/or other electronical services along with other amenities that will enhance passenger service.	PassAmen					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	60,000		0	15,000	75,000
P	CN	2022	STP(R)	100,000		0	25,000	125,000
P	CN	2023	STP(R)	60,000		0	15,000	75,000
P	CN	2024	STP(R)	60,000		0	15,000	75,000
P	CN	2025	STP(R)	60,000		0	15,000	75,000
			Totals	**340,000**		**0**	**85,000**	**425,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	75,000	125,000	75,000	75,000	75,000
Totals	**75,000**	**125,000**	**75,000**	**75,000**	**75,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase electric vehicle charging infrastructure for 63 4 Corners to Purchase electric vehicle charging infrastructure for 63 4 Corners	EVInfra					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2024	5339	1,200,000		0	300,000	1,500,000
			Totals	**1,200,000**		**0**	**300,000**	**1,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	1,500,000	0
Totals	**0**	**0**	**0**	**1,500,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase Large Expansion Coach to Purchase large coaches for expanded service.	EXPCOACH					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022	5339	800,000		0	200,000	1,000,000
			Totals	**800,000**		**0**	**200,000**	**1,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	1,000,000	0	0	0
Totals	**0**	**1,000,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement ADA Vans and Light-Duty Cutaways N/A to N/A Purchase replacement ADA vans and light-duty cutaways for Dial-A-Ride	RVADAVAN1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	144,000		0	36,000	180,000
P	CN	2023	5311	144,000		0	36,000	180,000
P	CN	2024	5311	144,000		0	36,000	180,000
			Totals	**432,000**		**0**	**108,000**	**540,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	180,000	0	0	180,000	0
Totals	**180,000**	**0**	**0**	**180,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement electric vehicles (heavy & medium buses) N/A to Purchase replacement electric heavy-duty buses to comply with the FAST Act.	LEVCOACH1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5339	560,000		0	140,000	700,000
P	CN	2022	5339	560,000		0	140,000	700,000
P	CN	2023	5339	560,000		0	140,000	700,000
P	CN	2024	5339	560,000		0	140,000	700,000
P	CN	2025	5339	560,000		0	140,000	700,000
			Totals	**2,800,000**		**0**	**700,000**	**3,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	700,000	700,000	700,000	700,000	700,000
Totals	**700,000**	**700,000**	**700,000**	**700,000**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase replacement vehicles (heavy & medium-duty buses) N/A to N/A Purchase replacement heavy-duty and medium-duty buses	RVCOACH1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	5311	400,000		0	100,000	500,000
P	CN	2022	5311	800,000		0	200,000	1,000,000
P	CN	2024	5311	800,000		0	200,000	1,000,000
			Totals	**2,000,000**		**0**	**500,000**	**2,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	500,000	1,000,000	0	1,000,000	0
Totals	**500,000**	**1,000,000**	**0**	**1,000,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Purchase Vanpool Vans N/A to N/A Purchase vanpool expansion and vanpool replacement vans	EVVP1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022		0	WSDOT	96,000	24,000	120,000
P	CN	2024		0	WSDOT	96,000	24,000	120,000
P	CN	2025		0	WSDOT	57,200	14,300	71,500
			Totals	**0**		**249,200**	**62,300**	**311,500**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	120,000	60,000	120,000	71,500	120,000
Totals	**120,000**	**60,000**	**120,000**	**71,500**	**120,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Transit Base Preserve and Upgrade N/A to N/A To preserve and enhance the structure of JTA's Administrative and Maintenance buildings with major maintenance projects and upgrades.	63preserve					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	40,000		0	10,000	50,000
P	CN	2022	STP(R)	40,000		0	10,000	50,000
P	CN	2023	STP(R)	40,000		0	10,000	50,000
P	CN	2024	STP(R)	40,000		0	10,000	50,000
P	CN	2025	STP(R)	40,000		0	10,000	50,000
			Totals	**200,000**		**0**	**50,000**	**250,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	50,000	50,000	50,000	50,000	50,000
Totals	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Jefferson Transit

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Transit Shelters and I-Stops N/A to N/A Purchase and enhance transit shelters and I-Stops.	TSS1					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021	STP(R)	20,000		0	5,000	25,000
P	CN	2022	STP(R)	20,000		0	5,000	25,000
P	CN	2023	STP(R)	20,000		0	5,000	25,000
P	CN	2024	STP(R)	20,000		0	5,000	25,000
P	CN	2025	STP(R)	20,000		0	5,000	25,000
			Totals	**100,000**		**0**	**25,000**	**125,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	25,000	25,000	25,000	25,000	25,000
Totals	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Jefferson Transit	**16,068,000**		**249,200**	**4,079,300**	**20,396,500**

Mason Transit Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		6 Cutaways - Rolling Stock Replacement to Replace six (6) cutaway vehicles to meet State of Good Repair (SGR)for the agency.	WA-12164					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021	5339(b)	540,804		0	180,264	721,068
			Totals	**540,804**		**0**	**180,264**	**721,068**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	721,068	0	0	0	0
Totals	**721,068**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Five Cutaways - 2025 Vehicle Replacement to Replace five (5) cutaways to maintain State of Good Repair to meet agency target of 80%.	WA-12943					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	432,000		0	108,000	540,000
			Totals	**432,000**		**0**	**108,000**	**540,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	540,000
Totals	**0**	**0**	**0**	**0**	**540,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Four 35ft Coaches - 2025 Vehicle Replacement to Replace four (4) 35' coaches to maintain State of Good Repair to meet agency target of 80%.	WA-12941					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025	5339(b)	408,000		0	102,000	510,000
			Totals	**408,000**		**0**	**102,000**	**510,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	510,000
Totals	**0**	**0**	**0**	**0**	**510,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Four Vans - Vehicle Replacement to Replace four (4) vans in the vanpool program to maintain State of Good Repair.	WA-12165					23				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0	WSDOT	73,500	24,500	98,000
			Totals	**0**		**73,500**	**24,500**	**98,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	98,000	0	0	0
Totals	**0**	**98,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Satellite Maintenance Shop to Construct a satellite maintenance shop at the North Mason County Park and Ride and Operations Facility to accommodate service on vehicles used in the north end to eliminate bringing vehicles to Johns Prairie base for service and repairs.	WA-12170					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339	800,000		0	200,000	1,000,000
			Totals	**800,000**		**0**	**200,000**	**1,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,000,000	0
Totals	**0**	**0**	**0**	**1,000,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Two 35' Coaches - 2024 Vehicle Replacement to Replace two (2) 35' Coaches to maintain State of Good Repair to meet agency requirements.	WA-12167					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024	5339	776,000		0	194,000	970,000
			Totals	**776,000**		**0**	**194,000**	**970,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	970,000	0
Totals	**0**	**0**	**0**	**970,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	7	Admin/Operations Facility N/A to N/A Construct a new facility for MTA administration and operations to improve functionality and provide better ADA accessibility. It was determined that it would be more feasible to construct a new facility as the current facility would take major renovation to meet the requirements for ADA and better functionality. By constructing a new building, it would improve the parking area and mobility of vehicles as well as provide space for a bus wash facility.	WA-02055					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5339	2,000,000		0	500,000	2,500,000
			Totals	**2,000,000**		**0**	**500,000**	**2,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	2,500,000	0	0
Totals	**0**	**0**	**2,500,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	19	Two 35' Coaches - 2021 Vehicle Replacement N/A to N/A Replace two (2) 35' coaches that have exceeded their useful service lives.	WA-02080					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021	5311	782,400		0	195,600	978,000
			Totals	**782,400**		**0**	**195,600**	**978,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	978,000	0	0	0	0
Totals	**978,000**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	20	Construct Wet Maintenance Facility at Main Base N/A to N/A Construct an environmentally safe on-site bus washing facility.	WA-02081					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022	5339(b)	400,000		0	100,000	500,000
			Totals	**400,000**		**0**	**100,000**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	500,000	0	0	0
Totals	**0**	**500,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	22	Allyn Transit Center Planning N/A to N/A Working with County and WSDOT, initiate a planning process for a transit center that supports the commercial, retail and residential masterplan for Allyn. This project is also Improvement type 18- Planning	WA-02084					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	WSDOT	40,000	10,000	50,000
			Totals	**0**		**40,000**	**10,000**	**50,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	20,000	30,000	0	0	0
Totals	**20,000**	**30,000**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Mason Transit Authority

County: Mason

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	23	Hoodsport Transit Center US Hwy 101 and SR119 N/A to N/A Feasibility study to design, locate and construct a small transit center near the intersection of SR119 and US 101 to complement a locally developed park and ride lot.	WA-02085					23			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023	5311	40,000		0	10,000	50,000
			Totals	**40,000**		**0**	**10,000**	**50,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	50,000	0	0
Totals	**0**	**0**	**50,000**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Mason Transit Authority	**6,179,204**		**113,500**	**1,624,364**	**7,917,068**

City of Port Angeles Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
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Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2021 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and hot mixed overlay to distressed areas.	TR0320	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021		0		0	400,000	400,000
			Totals	**0**		**0**	**400,000**	**400,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	400,000	0	0	0	0
Totals	**400,000**	**0**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2023 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0420	07/07/20	07/07/20		03-20	05	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	400,000	400,000
			Totals	**0**		**0**	**400,000**	**400,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	400,000	0	0
Totals	**0**	**0**	**400,000**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2024 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0520	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2024		0		0	400,000	400,000
			Totals	**0**		**0**	**400,000**	**400,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	400,000	0
Totals	**0**	**0**	**0**	**400,000**	**0**

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County: Clallam

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		2026 Pavement Preservation to Chip Sealing, hot mixed asphalt patching and overlays in distressed areas.	TR0620	07/07/20	07/07/20		13-20	05	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2026		0		0	400,000	400,000
			Totals	**0**		**0**	**400,000**	**400,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	0	400,000
Totals	**0**	**0**	**0**	**0**	**400,000**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04			TR0419	07/07/20	07/07/20		13-20	04	C P S T W	0.450	CE	No
		Lauridsen Blvd Reconstruction Lauridsen Boulevard L Street to City Limits Replace road base, asphalt and update drainage to correct structural failures of roadway. Adjacent to regional airport.										

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	**0**	**0**	**0**	**0**	**700,000**

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03		Signal Controller Upgrades 1st/Front to The project will install new signal control equipment on 1st and Front Streets and will improve traffic flow and safety along the corridor. This project is supported by the City's Local Road Safety Plan.	TR0120	07/07/20	07/07/20		13-20	21	C P S T W			No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	WSDOT	202,500	22,500	225,000
P	CN	2023		0	WSDOT	1,360,000	0	1,360,000
			Totals	**0**		**1,562,500**	**22,500**	**1,585,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	225,000	0	0	0
CN	0	0	1,360,000	0	0
Totals	**0**	**225,000**	**1,360,000**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		Traffic Circle Program to The project will install mini-roundabouts at 4 way unsignalized intersections on priority corridors located one block off City arterials.	TR0220	07/07/20	07/07/20		13-20	01	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	WSDOT	72,000	8,000	80,000
P	CN	2022		0	WSDOT	1,100,000	0	1,100,000
			Totals	**0**		**1,172,000**	**8,000**	**1,180,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	80,000	0	0	0	0
CN	0	1,100,000	0	0	0
Totals	**80,000**	**1,100,000**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		Traffic Signal Interconnect/Preemption to Replace aging signal controllers and allow for integration with surrounding signal controller	TR1399	07/07/20	07/07/20		13-20	21	C P S T W		CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	300,000	300,000
P	CN	2024		0		0	300,000	300,000
			Totals	**0**		**0**	**600,000**	**600,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	300,000	300,000	0
Totals	**0**	**0**	**300,000**	**300,000**	**0**

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MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	1	Lincoln Street Safety Lincoln Street 1st Street to 8th Street Install pedestrian and traffic safety treatments on Lincoln Street between 1st and 8th Street.	TR0218	07/07/20	07/07/20		13-20	21		0.430		No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021		0	Ped/Bike Program	1,150,000	200,000	1,350,000
			Totals	**0**		**1,150,000**	**200,000**	**1,350,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,350,000	0	0	0	0
Totals	**1,350,000**	**0**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	1	Peabody Creek/Lincoln Street Culvert Rehab Lincoln Street (US 101) Front Street to First Street The project involves the repair of the culvert which carries Peabody Creek under Lincoln Street (US 101). Lincoln Street is experiencing differential settlement, and voids have been detected surrounding the culvert.	TR0414	07/07/20	07/07/20		13-20	06	C P S T W	0.160	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0		0	446,300	446,300
P	CN	2022		0	WSDOT	2,550,000	450,000	3,000,000
			Totals	**0**		**2,550,000**	**896,300**	**3,446,300**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	447,000	0	0	0	0
CN	0	3,000,000	0	0	0
Totals	**447,000**	**3,000,000**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	2	Hill Street - ODT Development Hill Street Valley Creek to 10th Milwaukee Project will complete the Port Angeles portion of the ODT and allow trail users to safely ascend up and down Hill Street on a newly developed trail following the old railroad grade.	TR0114	07/07/20	07/07/20		13-20	28	C P S T W	3.000	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2021		0	Ped/Bike Program	3,505,000	210,000	3,715,000
			Totals	**0**		**3,505,000**	**210,000**	**3,715,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	3,715,000	0	0	0	0
Totals	**3,715,000**	**0**	**0**	**0**	**0**

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MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	3	Race Street Complete Street Development Race Street First Street to Mt Angeles Rd Road improvement project that includes revision of the road crown, road safety improvements including improve road diet, complete street shared use path, restriping, upgrade lighting and signage and improve pedestrian crossings,drainage and repaving.	TR02-2009	07/07/20	07/07/20		13-20	28		1.150	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	WFL	2,500,000		0	292,700	2,792,700
S	CN	2021	TAP(US)	487,240		0	0	487,240
S	CN	2021	STP(US)	500,000		0	0	500,000
P	CN	2021		0	OTHER	400,000	0	400,000
			Totals	**3,487,240**		**400,000**	**292,700**	**4,179,940**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	4,179,940	0	0	0	0
Totals	**4,179,940**	**0**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	9	Hamilton School Walking Routes to This project will create safe walking routes for children walking to Hamilton School.	TR1416	07/07/20	07/07/20		13-20	21				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	SRTS	90,000		0	10,000	100,000
P	CN	2023	SRTS	700,000		0	100,000	800,000
			Totals	**790,000**		**0**	**110,000**	**900,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	100,000	0	0	0
CN	0	0	800,000	0	0
Totals	**0**	**100,000**	**800,000**	**0**	**0**

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17	10	ADA improvements near Francis Street Francis Street 1st Street to 8th Street Curb ramps will be installed to provided sidewalk accessibility and meet ADA compliance.	TR0616	07/07/20	07/07/20		13-20	21				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2021		0	TIB	300,000	15,000	315,000
			Totals	**0**		**300,000**	**15,000**	**315,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	315,000	0	0	0	0
Totals	**315,000**	**0**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	11	16th Street LID (C Street to L Street) C Street to L Street The project involves LID techniques on 16th Street from C Street to L Street. Replacement of this section of road is needed because the asphalt has gone beyond the life expectancy and potholes and rutting have developed.	TR07-2015	07/07/20	07/07/20		13-20	06				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	OTHER	160,000	0	160,000
P	CN	2022		0	OTHER	675,000	225,000	900,000
			Totals	**0**		**835,000**	**225,000**	**1,060,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	160,000	0	0	0	0
CN	0	0	900,000	0	0
Totals	**160,000**	**0**	**900,000**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	12	1st/2nd/Valley/Oak Green Alley Oak to Valley Repair pavement and stormwater connections in this alley.	TR0416	07/07/20	07/07/20		13-20	04				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2022		0	OTHER	337,500	112,500	450,000
			Totals	**0**		**337,500**	**112,500**	**450,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	450,000	0	0	0
Totals	**0**	**450,000**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	17	Stevens Middle School to Install sidewalks and curb ramps on designated school walking routes near Stevens Middle School.	TR0618	07/07/20	07/07/20		13-20	21				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023	SRTS	50,000		0	0	50,000
P	CN	2024	SRTS	500,000		0	100,000	600,000
			Totals	**550,000**		**0**	**100,000**	**650,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	50,000	0	0
CN	0	0	0	600,000	0
Totals	**0**	**0**	**50,000**	**600,000**	**0**

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Functional Class	Priority Number	A. PIN/Project No. / B. STIP ID / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03	17	TR1799 Truck Route at Hwy 101 Intersection US117 to Provide westbound to northbound access from US 101 to the Tumwater Truck Route.	07/07/20	07/07/20		13-20	03	C O P S T W	0.100	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	150,000	150,000
P	ALL	2026		0	WSDOT	6,500,000	0	6,500,000
			Totals	**0**		**6,500,000**	**150,000**	**6,650,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	150,000
ALL	0	0	0	0	6,500,000
Totals	**0**	**0**	**0**	**0**	**6,650,000**

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17	22	8th/10th Street Bike Lanes to Bike lanes and shared route from 10th and I St to 8th St and A St.	TR0318	07/07/20	07/07/20		13-20	28				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	20,000	20,000
P	CN	2025		0	Ped/Bike Program	300,000	80,000	380,000
			Totals	**0**		**300,000**	**100,000**	**400,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	20,000	0
CN	0	0	0	0	380,000
Totals	**0**	**0**	**0**	**20,000**	**380,000**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	24	Liberty Street Reconstruction Liberty Street 5th Street to Lauridsen Blvd Reconstruction of Liberty Street from 5th Street to Lauridsen Blvd to correct structural failure of roadway. Replace base, asphalt, update drainage.	TR0117	07/07/20	07/07/20		13-20	04	C P S T W	0.280		No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0		0	10,000	10,000
P	CN	2023		0		0	450,000	450,000
			Totals	**0**		**0**	**460,000**	**460,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	10,000	0	0	0
CN	0	0	450,000	0	0
Totals	**0**	**10,000**	**450,000**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	25	TR0915 Park Avenue Paving Overlay Park Avenue Liberty Street to Race Street Overlay of asphalt and subgrade repairs on Park Avenue from Race to Liberty Street.		07/07/20	07/07/20		13-20	05	C P S T W	0.450	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0		0	15,000	15,000
P	CN	2025		0	TIB	318,750	56,250	375,000
			Totals	**0**		**318,750**	**71,250**	**390,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	15,000	0
CN	0	0	0	0	375,000
Totals	**0**	**0**	**0**	**15,000**	**375,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	26	School Area Speed Signs Franklin School to The project will install electronic speed signs near Franklin School.	TR1116	07/07/20	07/07/20		13-20	21				No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	50,000	50,000
			Totals	**0**		**0**	**50,000**	**50,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	50,000	0	0
Totals	**0**	**0**	**50,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	28	ADA - Peabody Street Peabody Street Front Street to Ahlvers Road Curb Ramps installed to provide sidewalk accessibility and meet ADA compliance.	TR0716	07/07/20	07/07/20		13-20	28	C P S T W	1.810	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0		0	10,000	10,000
P	CN	2024		0		0	300,000	300,000
			Totals	**0**		**0**	**310,000**	**310,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	10,000	0	0
CN	0	0	0	300,000	0
Totals	**0**	**0**	**10,000**	**300,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Angeles

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	29	8th Street Paving - Lincoln to A Street Lincoln Street to A Street Full roadway width mill and overlay of 8th Street from Lincoln to A Street.	TR0119	07/07/20	07/07/20		13-20	05	C P S T W	1.000		No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0		0	15,000	15,000
P	CN	2025		0	TIB	700,000	400,000	1,100,000
			Totals	**0**		**700,000**	**415,000**	**1,115,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	15,000	0	0
CN	0	0	0	0	900,000
Totals	**0**	**0**	**15,000**	**0**	**900,000**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Port Angeles	**4,827,240**		**19,630,750**	**6,648,250**	**31,106,240**

City of Port Townsend Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	1	/ 7627(001) Discovery Road Two-Way Cycletrack & Sidewalks Discovery Road Rainier Street to Sheridan Street Rebuild roadway, sidewalks, drainage, shoulder improvements, bike lanes.	WA-02145	07/05/11	07/05/11		11-019	04	C P S T W	0.820	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	STP(US)	41,381	Ped/Bike Program	39,120	21,688	102,189
S	CN	2021		0	Ped/Bike Program	1,402,962	166,931	1,569,893
			Totals	**41,381**		**1,442,082**	**188,619**	**1,672,082**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	102,189	0	0	0	0
CN	1,569,893	0	0	0	0
Totals	**1,672,082**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	2	Discovery Road I Discovery Road Rainier Street to Sheridan Street Rebuild roadway, sidewalks, drainage, shoulder improvements, bike lanes	WA-13039					04			CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	770,000	0	770,000
P	CN	2026		0	OTHER	7,580,000	0	7,580,000
			Totals	**0**		**8,350,000**	**0**	**8,350,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	770,000
CN	0	0	0	0	7,580,000
Totals	**0**	**0**	**0**	**0**	**8,350,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	3	Washington Street Washington Street Monroe Street to Taylor Street Streetscape improvements; new curb, gutter, pavement, sidewalk repair and replacement	WA-02047	07/05/11	07/05/11		11-019	04	C P S T W	0.300	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025		0		0	350,000	350,000
P	CN	2026		0		0	2,000,000	2,000,000
			Totals	**0**		**0**	**2,350,000**	**2,350,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	350,000
CN	0	0	0	0	2,000,000
Totals	**0**	**0**	**0**	**0**	**2,350,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	4	Sims Way Improvements III Sims Way SR 20 Sheridan Street to SR 20 Ferry Terminal Turn lanes, shoulder improvements, intersection improvements, bike lanes, transit pullouts, sidewalks, mitigation of ferry traffic impacts	WA-02056	07/05/11	07/05/11		11-019	04	C P S T W	1.600	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	WSDOT	600,000	0	600,000
P	CN	2026		0	WSDOT	6,000,000	0	6,000,000
			Totals	**0**		**6,600,000**	**0**	**6,600,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	600,000
CN	0	0	0	0	6,000,000
Totals	**0**	**0**	**0**	**0**	**6,600,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	5	Sims Way Improvements II Sims Way Logan Street to Sheridan Intersection improvements; shoulder improvements; drainage; transit pullouts; sidewalks; pedestrian crossings; stormwater treatment	WA-10482					04		0.200	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2025		0	WSDOT	600,000	0	600,000
P	CN	2026		0	WSDOT	5,000,000	0	5,000,000
			Totals	**0**		**5,600,000**	**0**	**5,600,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	600,000
CN	0	0	0	0	5,000,000
Totals	**0**	**0**	**0**	**0**	**5,600,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	6	SR 20 Pedestrian Walkway SR 20 Logan Street to Hancock Street Construction of an elevated walkway over a ravine that is an 800' gap along a popular, heavily used route by both pedestrians and bicyclists.	WA-09202					21		0.140		Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0	WSDOT	1,200,000	0	1,200,000
			Totals	**0**		**1,200,000**	**0**	**1,200,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,200,000
Totals	**0**	**0**	**0**	**0**	**1,200,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	7	Sims Way (SR 20) Intersection Improvements Sims Way Kearney Street to Washington Street Intersection improvements	WA-02103	07/05/11	07/05/11		11-019	03	C P S T W	0.100	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	500,000	500,000
P	CN	2026		0		0	2,000,000	2,000,000
			Totals	**0**		**0**	**2,500,000**	**2,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	500,000
CN	0	0	0	0	2,000,000
Totals	**0**	**0**	**0**	**0**	**2,500,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	8	Discovery Road II Discovery Road City Limits to Rainier Street Rebuild roadway, bike lanes, sidewalks, pathway, transit pullouts, drainage, intersection improvements	WA-02091	07/05/11	07/05/11		11-019	04	C P S T W	0.740	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	300,000	200,000	500,000
P	CN	2026		0	OTHER	3,000,000	300,000	3,300,000
			Totals	**0**		**3,300,000**	**500,000**	**3,800,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	500,000
CN	0	0	0	0	3,300,000
Totals	**0**	**0**	**0**	**0**	**3,800,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	9	San Juan Improvements II San Juan Avenue / 49th Street Lopez & San Juan Avenue to 49th & Jackman Street Grind and install new road surface. Replace utility lines. Sidewalk and bike lanes.	WA-02089	07/05/11	07/05/11		11-019	04	C P S T W	0.750	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	300,000	300,000
P	CN	2026		0		0	1,400,000	1,400,000
			Totals	**0**		**0**	**1,700,000**	**1,700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	300,000
CN	0	0	0	0	1,400,000
Totals	**0**	**0**	**0**	**0**	**1,700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	10	Hastings Avenue Improvements Hastings Avenue Discovery Road to City Limits Shoulder widening, bike lanes, pavement overlay, drainage improvements, sidewalks or multi use pathway	WA-02146	07/05/11	07/05/11		11-019	04	C P S T W	1.600	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	425,000	425,000
P	CN	2026		0		0	3,075,000	3,075,000
			Totals	**0**		**0**	**3,500,000**	**3,500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	425,000
CN	0	0	0	0	3,075,000
Totals	**0**	**0**	**0**	**0**	**3,500,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	11	Lawrence Street Improvements Lawrence Street Kearney Street to Harrison Street Grind, base upgrade, repave, sidewalks, shoulder improvements	WA-02162	07/05/11	07/05/11		11-019	04	C P S T W	0.500	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	900,000	900,000
			Totals	**0**		**0**	**1,000,000**	**1,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	900,000
Totals	**0**	**0**	**0**	**0**	**1,000,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	12	Jackson / Walnut Improvements Jackson Street / Walnut Street Reed Street to W Street Shoulder improvements, overlay, drainage improvements, sidewalks	WA-02158	07/05/11	07/05/11		11-019	04	C P S T W	0.450	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	600,000	600,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	600,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	13	Rainier Street Extension II Rainier St Discovery Road to 20th Street New street extension	WA-02069	07/05/11	07/05/11		11-019	01	C P S T W	0.600	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	OTHER	200,000	500,000	700,000
P	CN	2026		0	OTHER	2,000,000	4,000,000	6,000,000
			Totals	**0**		**2,200,000**	**4,500,000**	**6,700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	700,000
CN	0	0	0	0	6,000,000
Totals	**0**	**0**	**0**	**0**	**6,700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	14	Mill Road Intersection Mill Road SR 20 to Discovery Road Intersection improvements	WA-02070	07/05/11	07/05/11		11-019	03	C P S T W	0.030	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	WSDOT	1,000,000	0	1,000,000
P	RW	2026		0	WSDOT	500,000	0	500,000
P	CN	2026		0	WSDOT	8,500,000	0	8,500,000
			Totals	**0**		**10,000,000**	**0**	**10,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	1,000,000
RW	0	0	0	0	500,000
CN	0	0	0	0	8,500,000
Totals	**0**	**0**	**0**	**0**	**10,000,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	15	Admiralty Avenue Improvements Admiralty Ave San Juan Avenue to Fort Worden State Park Shoulder improvements, sidewalk, bike lanes, drainage	WA-02071	07/05/11	07/05/11		11-019	04	C P S T W	0.170	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	120,000	120,000
P	CN	2026		0		0	580,000	580,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	120,000
CN	0	0	0	0	580,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	16	McPherson Street Improvements McPherson Street Sims Way SR 20 to Discovery Road Roadway rebuild, sidewalks, bike lanes	WA-02101	07/05/11	07/05/11		11-019	04	C P S T W	0.570	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	1,780,000	1,780,000
			Totals	**0**		**0**	**1,780,000**	**1,780,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,780,000
Totals	**0**	**0**	**0**	**0**	**1,780,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	16	Monroe Street Improvements Monroe Street Washington Street to Lawrence Street Address road settlement, re-do subgrade, repave	WA-02090	07/05/11	07/05/11		11-019	04	C P S T W	0.220	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	200,000	200,000
P	CN	2026		0		0	800,000	800,000
			Totals	**0**		**0**	**1,000,000**	**1,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	200,000
CN	0	0	0	0	800,000
Totals	**0**	**0**	**0**	**0**	**1,000,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	18	Blaine Street Improvements Blaine Street Walker Street to Tyler Street Sidewalk, shoulder improvements, drainage, curb and gutter	WA-02161	07/05/11	07/05/11		11-019	04	C P S T W	0.500	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	400,000	400,000
			Totals	**0**		**0**	**500,000**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	400,000
Totals	**0**	**0**	**0**	**0**	**500,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	19	Non-Motorized Multi Modal Loop Trail Kearney Street to Discovery Road Loop trail as identified in Non-Motorized Transportation Plan	WA-02095	07/05/11	07/05/11		11-019	28	C P S T W	1.940	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0	OTHER	500,000	100,000	600,000
			Totals	**0**		**500,000**	**200,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	600,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	20	10th Street 10th Street SR 20 to Sheridan Sidewalks, bike lanes, drainage, shoulders	WA-06970					28		0.330	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	600,000	600,000
			Totals	**0**		**0**	**600,000**	**600,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	600,000
Totals	**0**	**0**	**0**	**0**	**600,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	21	9th Street McPherson to Sheridan Sidewalks, bike lanes	WA-06971					28		0.400	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	70,000	70,000
P	CN	2026		0		0	630,000	630,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	70,000
CN	0	0	0	0	630,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	22	12th Street 12th St Landes St to Sheridan St Sidewalks, shoulders, drainage improvements	WA-09207					04		0.380	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	24	Cherry / Redwood Improvements Cherry Street / Redwood Street F Street to W Street Shoulder improvements, overlay, drainage improvements	WA-02157	07/05/11	07/05/11		11-019	04	C P S T W	0.800	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	100,000	100,000
P	CN	2026		0		0	900,000	900,000
			Totals	**0**		**0**	**1,000,000**	**1,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	900,000
Totals	**0**	**0**	**0**	**0**	**1,000,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	25	Discovery Road Improvements III Discovery Road Hastings Avenue to 19th Street Rebuild roadway, shoulder improvements, bike lanes, sidewalks, drainage, intersection improvements	WA-02144	07/05/11	07/05/11		11-019	04	C P S T W	0.700	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0	TIB	350,000	50,000	400,000
P	CN	2026		0	OTHER	1,600,000	0	1,600,000
			Totals	**0**		**1,950,000**	**50,000**	**2,000,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	400,000
CN	0	0	0	0	1,600,000
Totals	**0**	**0**	**0**	**0**	**2,000,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. / C. Project Title / D. Road Name or Number / E. Begin & End Termini / F. Project Description	B. STIP ID / G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	26	49th Street / Cook Ave Improvements 49th Street / Cook Ave Jackman Avenue to City Limits Shoulder widening, drainage improvements, pavement overlay, bike and pedestrian accomodations	WA-02156	07/05/11	07/05/11		11-019	04	C P S T W	2.000	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	200,000	200,000
P	CN	2026		0		0	1,000,000	1,000,000
			Totals	**0**		**0**	**1,200,000**	**1,200,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	200,000
CN	0	0	0	0	1,000,000
Totals	**0**	**0**	**0**	**0**	**1,200,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	27	W Street Improvements W Street Walnut Street to Admiralty Avenue Shoulder widening, overlay, drainage improvements,sidewalks	WA-02159	07/05/11	07/05/11		11-019	04	C P S T W	0.700	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	160,000	160,000
P	CN	2026		0		0	640,000	640,000
			Totals	**0**		**0**	**800,000**	**800,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	160,000
CN	0	0	0	0	640,000
Totals	**0**	**0**	**0**	**0**	**800,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	28	Lawrence Street Lawrence Street Monroe Street to Harrison Street Road rebuild (roadway, drainage, sidewalks, bikeways)	WA-08204					04		0.460	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
			Totals	**0**		**0**	**500,000**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	**0**	**0**	**0**	**0**	**500,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	29	Washington Street II Harrison Street to Pierce Street Pavement preservation, traffic calming, sidewalks	WA-08205					04		0.110	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
			Totals	**0**		**0**	**500,000**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	**0**	**0**	**0**	**0**	**500,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	30	Sheridan Street Sheridan St 10th St to 15th St Sidewalks, bike lanes, road rebuild.	WA-09208					21		0.250		No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	700,000	700,000
			Totals	**0**		**0**	**700,000**	**700,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	700,000
Totals	**0**	**0**	**0**	**0**	**700,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Port Townsend

County: Jefferson

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	31	Monroe Street II Roosevelt St to Reed St Road rebuild	WA-08206					04		0.300	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	50,000	50,000
P	CN	2026		0		0	450,000	450,000
			Totals	**0**		**0**	**500,000**	**500,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	50,000
CN	0	0	0	0	450,000
Totals	**0**	**0**	**0**	**0**	**500,000**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Port Townsend	**41,381**		**41,142,082**	**28,368,619**	**69,552,082**

City of Sequim Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: Sequim

County: Clallam

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		U.S.101 East Sequim Corridor Project 101 Simdars Rd. Interchange to Palo Alto Rd. The US 101 East Sequim Corridor Project will improve safety, mobility, and economic development opportunities by constructing on and off ramps to complete the Simdars Road interchange. Construct a frontage road connecting Palo Alto and Happy Valley Roads to the Simdars interchange; improve horizontal and vertical alignments to improve safety on the highway mainline and landscaping.	WA-12917	07/22/19	07/22/19		2019-02	15		1.000	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP(R)	550,000		0	86,000	636,000
			Totals	**550,000**		**0**	**86,000**	**636,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	635,853	0	0	0	0
Totals	**635,853**	**0**	**0**	**0**	**0**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Sequim	**550,000**		**0**	**86,000**	**636,000**

WSDOT Projects

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300019G 19-21 OR Region Wide Basic Safety - Guardrail US 101 various to various To address region wide structurally deficient safety features which need to be adjusted or replaced. Potential improvements may include guardrail, guardrail terminals, bridge end protection and concrete barrier where needed to sustain safety for the traveling public. Guardrail replacement.	300019G-05					21		0.000	DCE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	383,670		0	7,830	391,500
			Totals	**383,670**		**0**	**7,830**	**391,500**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	391,500	0	0	0	0
Totals	**391,500**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		BPPENIN Asphalt/Chip Seal Preservation Peninsula RTPO Various Various to Various Asphalt/Chip Seal Preservation Peninsula Regional Transportation Planning Organization. Resurface the roadway with chip seal or hot mix asphalt to preserve the structural integrity of the roadway and extend the service life of the pavement.	BPPENIN					05			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2024	NHPP	726,899		0	0	726,899
S	PE	2025	STP	480,052		0	19,202	499,254
S	PE	2026	NHPP	244,644		0	9,786	254,430
S	CN	2021	NHPP	8,114,007		0	162,280	8,276,287
S	CN	2021	STP	1,308,882		0	26,178	1,335,060
S	CN	2025	NHPP	5,844,053		0	116,881	5,960,934
			Totals	**16,718,537**		**0**	**334,327**	**17,052,864**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	726,899	753,684
CN	9,611,347	0	0	0	5,960,934
Totals	**9,611,347**	**0**	**0**	**726,899**	**6,714,618**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300099J OR - Regionwide Guardrail Installations - Phase 2 Regionwide various to various Address region wide structurally deficient safety features which need to be repaired or replaced. Improvements may include installing or upgrading guardrail, guardrail terminals, bridge end protection, or concrete barrier to sustain safety for the traveling public. Install guardrail.	300099J-05					21			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	HSIP	94,643		0	3,943	98,586
S	CN	2023	HSIP	577,796		0	11,792	589,588
			Totals	**672,439**		**0**	**15,735**	**688,174**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	98,586	0	0	0	0
CN	0	0	589,588	0	0
Totals	**98,586**	**0**	**589,588**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		300072G OR Major Electrical Rehab Phase 1 - Rebuild Signals SR20 & US101 various to various The existing signal systems are outdated and require frequent and extensive maintenance. By replacing these obsolete signal systems with new signal systems using current technology and standards, the risk of failure and the high cost of maintenance will be reduced. Replace obsolete signal controllers and cabinets.	300072G-05					21			CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	222,179		0	9,258	231,437
S	CN	2023	NHPP	1,448,988		0	29,571	1,478,559
			Totals	**1,671,167**		**0**	**38,829**	**1,709,996**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	231,437	0	0	0
CN	0	0	1,478,559	0	0
Totals	**0**	**231,437**	**1,478,559**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310448H SR 104/Hood Canal Bridge - Centerlock Rehabilitation SR 104 014.02 to 014.73 The hydraulic system located inside the west half draw pontoons which operate the longitudinal locks are in need of replacement and are near the end of their useful service life. This project will replace the longitudinal locks, centering guide receiver shock absorber and the centering guide connection to the pontoon, maintaining the functionality of the bridge and minimizing the impact to motorist and marine traffic. Repair or Replace center-locks/pyramids/receivers for bridge 104/005.1.	310448H-16 see description					14		0.710	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	932,996		0	19,041	952,037
			Totals	**932,996**		**0**	**19,041**	**952,037**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	952,037	0	0	0	0
Totals	**952,037**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310448D SR 104/Hood Canal Bridge - Electrical and Mechanical Repairs SR 104 013.73 to 014.73 Electrical and mechanical components of this structure have reached their usable service life and need replacement. Replace or service many of the major mechanical and electrical components to extend the service life of the structure. Electrical and mechanical repairs 104/005.1 and 104/005.2.	310448D-16 see description					14		1.000	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2024	NHPP	1,271,693		0	52,987	1,324,680
S	CN	2025	NHPP	6,870,780		0	140,220	7,011,000
			Totals	**8,142,473**		**0**	**193,207**	**8,335,680**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	1,324,680	0
CN	0	0	0	0	7,011,000
Totals	**0**	**0**	**0**	**1,324,680**	**7,011,000**

Washington State Department of Transportation

Six Year Transportation Improvement Program
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Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310401D / 0104(061) SR 104/Paradise Bay-Shine Road - Intersection Safety Improvement SR 104 013.74 to 013.78 The intersection of SR 104/Shine Road is an Intersection Analysis Location (IAL) for the year 2016. 90% of the crashes at this intersection were entering at angle type crashes from Paradise road. This project will provide intersection control which has the potential to increase traffic safety.	310401D-16					21		0.040	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	185,129		0	3,779	188,908
S	CN	2022	HSIP	3,688,908		0	75,283	3,764,191
			Totals	**3,874,037**		**0**	**79,062**	**3,953,099**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	188,908	0	0	0	0
CN	0	3,764,191	0	0	0
Totals	**188,908**	**3,764,191**	**0**	**0**	**0**

Washington State Department of Transportation

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County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310446A SR 104/Shine Creek - Remove Fish Barrier SR 104 010.14 to 010.52 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990375).	310446A-16					20		0.380	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	19,684	0	19,684
S	CN	2022		0	CWA	7,794,450	0	7,794,450
			Totals	**0**		**7,814,134**	**0**	**7,814,134**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	19,684	0	0	0	0
CN	0	7,794,450	0	0	0
Totals	**19,684**	**7,794,450**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310441A / 0104(062) SR 104/SR 19 Intersection - Safety Improvements SR 104 008.79 to 009.04 Through a statewide analysis, this section of SR 104 has been identified as a Intersection Analysis Location (IAL). By constructing a roundabout this project has the potential to reduce the frequency of collisions and enhance motorist safety.	310441A-16					21		0.250	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	HSIP	38,843		0	793	39,636
S	CN	2022	NHPP	3,347,974		0	68,326	3,416,300
			Totals	**3,386,817**		**0**	**69,119**	**3,455,936**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	39,636	0	0	0	0
CN	0	3,416,300	0	0	0
Totals	**39,636**	**3,416,300**	**0**	**0**	**0**

Washington State Department of Transportation

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County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		310615A SR 106/Twanoh Creek - Remove Fish Barrier SR 106 012.25 to 012.35 The existing drainage structure at this location has been identified as a fish passage barrier. Replace the existing structure with a fish passable structure, eliminating the restriction to fish passage. Remove fish passage barrier (990450).	310615A-23 990450					20		0.100	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	435,947	0	435,947
S	CN	2022		0	CWA	2,396,603	0	2,396,603
			Totals	**0**		**2,832,550**	**0**	**2,832,550**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	435,947	0	0	0	0
CN	0	2,396,603	0	0	0
Totals	**435,947**	**2,396,603**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		310808C SR 108/S of Eich Rd - Culvert Replacement SR 108 008.24 to 008.25 The existing culvert in this location is experiencing failure. Replace or repair the existing culvert to provide improved drainage and preserve the structural integrity of the roadway. Replace existing culvert WSDOT0000010454.	310808C-23 WSDOT0000010454					21		0.010	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	133,391		0	11,599	144,990
S	CN	2023	NHPP	161,700		0	3,300	165,000
			Totals	**295,091**		**0**	**14,899**	**309,990**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	144,990	0	0	0
CN	0	0	165,000	0	0
Totals	**0**	**144,990**	**165,000**	**0**	**0**

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		310878H SR 108/US 101/Mason and Thurston Co Fish Barriers - Remove Fish Barriers SR 108 / US 101 005.45 to 009.52 The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated. Remove Fish Barriers 991672-997225-990278-997158-991237-997161-990385.	310878H-23					20		4.070	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	131,619	0	131,619
S	CN	2022		0	CWA	45,314,774	0	45,314,774
			Totals	**0**		**45,446,393**	**0**	**45,446,393**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	131,619	0	0	0	0
CN	0	22,160,246	0	0	0
Totals	**131,619**	**22,160,246**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		311677F SR 116/Chimacum Creek - Remove Fish Barrier SR 116 000.14 to 000.30 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990077).	311677F-16 990077					20		0.160	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	88,900	0	88,900
S	CN	2022		0	CWA	4,876,350	0	4,876,350
			Totals	**0**		**4,965,250**	**0**	**4,965,250**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	88,900	0	0	0	0
CN	0	4,876,350	0	0	0
Totals	**88,900**	**4,876,350**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		301906A SR 19/Swansonville Creek - Remove Fish Barrier SR 19 004.19 to 004.33 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990711).	301906A-16 (990711)					20		0.140	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	63,178	0	63,178
S	CN	2022		0	CWA	2,433,192	0	2,433,192
			Totals	**0**		**2,496,370**	**0**	**2,496,370**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	63,178	0	0	0	0
CN	0	2,433,192	0	0	0
Totals	**63,178**	**2,433,192**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		302018A SR 20/Discovery Rd & Kearney St I/S - Roundabouts SR 20 009.81 to 012.01 Two existing signal systems are outdated and require frequent and extensive maintenance. Replace these obsolete signal systems with a roundabout to reduce the risk of failure and the high cost of maintenance. Replace existing signal systems with roundabouts.	302018A-16					21		2.200	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	NHPP	144,211		0	16,453	160,664
S	RW	2022	NHPP	43,862		0	895	44,757
S	CN	2023	NHPP	796,018		0	16,245	812,263
			Totals	**984,091**		**0**	**33,593**	**1,017,684**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	160,664	0	0	0	0
RW	0	44,757	0	0	0
CN	0	0	812,263	0	0
Totals	**160,664**	**44,757**	**812,263**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300372A SR 3/Cascade Ave Signal - Signal Replacement SR 3 001.63 to 001.64 The existing signal system is outdated and maintenance costs have become excessive. Replace the existing obsolete system with one that uses current technology to meet current standards and significantly reduce maintenance costs. Replace outdated signal systems.	300372A-23					21		0.010	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021	STP	117,474		0	10,215	127,689
S	CN	2022	STP	442,740		0	9,036	451,776
			Totals	**560,214**		**0**	**19,251**	**579,465**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	127,689	0	0	0	0
CN	0	451,776	0	0	0
Totals	**127,689**	**451,776**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300344E SR 3/Freight Corridor - New Alignment SR 3 022.81 to 029.49 A new alignment is needed around the town of Belfair to relieve traffic congestion. This project represents the remaining funding needs for preliminary engineering, purchasing right-of-way and constructing the bypass. When complete, this project will relieve congestion and improve the flow of traffic. Construct new alignment.	300344E-23					01		6.680	EIS	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	13,958,919	0	13,958,919
S	CN	2022		0	CWA	48,610,828	0	48,610,828
			Totals	**0**		**62,569,747**	**0**	**62,569,747**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	13,958,919	0	0	0	0
CN	0	48,610,828	0	0	0
Totals	**13,958,919**	**48,610,828**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		300361A SR 3/Unnamed Tributary to Union River - Remove Fish Barrier SR 3 026.63 to 026.64 The existing drainage structure at this location has been identified as a fish passage barrier. The existing structure will be replaced with a fish passable structure, eliminating the restriction to fish passage. Remove fish passage barrier (991728).	300361A-23 (991728)					20		0.010	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2023		0	CWA	590,688	0	590,688
S	RW	2024		0	CWA	12,400	0	12,400
S	CN	2025		0	CWA	1,839,747	0	1,839,747
			Totals	**0**		**2,442,835**	**0**	**2,442,835**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	590,688	0	0
RW	0	0	0	12,400	0
CN	0	0	0	0	1,839,747
Totals	**0**	**0**	**590,688**	**12,400**	**1,839,747**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05		330014E SR 300/Belfair State Park to SR 3 - ADA SR 300 003.17 to 003.19 ADA curb ramps do not meet current ADA standards. Upgrading curb ramps to current standards will improve pedestrian access and has the potential to improve safety.	330014E-16					21		0.020	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	STP	10,986		0	224	11,210
S	CN	2021	STP	45,454		0	928	46,382
			Totals	**56,440**		**0**	**1,152**	**57,592**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	11,210	0	0	0	0
CN	46,382	0	0	0	0
Totals	**57,592**	**0**	**0**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		330231B SR 302/Victor Creek - Remove Fish Barrier SR 302 004.15 to 004.25 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (991525).	330231B-23 991525					20		0.100	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2023	STP	78,347	CWA	1,599	0	79,946
S	CN	2023	STP	2,749,819	CWA	56,119	0	2,805,938
			Totals	**2,828,166**		**57,718**	**0**	**2,885,884**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	0	79,946	0	0	0
CN	0	0	2,805,938	0	0
Totals	**0**	**79,946**	**2,805,938**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310148B US 101/Big Quilcene River Bridge - Bridge Painting US 101 296.65 to 296.69 The steel components of this structure require cleaning and painting to delay deterioration. By painting this structure, the service life of the bridge will be extended. Paint steel bridge 101/256.	310148B05 101/256					40		0.040	DCE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2023		0	CWA	168,043	0	168,043
P	CN	2025		0	CWA	1,729,138	0	1,729,138
			Totals	**0**		**1,897,181**	**0**	**1,897,181**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	168,043	0	0
CN	0	0	0	0	1,729,138
Totals	**0**	**0**	**168,043**	**0**	**1,729,138**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310183V US 101/Discovery Bay/SR 104 Hood Canal Ferry EB - VMS US 101 283.32 to 283.33 The existing VMS system is outdated and requires frequent and extensive maintenance. Replace the obsolete signal system with a new VMS system using current technology and standards, reducing the risk of failure and the high cost of maintenance. Replace variable message sign panel, cabinet, cables and structures.	310183V-16					44		0.010	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022	NHPP	157,715		0	13,715	171,430
S	CN	2023	NHPP	1,359,267		0	27,741	1,387,008
			Totals	**1,516,982**		**0**	**41,456**	**1,558,438**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	171,430	0	0	0
CN	0	0	1,387,008	0	0
Totals	**0**	**171,430**	**1,387,008**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310135F / 0101(378) US 101/Elwha River Bridge - Bridge Replacement US101 239.23 to 239.80 The existing bridge built in 1926 is structurally deficient. This project replaces the existing bridge with a new structure designed to current standards reducing the potential for catastrophic failure and preserving the functional integrity of the roadway. Replace existing deficient bridge #101/334.	310135F-05 101/334					11		0.570	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	526,173		0	10,738	536,911
S	CN	2021	NHPP	9,800,000		0	200,000	10,000,000
S	CN	2022	NHPP	9,800,000		0	200,000	10,000,000
S	CN	2023	NHPP	9,593,417		0	199,862	9,793,279
			Totals	**29,719,590**		**0**	**610,600**	**30,330,190**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	536,911	0	0	0	0
CN	10,000,000	10,000,000	9,793,279	0	0
Totals	**10,536,911**	**10,000,000**	**9,793,279**	**0**	**0**

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Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310104E US 101/Ennis Creek - Remove Fish Barrier US 101 249.86 to 250.20 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (18.0234 1.10).	310104E-05					20		0.340	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	141,030	0	141,030
S	CN	2022		0	CWA	15,165,782	0	15,165,782
			Totals	**0**		**15,306,812**	**0**	**15,306,812**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	141,030	0	0	0	0
CN	0	15,165,782	0	0	0
Totals	**141,030**	**15,165,782**	**0**	**0**	**0**

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198N US 101/Forks Vicinity - Remove Fish Barriers US 101 181.15 to 209.37 The existing drainage structures at this location have been identified as fish passage barriers. By replacing the existing structures with fish passable structures, the restriction to fish passages will be eliminated. Remove fish passage barrier (990169 990554 991507 991575).	310198N-05 see description					20		28.220	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	3,850,918	0	3,850,918
S	RW	2023		0	CWA	178,400	0	178,400
S	CN	2024		0	CWA	19,386,010	0	19,386,010
			Totals	**0**		**23,415,328**	**0**	**23,415,328**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	3,850,918	0	0	0
RW	0	0	178,400	0	0
CN	0	0	0	19,386,010	0
Totals	**0**	**3,850,918**	**178,400**	**19,386,010**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198M / 0101(373) US 101/Indian Creek - Remove Fish Barrier US 101 238.35 to 238.36 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (18.0283 2.00).	310198M-05 18.0283 2.00					20		0.010	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	43,747		0	893	44,640
S	CN	2021	NHPP	6,443,129		0	131,493	6,574,622
			Totals	**6,486,876**		**0**	**132,386**	**6,619,262**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	44,640	0	0	0	0
CN	6,574,622	0	0	0	0
Totals	**6,619,262**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198W US 101/Jefferson/Clallam County Fish Barriers-Remove Fish Barriers US 101 267.13 to 277.95 The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated.Remove Fish Barriers-990090, 990075, 990134, 990219, 991667, 994464, 991850.	310198W-05 see description					20		10.820	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	CWA	4,107,469	0	4,107,469
S	RW	2021		0	CWA	235,211	0	235,211
S	CN	2022		0	CWA	70,089,804	0	70,089,804
			Totals	**0**		**74,432,484**	**0**	**74,432,484**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	4,107,469	0	0	0	0
RW	235,211	0	0	0	0
CN	0	70,089,804	0	0	0
Totals	**4,342,680**	**70,089,804**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310105D US 101/Lees Creek - Remove Fish Barrier US 101 250.42 to 250.64 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990240).	310105D-05					20		0.220	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	216,028	0	216,028
S	CN	2022		0	CWA	14,330,988	0	14,330,988
			Totals	**0**		**14,547,016**	**0**	**14,547,016**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	216,028	0	0	0	0
CN	0	14,330,988	0	0	0
Totals	**216,028**	**14,330,988**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310155K US 101/Leland Creek and Unnamed Tributaries - Remove Fish Barriers US 101 290.30 to 292.57 The existing drainage structure at each location has been identified as a fish passage barrier. By replacing the existing structures with fish passable structures, the restriction to fish passage will be eliminated. Remove fish passage barriers (990896) (990241) (995502).	310155K-16 see description					20		2.270	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2021		0	CWA	2,030,181	0	2,030,181
S	RW	2021		0	CWA	138,928	0	138,928
S	CN	2022		0	CWA	9,250,272	0	9,250,272
			Totals	**0**		**11,419,381**	**0**	**11,419,381**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	2,030,181	0	0	0	0
RW	138,928	0	0	0	0
CN	0	9,250,272	0	0	0
Totals	**2,169,109**	**9,250,272**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310199N / 0101(368) US 101/May Creek in Vic of Dowans Creek Rd - Remove Fish Barrier US 101 184.61 to 184.71 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990269).	310199N-05 990269					20		0.100	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021	NHPP	19,600		0	400	20,000
S	CN	2021	NHPP	6,887,910		0	140,570	7,028,480
			Totals	**6,907,510**		**0**	**140,970**	**7,048,480**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	20,000	0	0	0	0
CN	7,028,480	0	0	0	0
Totals	**7,048,480**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310101E US 101/Morse Creek Vicinity - Safety Improvements US 101 251.65 to 252.66 Through a statewide analysis, two locations within the project limits have been identified as Collision Analysis Locations (CAL). By re-striping the existing roadway to provide a wider painted median and installing radar speed control signs, this project has the potential to reduce the number of opposite direction type crashes.	310101E-05					21		1.010	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	HSIP	2,603,628		0	500,315	3,103,943
			Totals	**2,603,628**		**0**	**500,315**	**3,103,943**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	3,103,943	0	0	0	0
Totals	**3,103,943**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310132J / 0101(388) US 101/Sol Duc River to Bear Creek - Special Repair US101 194.30 to 206.10 The strip seal expansion joints on these structures have reached their usable service life and need replacement. The bridge deck degrading needs to be addressed. This project will replace the strip seals expansion joints and fixed the bridge deck to extend the service life of these structures. Bridge repairs 101/308, 101/310, 101/312, 101/314, 101/316 & 101/318.	310132J-05 see proj descr					14		11.800	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2021	NHPP	538,265		0	10,985	549,250
			Totals	**538,265**		**0**	**10,985**	**549,250**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	549,250	0	0	0	0
Totals	**549,250**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04		300002F US 101/SR 109 Grays Harbor/Jefferson/Clallam - Remove Fish Barriers US101 SR109 various to various The existing drainage structures at these locations have been identified as a fish barrier. By replacing the existing structures with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish barriers (29 sites).	300002F-05 various					20			CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	250,080	0	250,080
S	CN	2021		0	CWA	56,280,870	0	56,280,870
			Totals	**0**		**56,530,950**	**0**	**56,530,950**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	250,080	0	0	0	0
CN	56,280,870	0	0	0	0
Totals	**56,530,950**	**0**	**0**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310169F US 101/Tribs to Hoh River & Braden Creek - Remove Fish Barriers US 101 169.42 to 171.29 The existing drainage structures at these locations have been identified as a fish passage barriers. By replacing the existing structures with a fish passable structures, the restriction to fish passage will be eliminated.Remove barriers 990717, 997054.	310169F-16 990717,997054					20		1.870	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	1,796,900	0	1,796,900
S	RW	2022		0	CWA	87,280	0	87,280
S	CN	2023		0	CWA	8,943,360	0	8,943,360
			Totals	**0**		**10,827,540**	**0**	**10,827,540**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	1,796,900	0	0	0
RW	0	87,280	0	0	0
CN	0	0	8,943,360	0	0
Totals	**0**	**1,884,180**	**8,943,360**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310198E US 101/Tribs to Queets River & Pacific Ocean Remove Fish Barriers US 101 163.13 to 163.14 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barriers (991262,990550,997342).	310198E-16					20		0.010	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2022		0	CWA	1,906,502	0	1,906,502
S	RW	2023		0	CWA	133,800	0	133,800
S	CN	2024		0	CWA	9,509,280	0	9,509,280
			Totals	**0**		**11,549,582**	**0**	**11,549,582**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	1,906,502	0	0	0
RW	0	0	133,800	0	0
CN	0	0	0	9,509,280	0
Totals	**0**	**1,906,502**	**133,800**	**9,509,280**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program
From 2021 to 2026

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310199P US 101/Tumwater Creek in Vicinity of Nicholas Rd - Remove Fish Barrier US 101 246.30 to 246.50 The existing drainage structure at this location has been identified as a fish passage barrier. By replacing the existing structure with a fish passable structure, the restriction to fish passage will be eliminated. Remove fish passage barrier (990448).	310199P-05 990448					20		0.200	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2021		0	CWA	89,963	0	89,963
S	CN	2022		0	CWA	13,836,335	0	13,836,335
			Totals	**0**		**13,926,298**	**0**	**13,926,298**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	89,963	0	0	0	0
CN	0	13,836,335	0	0	0
Totals	**89,963**	**13,836,335**	**0**	**0**	**0**

Agency: WSDOT - OLY

County:

MPO/RTPO: Peninsula RTPO N Inside Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
03		310130E US 101/White Creek - Remove Fish Barrier US 101 163.13 to 163.14 The existing drainage structure at this location has been identified as a fish passage barrier. Replace the existing structure with a fish passable structure, eliminating restriction to fish passage.Remove fish passage barrier (990481).	310130E-16 (990481)					20		0.010	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025		0	CWA	3,106,062	0	3,106,062
S	RW	2025		0	CWA	11,382,000	0	11,382,000
S	CN	2026		0	CWA	26,418,591	0	26,418,591
			Totals	**0**		**40,906,653**	**0**	**40,906,653**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	3,106,062
RW	0	0	0	0	11,382,000
CN	0	0	0	0	26,418,591
Totals	**0**	**0**	**0**	**0**	**40,906,653**

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for WSDOT - OLY	**88,090,802**		**403,384,222**	**2,258,916**	**493,733,940**

End Notes:

PRTPO's 2021-2026 Regional Transportation Improvement Program (RTIP) includes the six-year Transportation Improvement Programs (TIP) of members in Clallam, Jefferson, and Mason Counties, and WSDOT Olympic Region.

TIPs from Kitsap County agencies are incorporated into the Puget Sound Regional Council's RTIP. That RTIP can be found here: https://www.psrc.org/our-work/funding/transportation-improvement-program

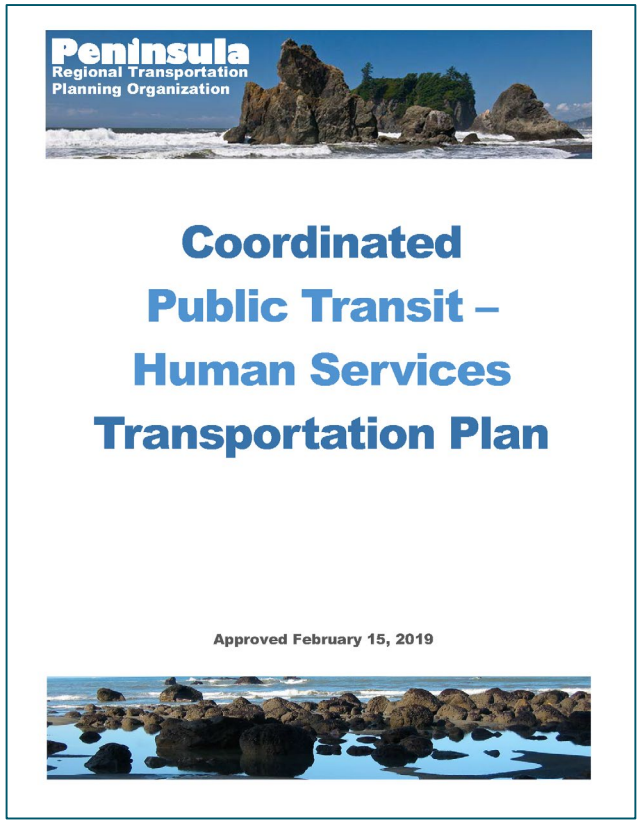
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2019 Human Services Transportation Plan

Coordinated Public Transit-Human Services Transportation Plan

PRTPO's Coordinated Public Transit-Human Services Transportation Plan provides a framework for coordinating and determining eligibility for federal grants that support mobility for people who depend on transit and improve coordination of services between transit agencies and human service transportation providers. The plan meets state guidelines and federal planning requirements and makes PRTPO partners eligible for Federal Transit Administration grants.

The full plan can be viewed and downloaded from the **Documents page** of the PRTPO website.



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Transportation Outlook 2021

PRTPO Members
Clallam County
Jefferson County
Kitsap County
Mason County
Bainbridge Island
Bremerton
Forks
Port Angeles
Port Orchard
Port Townsend
Poulsbo
Sequim
Shelton
Clallam Transit
Jefferson Transit
Kitsap Transit
Mason Transit
Port of Allyn
Port of Bremerton
Port of Port Angeles
Port of Shelton
WSDOT Olympic Region
Hoh Tribe
Jamestown S'Klallam Tribe
Lower Elwha Klallam Tribe
Makah Tribe
Port Gamble S'Klallam Tribe
Quileute Tribe
Squaxin Island Tribe
Skokomish Tribe
Suquamish Tribe

Bek Ashby
PRTPO Chair
Port Orchard City Council

Randy Neatherlin
Vice-Chair
Mason County Commission

Tammi Rubert
Secretary
Jefferson Transit Authority

To our legislators in the 23rd, 24th, 26th, and 35th Districts,

Thank you for the support you've offered our local, state, and tribal transportation partners. As ex-officio members of Peninsula RTPO and valued state partners, your support helps ensure projects and policy objectives that benefit passenger and freight mobility on the Olympic and Kitsap Peninsulas get fair consideration at the state level. Regional collaboration and cooperation make us strong. Our partnership with you is important to our success.

The pandemic's harmful impact on the safety, health and vitality of communities will be aggravated by significant cuts to funding for programs that serve transportation needs. Here's why:

The transportation revenue shortfall is too big for local agencies to overcome. Transportation revenue was hit hard by I-976 and by COVID-19. That's on top of long-standing deficits in core preservation program funding. Agencies have no reserve capacity to absorb these new losses.

Unpredictable, volatile funding makes up a big part of local revenues. Local agencies haven't had an increase in their share of direct gas tax revenue since 2005-06. Agencies must compete for useful but unpredictable grants to tackle major improvements and retrofits.

Resources for rural and intercity bus service for the most vulnerable are limited. Transit continues to be an essential service through the pandemic, transporting our most vulnerable at low or no cost to riders. This is an expensive but vital service, and demand is increasing.

We can meet this moment with hope and renewed commitment to our communities in several ways.

Construction projects generate jobs. Connecting Washington projects are ready to go, as are several other important projects on our local and state systems. Honor those commitments which have already been made. These projects will start generating much needed economic recovery.

New funding mechanisms need to ensure revenue flexibility. Restrictions on gas tax revenues defined in the 18th Amendment exacerbate funding shortfalls for multimodal projects. Additional revenue sources with more flexibility are necessary to build and maintain a multimodal system that supports transit, biking, walking, and remote access.

Federal funding swaps would stretch existing resources further. Our counties receive only a small amount of federal funds to award to priority projects. Small amounts of federal funds drive up project costs and slow delivery. Swapping federal funds with state funds for small local projects is smart and efficient.

A more resilient transportation system is good for the region and the state. Our geography offers us only a few critical lifeline routes - US 101, SR 112, Hood Canal bridge, the SR 16/SR 3 intersection in Gorst, SR 104, SR 305, our state and local ferries – and any disruptions are felt far beyond the region. We need to focus on resiliency measures and ensure our infrastructure can withstand the demand when the next disaster hits.

The time for universal broadband access is now. COVID-19 underscores the urgency of extending rural broadband access to all parts of the region. Many parts of our region are not served. This is a resiliency issue, too. People cannot "stay home, stay safe" without broadband access for telecommuting, online schooling, e-commerce, telehealth, and more.

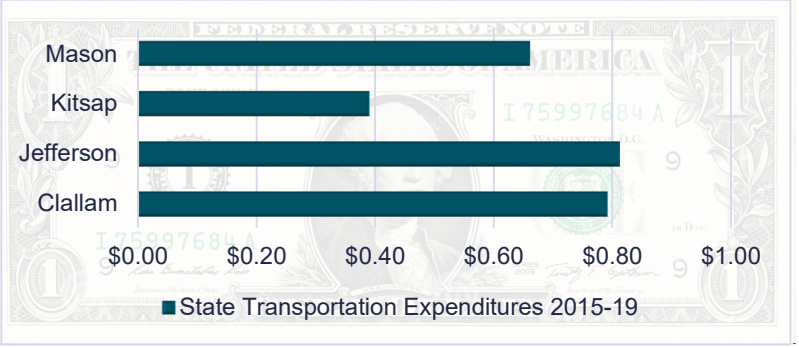
The work before us is daunting but doable, with your support. We look forward to working with you to improve mobility for residents and businesses throughout the Peninsula region.

Peninsula RTPO Key Contacts
www.PRTPO.org

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Secretary	Tammi Rubert	trubert@jeffersontransit.com	360.385.3020 x107
Lead Planning Agency	John Clauson	JohnC@kitsaptransit.com	360.478.6223
PRTPO Coordinator	Thera Black	TheraB@PeninsulaRTPO.org	360.878.0353
PRTPO Coordinator, LPA	Edward Coviello	EdwardC@KitsapTransit.com	360.824.4919

Residents Pay More than Their Fair Share

For every dollar residents paid in state transportation taxes and fees from 2015-2019, they only got back anywhere from 81¢ to just 39¢ in state transportation investments.

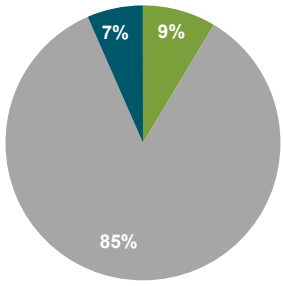


Source: WSDOT 2019 County by County Analysis, 2015-2019 Historical Analysis

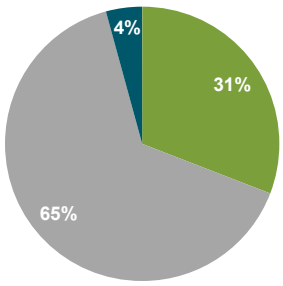
Lifeline Services Expensive to Provide

Demand-response services are a lifeline for our most vulnerable residents and, on a pre-trip basis, are also the most expensive service provided by transit. **Reliable funding for rural mobility and intercity bus travel ensures people with special mobility needs can access essential services.**

Share of Transit Trips



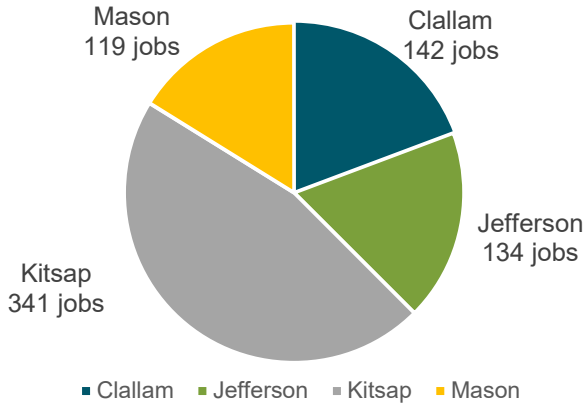
Share of Operating Expense



Source: National Transit Database, 2017 data for Clallam, Jefferson, Kitsap, and Mason Transit.

Transportation Projects = Jobs

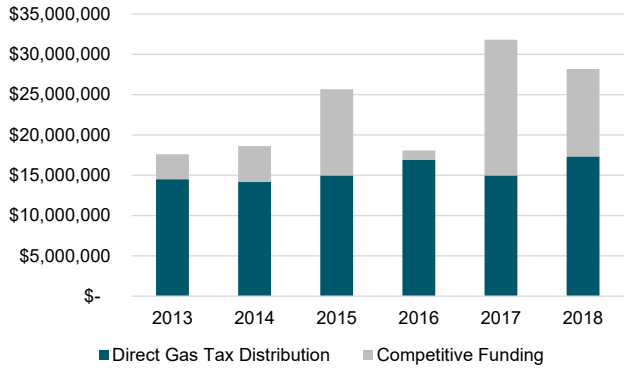
This chart shows the estimated growth in 2018-19 jobs, by county, attributed to WSDOT transportation investments.



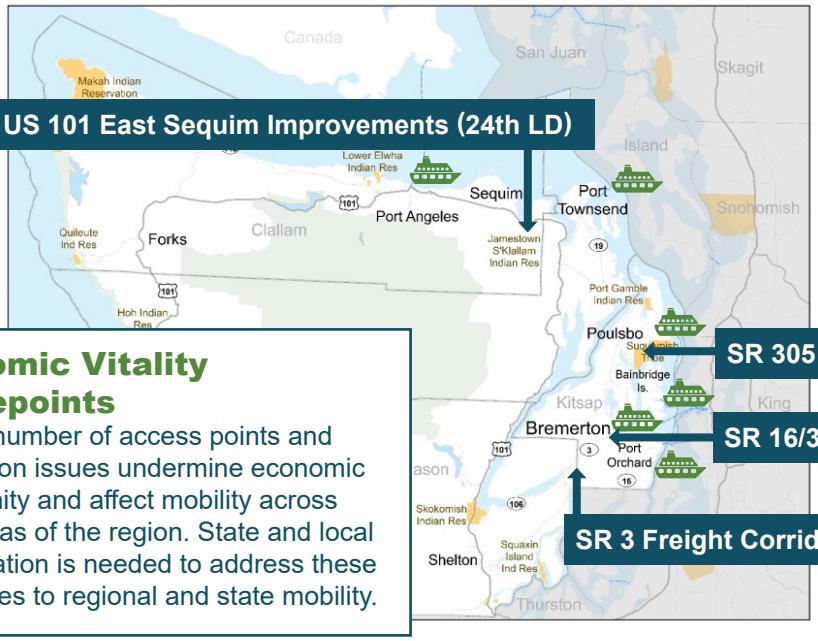
Source: WSDOT 2019 County by County Analysis - Return per dollar contributed by citizens within each county, state and federal transportation funds – 2019 analysis

Roller Coaster Budgets for Locals

Local agencies must rely on competitive grants for a large share of their transportation revenue. Agencies need more funding discretion. **Local agency shares of gas tax distribution haven't increased since 2005-06.**



Source: County Road and City Street Revenues and Expenditures, for Clallam, Jefferson, Kitsap, and Mason Counties and their respective cities.



Essential Marine Highway System

The majority of ferry trips in Washington begin or end in our region and the Coho is an international gateway for the State. This marine highway system is essential to our regional mobility and economic health.

Economic Vitality Chokepoints

A small number of access points and congestion issues undermine economic opportunity and affect mobility across wide areas of the region. State and local collaboration is needed to address these challenges to regional and state mobility.

PRTPO.org

Transportation Outlook 2021

Peninsula RTPO Investment Priorities

Project	Agency	LD#	PRTPO Priority Project Characteristics: Multiple Modes	Shovel-ready	Economic Chokepoint	System Preservation	Improve Safety	Special Needs Mobility	Increase Resiliency	Connecting WA	Local TIP	Total Cost	Already
SR 104 Kingston Congestion Mitigation *Realign and create north couple for inbound ferry traffic, add remote holding capacity, and manage ferry traffic within Kingston*	Kitsap County	23	*	*	*		*	*			*	$20 M	$2.76 M
SR 305/Johnson Parkway - South Segment Noll Rd Construction *Complete roundabout and pedestrian tunnel at SR 305/Johnson Road, other elements of Noll Road Corridor Improvements, Ph. 1*	Poulsbo	23	*				*		*	*	*	$18.7 M	$18.7 M
Elwha River Bridge Replacement *Replace deficient 1926 bridge with new structure designed to current standards*	Clallam County	24	*	*		*			*		*	$30.3 M	$30.3 M
Olympic Discovery Trail - Forks to La Push *Construct 13 mile segment of the ODT connecting Forks to La Push (West Olympic Peninsula)*	Clallam County	24	*	*			*	*	*		*	$8.8 M	$6.1 M
Olympic Discovery Trail - Larry Scott Trail to US 101/SR 20 Junction *Construct accessible multi-use 9.6 mile segment of the ODT and Pacific NW Scenic Trail systems (East Olympic Peninsula)*	Jefferson County	24	*	*			*	*	*		*	$13 M	$2.5 M
Peabody Creek/Lincoln Street Culvert Repair *Complete critical culvert repair to to avoid collapse and minimize property damage, and improve fish passage*	Port Angeles	24		*		*	*		*		*	$3.5 M	$0.3 M
SR 20 Intersection Improvements at Mill Road & Kearny Road *City participation in WSDOT intersection safety project on SR 20 at Mill Road and Kearny Road, replacing outdated signals with roundabouts*	Port Townsend	24	*				*				*	$2.7 M	$1.0 M
US 101 East Sequim Corridor *Complete Simdars Rd/US 101 interchange and build frontage road connecting Palo Alto and Happy Valley Roads to interchange*	Sequim	24	*		*		*		*		*	$37 M	$1.9 M
Bay Street Pedestrian Pathway *Complete pathway construction between Port Orchard and Annapolis ferry terminals for 1.2 mile waterfront path*	Port Orchard	26	*	*			*	*		*	*	$3.0 M	$3.0 M
Sedgwick Rd/SR 160 Corridor Improvements *Design and construct improvements described in WSDOT's 2018 SR 16 Corridor Congestion Relief Study, listed as a near-term priority project*	Port Orchard	26	*		*		*		*		*	$6.0 M	$6.0 M
SR 3/16 Gorst Project - Resiliency, Mainline Capacity, & Non-Motorized Connectivity *Improve multimodal safety and efficiency of SR 3 and SR 16 in Gorst*	Kitsap County	26, 35	*		*		*		*			$425 M	
Park and Ride Development Project *Construct two new park & rides, one of which includes a transit building, and upgrade three existing park & rides*	Mason Transit Authority	35	*	*	*		*	*		*		$10.2 M	$10.2 M
SR 3 Freight Corridor *Construct new corridor parallel to SR 3 in Belfair, providing alternate route and improved freight access*	Mason County	35	*		*		*		*	*		$66.9 M	$66.9 M

Pavement Preservation and State of Good Repair

PRTPO stands with its local, state, and tribal partners in emphasizing the need for adequate funding to preserve and maintain the existing transportation system - streets and highways, bridges, ferry terminals and vessels, transit infrastructure, trails and pathways, sidewalks, and technology. Existing revenues are insufficient to maintain a State of Good Repair which increases the funding deficit.

Peninsula RTPO
TRANSPORTATION OUTLOOK 2021

Issues and Opportunities Facing the Olympic and Kitsap Peninsulas

Bek Ashby, City of Port Orchard

Chair

Randy Neatherlin, Mason County

Vice-Chair

Tammi Rubert, Jefferson Transit

Secretary

PRTPO Key Influences

Kitsap & Olympic Peninsulas

Pacific Ocean & Salish Sea

Marine highway is essential system

Olympic Mountains

Unique barriers, key partnerships

US Navy facilities, National security

Remote, limited access

International border crossing

Central Puget Sound gateway



PRTPO Members

Clallam County
Jefferson County
Kitsap County
Mason County

Hoh Tribe
Jamestown S'Klallam Tribe
Lower Elwha Klallam Tribe
Makah Tribe
Port Gamble S'Klallam Tribe
Quileute Tribe
Squaxin Island Tribe
Skokomish Tribe
Suquamish Tribe

Port of Allyn
Port of Bremerton
Port of Port Angeles
Port of Shelton

Bainbridge Island
Bremerton
Forks
Port Angeles
Port Orchard
Port Townsend
Poulsbo
Sequim
Shelton

Clallam Transit
Jefferson Transit
Kitsap Transit
Mason Transit

WSDOT Olympic Region



PRTPO Members

- 4 Counties and 9 Cities
- 4 Transit Agencies and 4 Port Districts
- 9 Indian Tribes
- WSDOT Olympic Region

30 Year History of Collaboration and Partnership

SFY 2021 – PRTPO's First Self-Determined Annual Work Program:

- Finalize **transition activities** to independent RTPO status
- Establish and communicate **near-term PRTPO transportation priorities**
- **Administer Consolidated Grants** prioritization process
- Support **federal funding flexibilities** for local partners
- Update **Public Engagement and Title VI Plans** and strategies
- Develop **GIS mapping tools** to support analysis and communications
- Participate in **statewide and inter-regional coordination** efforts

ISSUES AND OPPORTUNITIES FACING THE PENINSULA REGION

Revenue Shortfalls

Sustaining Rural Transit

Unpredictable, Competitive Funding

Need for Funding Flexibility, Reliability

Protect Connecting WA Projects

System Resiliency

Universal Rural Broadband


Port Angeles


Hood Canal Bridge

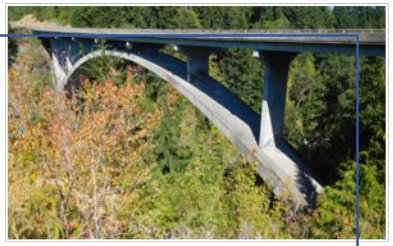

Olympic Discovery Trail


Port Orchard


Port Townsend/Coupeville Ferry


Shelton


Kingston


Elwha River Bridge



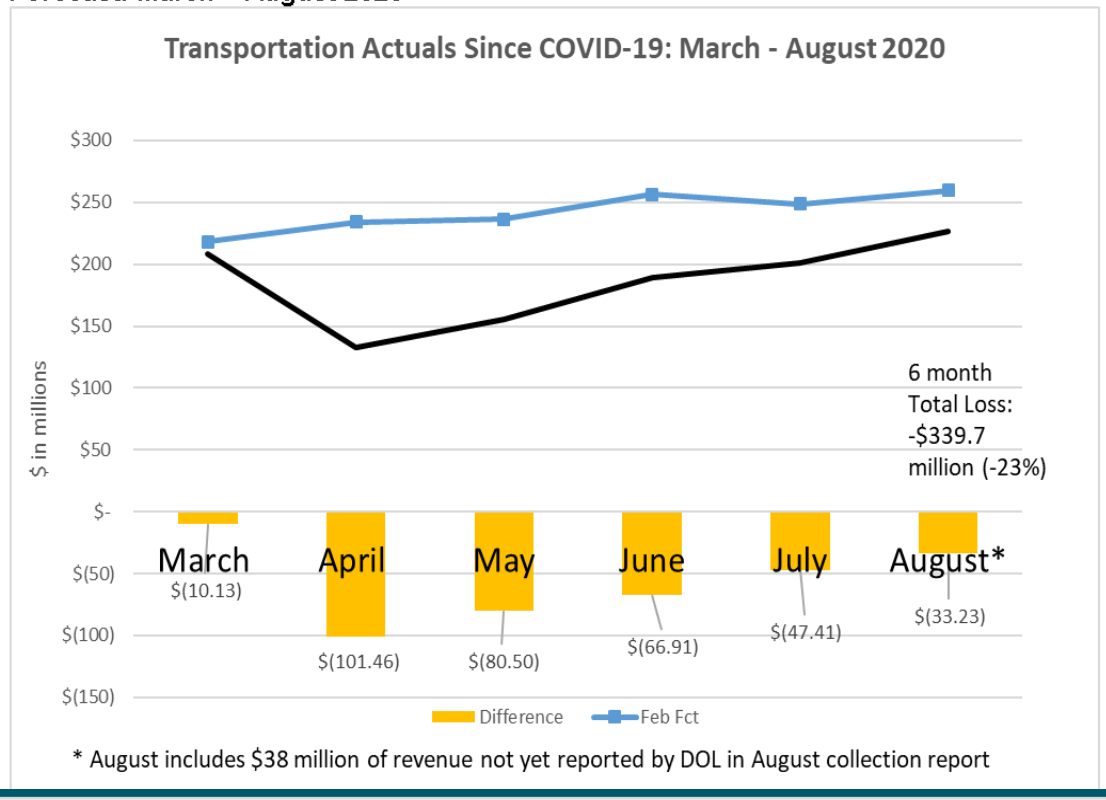
Clallam Transit Strait Shot

Long-standing revenue shortfalls impact ability to maintain local streets

- Local roadway preservation and maintenance needs are paid for out of the General Fund
- No increase in local gas tax share since 2005-06
- Local funding options generate limited revenue in small cities
- Collapse in 2020 gas tax revenues compounds our deficiencies
- Local agencies have no capacity to absorb shortfalls for core transportation programs

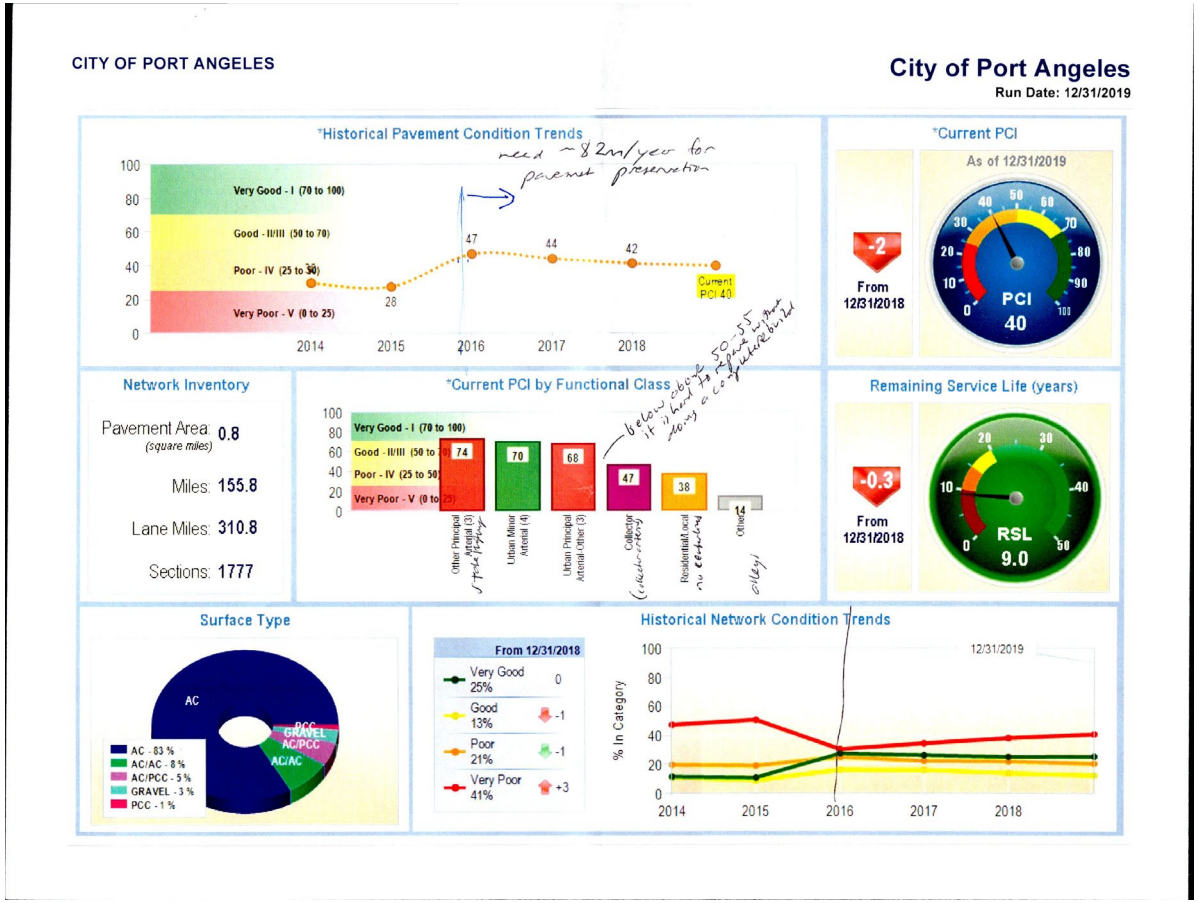
Quick Insight:

Figure 6: Transportation Revenue Actuals Compared to the February 2020 (Baseline) Forecast: March – August 2020



Source: Transportation Revenue Forecast Council – September 2020 Transportation Economic and Revenue Forecasts.

Spotlight: Port Angeles Preservation Issues



Excerpt from Port Angeles 2019 Citywide Pavement Condition Index Dashboard

Great Recession "recovery" required deferring maintenance for 10 years

"Catching up" is one year of entire General Fund for whole city – police, fire, parks, services, etc

Balanced budget audits don't consider costs of deferred maintenance

Spotlight: Impacts of The Coho on Area Economy



The Economic Impacts of Black Ball Ferry Line – A Destination Hub In The Tourism Industry of Clallam County

OLYMPUS CONSULTING

Daniel A. Underwood, Ph.D.
olympusconsulting@olypen.com
(360) 775-0507

11/15/2019

Abstract

A MV Coho passenger survey was used to estimate what people spent where during their visit to the Port Angeles area in July, 2019. It revealed the 148,384 traveling parties believe the services provided by Black Ball Ferry Line were very important to their travel plans, making Black Ball Ferry Line a destination hub integrating a variety of local businesses. Each of those traveling parties injected an average of $433 into the local economy. The study finds that the 91 people employed by Black Ball Ferry Line support the direct employment of 627 people in businesses ranging from motels/hotels, food and beverages, to retail shopping. The employment and labor income created in those sectors in turn support an additional 100 people in the supply chain and another 156 people in the general economy. Every person employed by Black Ball Ferry Line supports employment of 9.7 additional people locally.

November 2019 economic impacts analysis of Black Ball Ferry operations on the local Port Angeles / Clallam County economies.

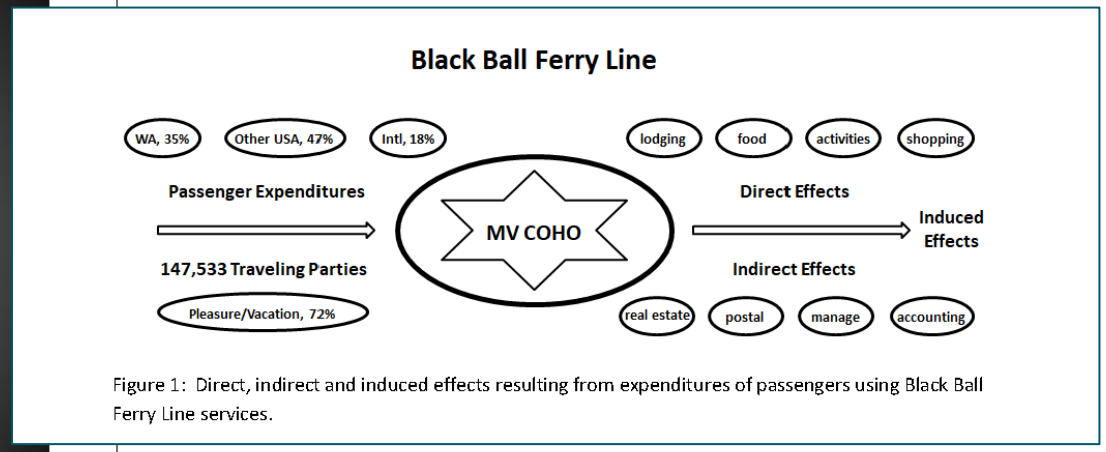


Figure 1: Direct, indirect and induced effects resulting from expenditures of passengers using Black Ball Ferry Line services.

Black Ball Ferry employed 91 people in 2019. Each job supported an additional 9.7 jobs in the local economy, generating $27.8 million in wages and $10.9 million in state and local taxes. Black Ball operations ceased in March and have yet to resume.

Cancellation of all Black Ball Ferry operations due to closure of the international border has created widespread economic impacts in the region.

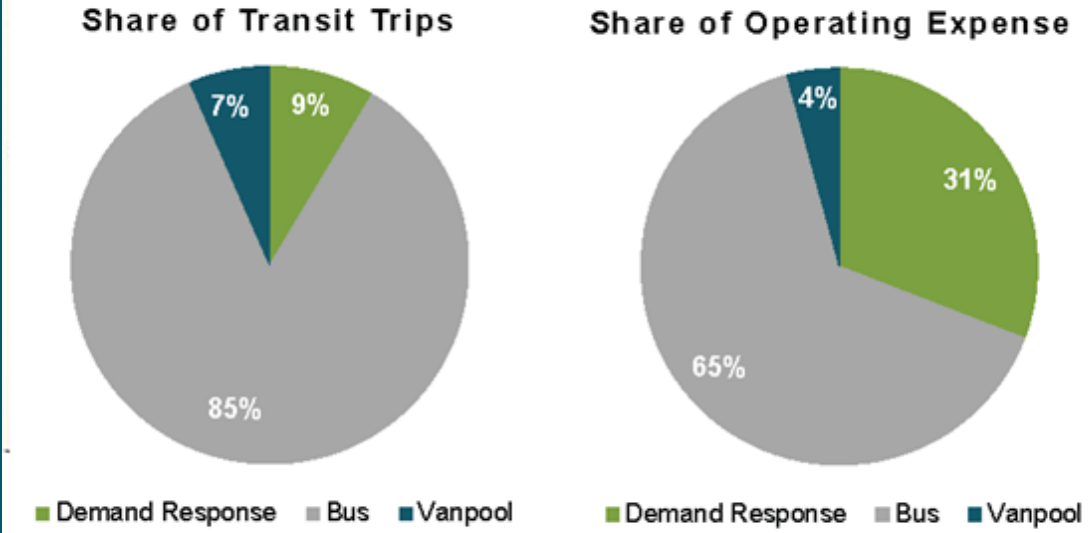
Rural and intercity transit is essential part of regional transportation system

- Cross-system coordination between agencies established critical regional intercity network
- Close cooperation between public transit and tribal transit agencies supports rural mobility
- Providing critical lifeline services for vulnerable residents in a highly rural region is expensive
- Local revenue sources for transit generate little revenue in rural communities

Quick Insight:

Lifeline Services Expensive to Provide

Demand-response services are a lifeline for our most vulnerable residents and, on a pre-trip basis, are also the most expensive service provided by transit. **Reliable funding for rural mobility and intercity bus travel ensures people with special mobility needs can access essential services.**



Source: National Transit Database, 2017 data for Clallam, Jefferson, Kitsap, and Mason Transit.

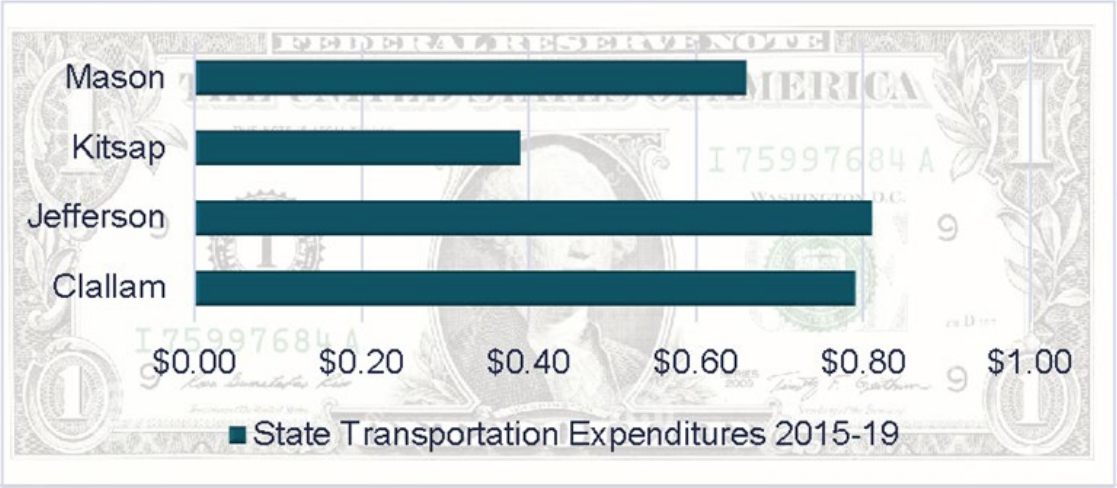
Capital projects rely on unpredictable, competitive funding sources

- Nature of funding is unpredictable and hard to plan for in local plans and budgets
- TIB and CRAB have had same level of gas tax revenue for competitive programs for years
- Local impact fees are supplemental, not a solution for capital funding needs
- Project funding is a return on taxpayer investments they pay through taxes and fees

Quick Insight:

Residents Pay More than Their Fair Share

For every dollar residents paid in state transportation taxes and fees from 2015-2019, they only got back anywhere from 81¢ to just 39¢ in state transportation investments.



Source: WSDOT 2019 County by County Analysis, 2015-2019 Historical Analysis

Spotlight: Sequim Funding Realities

It takes a village…and seven long years
Funding sources for a recent city street reconstruction including utilities

- Federal
  - Federal Highway Administration (STP)
- State
  - Transportation Improvement Board
  - Safe Routes to School
  - Clean Water Standard Loan
  - Clean Water Centennial Grant
- Local
  - Transportation Benefit District
  - Transportation Impact Fees
  - Sewer Utility
  - Water Utility

Quick Insight:

Unexpected Consequences-
City of Sequim received $550,000 in federal STBG funds for the US 101 East Sequim Improvements (a priority PRTPO project). WSDOT declined to obligate these funds for design because of the required commitment to construct the project within 10 years or pay back the money, putting the project funds at risk. A federal/state funding swap could remove that consideration from local projects, allowing agencies to move forward with design and right of way while continuing to look for construction funding.

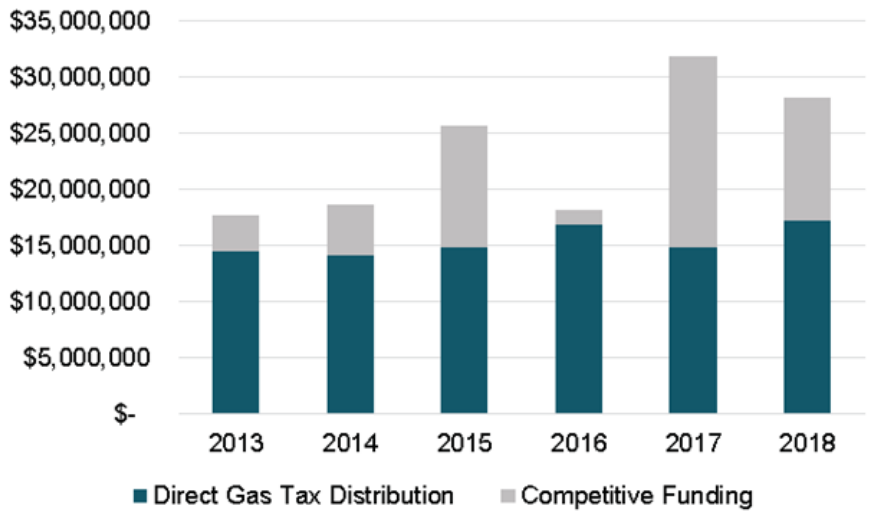
New funding mechanisms need to be flexible, predictable, and efficient to use

- New mechanisms need to ensure revenue flexibility to support multimodal system needs
- Federal funds, another primary source of grant revenue, are costly to use on many projects

Quick Insight:

Roller Coaster Budgets for Locals

Local agencies must rely on competitive grants for a large share of their transportation revenue. Agencies need more funding discretion. **Local agency shares of gas tax distribution haven't increased since 2005-06.**



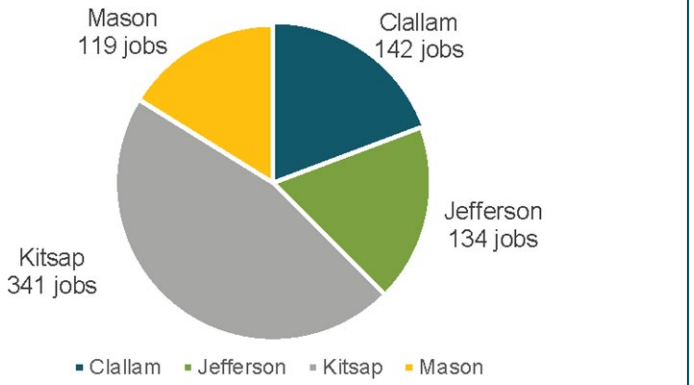
Source: County Road and City Street Revenues and Expenditures, for Clallam, Jefferson, Kitsap, and Mason Counties and their respective cities.

Protect *Connecting Washington* projects and stimulate economic recovery

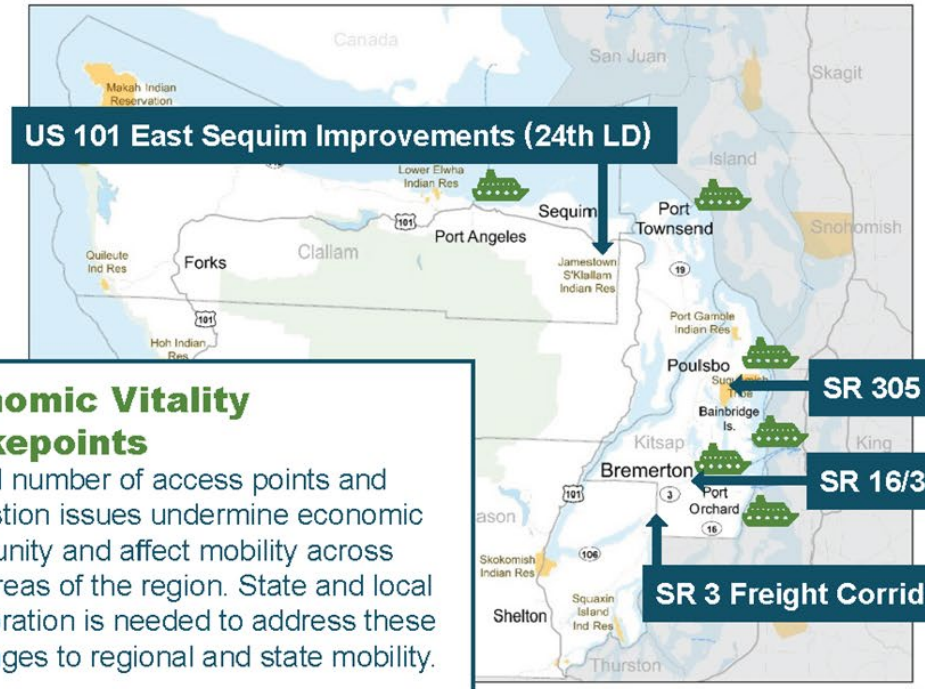
- *Connecting Washington* projects benefit our communities and need to be completed
- Other system chokepoints impede long-term economic vitality and need to be addressed

Transportation Projects = Jobs

This chart shows the estimated growth in 2018-19 jobs, by county, attributed to WSDOT transportation investments.



Source: WSDOT 2019 County by County Analysis - Return per dollar contributed by citizens within each county, state and federal transportation funds – 2019 analysis



Economic Vitality Chokepoints

A small number of access points and congestion issues undermine economic opportunity and affect mobility across wide areas of the region. State and local collaboration is needed to address these challenges to regional and state mobility.

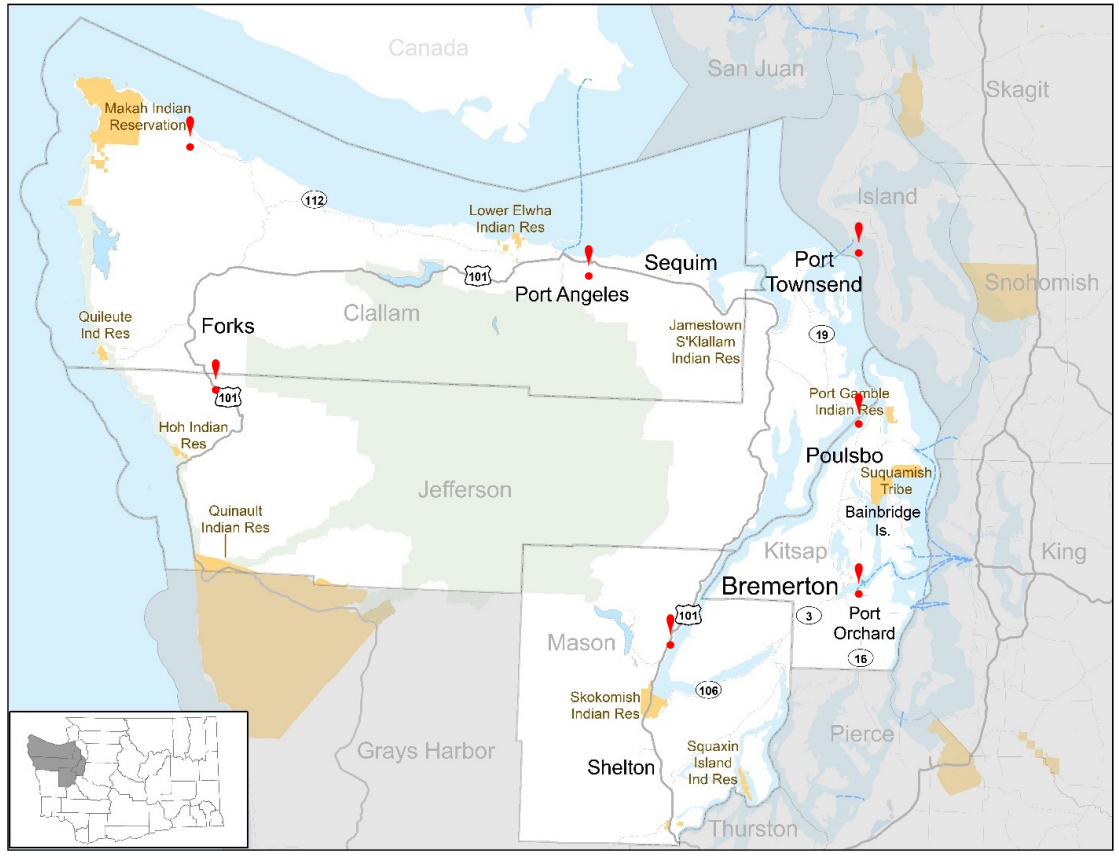
Essential Marine Highway System

The majority of ferry trips in Washington begin or end in our region and the Coho is an international gateway for the State. This marine highway system is essential to our regional mobility and economic health.

Long-term system resiliency is a pressing concern for communities across the region

- Geography limits route redundancy for much of the region
- Existing highways are prone to washouts, disrupting freight and stranding communities
- 27 bridges on the state system alone need seismic retrofits in addition to local retrofits
- Essential marine highway facilities and funding resources are in jeopardy

Quick Insight:

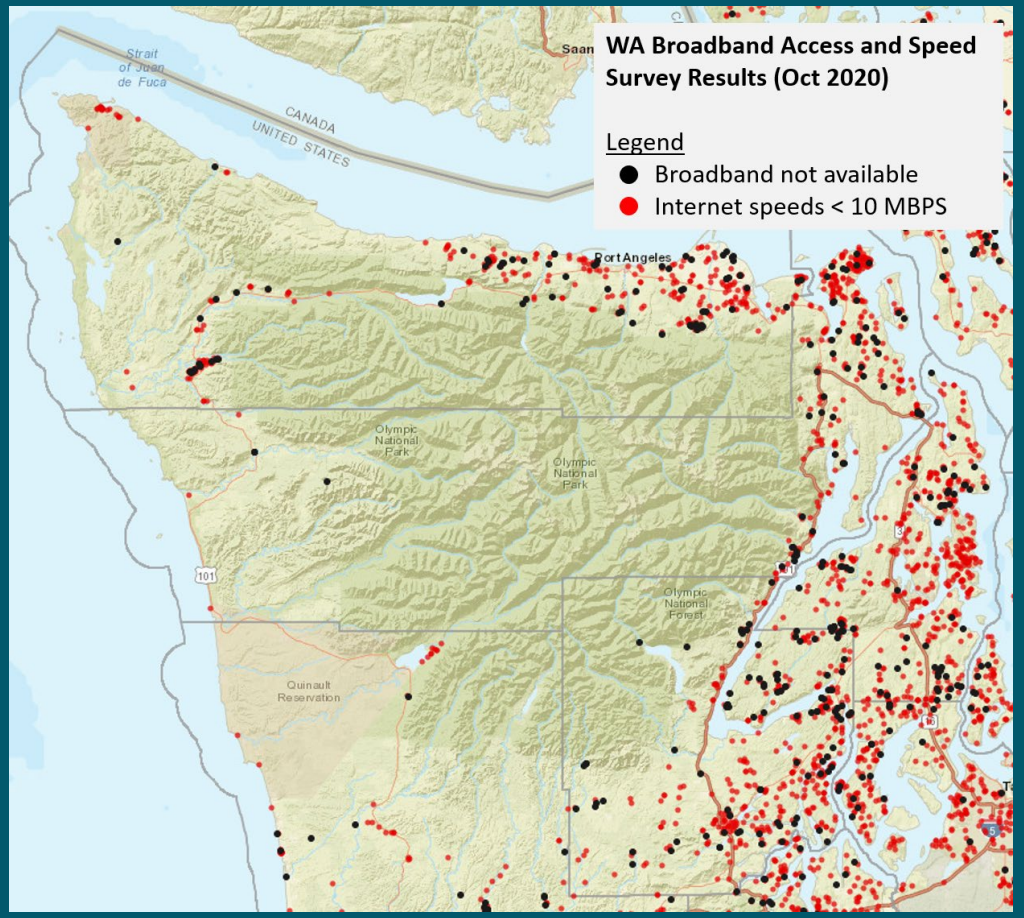


System failures will have widespread implications for regional and state mobility. There are no viable alternate routes for much of the region.

Universal broadband access is an integral part of regional and statewide mobility

- COVID-19 underscores the imperative of expanding broadband access across the region
- People cannot “stay safe, stay home” without access to daily needs via the internet
- Much of the Peninsula Region does not have reliable, high speed internet service
- Remote access enables participation in PRTPO activities by members across the region

Quick Insight:



Source: WA State Department of Commerce, Statewide Broadband Office.

Stronger together.

- PRTPO members create opportunity through regional partnerships and collaboration

What transportation opportunities do you see in the 2021 and beyond?

How can we work together to improve mobility for all?



PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION
PRTPO.ORG

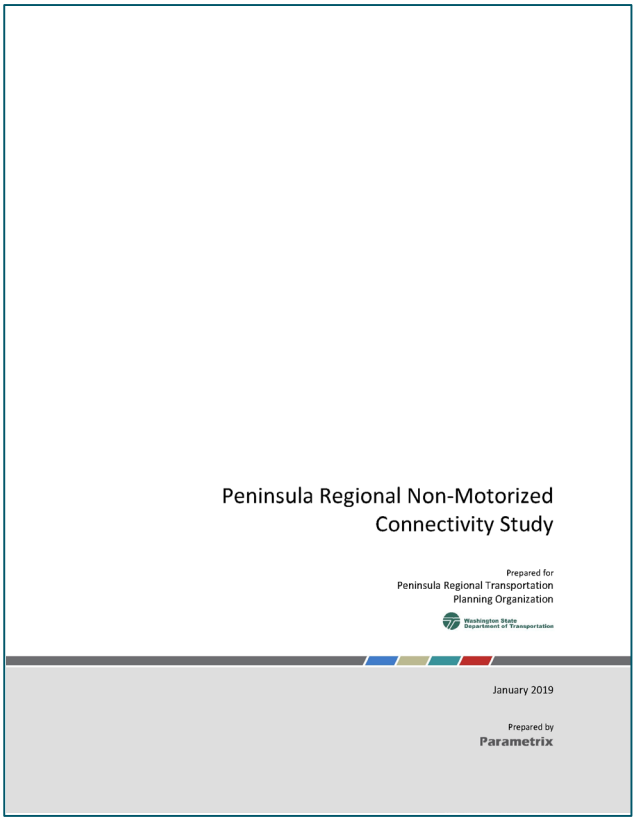
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Peninsula Regional Non-Motorized Connectivity Study

Peninsula Regional Non-Motorized Connectivity Study

PRTPO's Peninsula Regional Non-Motorized Connectivity Study, adopted in early 2019, provides an overview of the existing facilities that serve as building blocks to better connect non-motorized facilities regionally. It offers a gap analysis to assist PRTPO and its partners in identifying and prioritizing future opportunities to create a more complete and well-connected non-motorized network for the region.

The full plan can be viewed and downloaded here from the **Documents page** of the PRTPO website.



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Title VI Plan

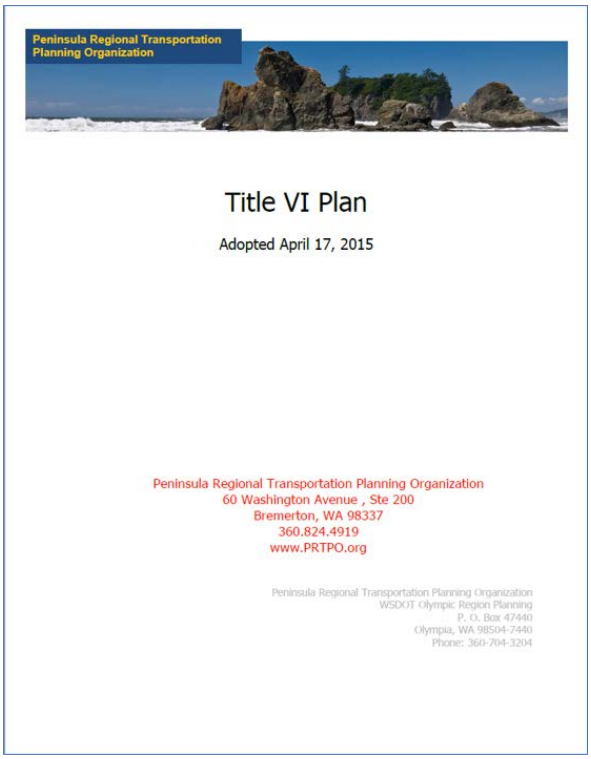
Other Required Documents

Title VI Plan

PRTPO's Title VI Plan, adopted in April 2015, describes the process by which PRTPO will comply with Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987. It includes program administration, identifying and resolving complaints, and implementation activities in special emphasis areas.

The Title VI Plan with its policies and complaint form can be viewed and **downloaded here** from the PRTPO website.

PRTPO's FFY 2020 Title VI Annual Report and Statement of Assurances can be **downloaded here** from the PRTPO website.



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Public Participation Plan

Other Required Documents

PUBLIC PARTICIPATION PLAN

Peninsula Regional
Transportation Planning
Organization

April 1, 2014

PUBLIC PARTICIPATION PLAN

The Peninsula RTPO has established a vision that "…*emphasizes a long-term quality of life for our generation and those to come by promoting economic growth, recreational resources, community services, non-motorized transport and public transit.*" This vision cannot be achieved without communication and public interaction.

Through its Public Participation Plan (Plan), the Peninsula Regional; Transportation Planning Organization (RTPO) intends to provide opportunity for appropriate broad-based, early, continuous, and meaningful public participation in all planning, programs, and projects. Further, the Peninsula RTPO intends to encourage an on-going forum for the discussion of regional issues, striving for an open exchange of information and ideas. The Plan calls for a broad range of public information and participation opportunities, supplying complete information, timely public notice and full access to key decisions.

The Plan provides a broad overview of basic public participation policy. Certain major planning efforts, programs, or projects may include public participation plans specific to that effort. The term "major" is to be applied loosely. If a proposed action or decision is clearly a normal-course-of-business activity that does not significantly affect the public or alter public policy, it may not be necessary to apply these public procedures. If there is a question as to whether the Plan should be followed, Peninsula RTPO shall follow it to ensure appropriate public notification and participation.

The Plan will be reassessed as necessary to determine if the public's needs for information and access are being met or to comply with changing regulatory requirements.

Failure to exactly comply with all Plan elements shall not constitute a failure of public process, nor render any actions or decisions invalid.

Public Access

The Peninsula RTPO will provide the public with timely notice and reasonable access to meetings and information.

All regular meetings of the Peninsula RTPO, Executive Board and any subcommittee shall be open to the public, except as allowed under the state Open Public Meetings Act. Special meetings such as public hearings, forums, workshops and open houses shall also be open to the public.

The Peninsula RTPO shall hold all regular and special meetings at venues that are accessible to persons with disabilities. Every effort will be made to select venues that are accessible to people who rely on public transportation.

The Peninsula RTPO shall make every effort to hold special meetings, workshops and other outreach efforts in local communities and rural areas and at different times of day to allow more opportunity for attendance by all members of the community.

The Peninsula RTPO shall make every effort to accommodate persons with special needs. Individuals needing special accommodation to participate in meetings should contact the Peninsula RTPO three days prior to the scheduled meeting.

Public notification of all regular meetings of the Peninsula RTPO Executive Board and subcommittees shall be made in advance of the meeting. Each agenda shall also include the date of the next scheduled meeting. In the case of special meetings, every attempt will be made to provide at least 10 days advance notice. Meeting notices will also be posted on Peninsula RTPO's website.

Notification of all regular and special meetings will be provided to Peninsula RTPO membership, meeting participants, local news media, and anyone requesting notification. Notification will be made via mail and or/electronic means and posted on the Peninsula RTPO website and shall include the time, date and location of the meeting. In certain circumstances, notice may also take the form of a press release, paid legal notice or advertisement, or may use non- traditional methods to reach certain segments of the community.

All Peninsula RTPO plans and documents shall be made available for public review at the Peninsula RTPO office. In certain circumstances, copies of documents and plans will also be distributed to public libraries and other public venues for review. When feasible, plans and documents will be posted on the Peninsula RTPO website.

Most publications will be made available free of charge. When appropriate, a charge may be assessed to cover the cost of production and mailing.

The Peninsula RTPO will provide reasonable access to technical and policy information used in the development of plans and programs.

Upon request, and within a reasonable timeframe, the Peninsula RTPO will make every effort to make plans and documents available in alternative formats and languages.

Public Outreach

Peninsula RTPO shall create opportunities for all segments of the community to learn about and engage in issues under consideration by the Council, particularly those that may be directly impacted by the outcomes of specific recommendations and decisions.

The Peninsula RTPO shall inform and educate the public about regional issues using a variety of means, including, but not limited to: regular and special meetings, workshops, printed materials, exhibits, open houses, electronic communication, and town hall meetings. Efforts will be made to "take the information to the people" by traveling to different parts of the region with issues of regional interest and including the information as part of other general or special interest gatherings.

The Peninsula RTPO shall use visualization techniques to aid the public in understanding plans, projects or programs. These may include sketches, drawings, artist renderings, physical models and maps, simulated photos, videos, computer modeled images, interactive GIS systems, GIS based scenario planning tools, photo manipulation and computer simulation.

The Peninsula RTPO shall identify ways to reach out to certain underrepresented members of the community, who may because of income, location, language or other barriers have been unable to fully participate in the process. Outreach efforts may enlist the assistance of civil, social service, faith-based, or political entities to better understand the community and may result in production of special materials.

Peninsula RTPO shall develop and maintain a list of civic, advocacy, service and other organizations and interested or potentially interested persons to disseminate information about regional activities.

Special efforts shall be made to include members of potentially underserved groups, including minority and low-income populations.

The Peninsula RTPO will seek new methods and technologies to enlist in informing and engaging the public regarding all agency plans, projects and programs.

The Public Participation Plan shall be reviewed periodically to determine its effectiveness assuring full and open access to all.

Public Input

The Peninsula RTPO values a two-way conversation with the public it serves. Explicit consideration of public input and response to public input shall be an integral element of the Peninsula RTPO's decision-making processes.

A public comment period shall be provided during each regular meeting of the Peninsula RTPO Executive Board; the Chair may limit the duration of comments or provide alternative options for public comment in certain circumstances.

As needed, Peninsula RTPO will utilize surveys to assess either widespread or selected public opinion.

The Peninsula RTPO shall offer different avenues for public comment – written, oral, formal, informal, electronic and other means suitable to the project and the community involved.

Certain plans and programs require an extended review period, to allow for the submittal of written comment. For projects with such extended review, the Peninsula RTPO shall provide ample notice and opportunity for review and written comment.

Written and oral comments will be maintained in Peninsula RTPO's files. In certain circumstances, the comments may be incorporated into plans, programs or studies, either in total or in summary.

In addition to the procedures outlined in the Plan, the Peninsula RTPO will comply with all applicable state and federal laws, including but not limited to:

Open Public Meetings Act {RCW 42.30}
State Environmental Policy Act {RCW 43.21C}
State Growth Management Act {RCW 36.70A}
Americans With Disabilities Act of 1990 {P.L. 101-336}
The Civil Rights Act of 1964 {42 U.S.C 2000d} Federal
Aid Highway Act of 1973 {23 U.S.C. 324}
Rehabilitation Act of 1973, Section 504 {29 U.S.C. 790}
Age Discrimination Act of 1975 {42 U.S.C. 6101}
Civil Rights Restoration Act of 1987 {P.L. 100-209}
Executive Order 12898 – 59 Fed. Reg. 7629 (1994) – (Environmental Justice)

Peninsula Regional Transportation
Planning Organization
Phone: 360.704.3204
FAX: 360.357.2748
Website:
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Current PRTPO Contact Information (12.20)
Website: www.PRTPO.org
Phone: 360.824.4919

On a regular basis, Peninsula RTPO Peninsula RTPO shall convene gatherings of community members in a variety of formats and venues to provide the opportunity for the public to express comments, suggestions, concerns and ideas on regional issues.

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RCW 47.80

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Chapter 47.80 RCW

REGIONAL TRANSPORTATION PLANNING ORGANIZATIONS

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RCW 47.80.010

Findings—Declaration.

The legislature finds that while the transportation system in Washington is owned and operated by numerous public jurisdictions, it should function as one interconnected and coordinated system. Transportation planning, at all jurisdictional levels, should be coordinated with local comprehensive plans. Further, local jurisdictions and the state should cooperate to achieve both statewide and local transportation goals. To facilitate this coordination and cooperation among state and local jurisdictions, the legislature declares it to be in the state's interest to establish a coordinated planning program for regional transportation systems and facilities throughout the state.

[1990 1st ex.s. c 17 § 53.]

RCW 47.80.011

Legislative intent.

The legislature recognizes that recent legislative enactments have significantly added to the complexity of and to the potential for benefits from integrated transportation and comprehensive planning and that there is currently a unique opportunity for integration of local comprehensive plans and regional goals with state and local transportation programs. Further, approaches to transportation demand

management initiatives and local and state transportation funding can be better coordinated to insure an efficient, effective transportation system that insures mobility and accessibility, and addresses community needs.

The legislature further finds that transportation and land use share a critical relationship that policymakers can better utilize to address regional strategies.

Prudent and cost-effective investment by the state and by local governments in highway facilities, local streets and arterials, rail facilities, marine facilities, nonmotorized transportation facilities and systems, public transit systems, transportation system management, transportation demand management, and the development of high capacity transit systems can help to effectively address mobility needs. Such investment can also enhance local and state objectives for effective comprehensive planning, economic development strategies, and clean air policies.

The legislature finds that addressing public initiatives regarding transportation and comprehensive planning necessitates an innovative approach. Improved integration between transportation and comprehensive planning among public institutions, particularly in the state's largest metropolitan areas is considered by the state to be imperative, and to have significant benefit to the citizens of Washington.

[**1994 c 158 § 1.**]

RCW 47.80.020

Regional transportation planning organizations authorized.

The legislature hereby authorizes creation of regional transportation planning organizations within the state. Each regional transportation planning organization shall be formed through the voluntary association of local governments within a county, or within geographically contiguous counties. Each organization shall:

(1) Encompass at least one complete county;

(2)(a) Have a population of at least one hundred thousand, (b) have a population of at least seventy-five thousand and contain a Washington state ferries terminal, (c) have a population of at least forty thousand and cover a geographic area of at least five thousand square miles, or (d) contain a minimum of three counties; and

(3) Have as members all counties within the region, and at least sixty percent of the cities and towns within the region representing a minimum of seventy-five percent of the cities' and towns' population.

The state department of transportation must verify that each regional transportation planning organization conforms with the requirements of this section.

In urbanized areas, the regional transportation planning organization is the same as the metropolitan planning organization designated for federal transportation planning purposes.

[**2017 c 68 § 1; 2016 c 27 § 1; 1990 1st ex.s. c 17 § 54.**]

NOTES:

Effective date—2016 c 27: "This act takes effect July 1, 2016." [**2016 c 27 § 2.**]

RCW 47.80.023

Duties.

Each regional transportation planning organization shall have the following duties:

(1) Prepare and periodically update a transportation strategy for the region. The strategy shall address alternative transportation modes and transportation demand management measures in regional corridors and shall recommend preferred transportation policies to implement adopted growth strategies. The strategy shall serve as a guide in preparation of the regional transportation plan.

(2) Prepare a regional transportation plan as set forth in RCW **47.80.030** that is consistent with countywide planning policies if such have been adopted pursuant to chapter **36.70A** RCW, with county, city, and town comprehensive plans, and state transportation plans.

(3) Certify by December 31, 1996, that the transportation elements of comprehensive plans adopted by counties, cities, and towns within the region reflect the guidelines and principles developed pursuant to RCW **47.80.026**, are consistent with the adopted regional transportation plan, and, where appropriate, conform with the requirements of RCW **36.70A.070**.

(4) Where appropriate, certify that countywide planning policies adopted under RCW **36.70A.210** and the adopted regional transportation plan are consistent.

(5) Develop, in cooperation with the department of transportation, operators of public transportation services and local governments within the region, a six-year regional transportation improvement program which proposes regionally significant transportation projects and programs and transportation demand management measures. The regional transportation improvement program shall be based on the programs, projects, and transportation demand management measures of regional significance as identified by transit agencies, cities, and counties pursuant to RCW **35.58.2795**, **35.77.010**, and **36.81.121**, respectively, and any recommended programs or projects identified by the agency council on coordinated transportation, as provided in *chapter **47.06B** RCW, that advance special needs coordinated transportation as defined in *RCW **47.06B.012**. The program shall include a priority list of projects and programs, project segments and programs, transportation demand management measures, and a specific financial plan that demonstrates how the transportation improvement program can be funded. The program shall be updated at least every two years for the ensuing six-year period.

(6) Include specific opportunities and projects to advance special needs coordinated transportation, as defined in *RCW **47.06B.012**, in the coordinated transit-human services transportation plan, after providing opportunity for public comment.

(7) Designate a lead planning agency to coordinate preparation of the regional transportation plan and carry out the other responsibilities of the organization. The lead planning agency may be a regional organization, a component county, city, or town agency, or the appropriate Washington state department of transportation district office.

(8) Review level of service methodologies used by cities and counties planning under chapter **36.70A** RCW to promote a consistent regional evaluation of transportation facilities and corridors.

(9) Work with cities, counties, transit agencies, the department of transportation, and others to develop level of service standards or alternative transportation performance measures.

(10) Submit to the agency council on coordinated transportation, as provided in *chapter **47.06B** RCW, beginning on July 1, 2007, and every four years thereafter, an updated plan that includes the elements identified by the council. Each regional transportation planning organization must submit to the council every two years a prioritized regional human service and transportation project list.

[**2009 c 515 § 15; 2007 c 421 § 5; 1998 c 171 § 8; 1994 c 158 § 2.**]

NOTES:

***Reviser's note:** Chapter **47.06B** RCW was repealed by **2011 c 60 § 51.**

RCW 47.80.026

Comprehensive plans, transportation guidelines, and principles.

Each regional transportation planning organization, with cooperation from component cities, towns, and counties, shall establish guidelines and principles by July 1, 1995, that provide specific direction for the development and evaluation of the transportation elements of comprehensive plans, where such plans exist, and to assure that state, regional, and local goals for the development of transportation systems are met. These guidelines and principles shall address at a minimum the relationship between transportation systems and the following factors: Concentration of economic activity, residential density, development corridors and urban design that, where appropriate, supports high capacity transit, freight transportation and port access, development patterns that promote pedestrian and nonmotorized transportation, circulation systems, access to regional systems, effective and efficient highway systems, the ability of transportation facilities and programs to retain existing and attract new jobs and private investment and to accommodate growth in demand, transportation demand management, joint and mixed use developments, present and future railroad right-of-way corridor utilization, and intermodal connections.

Examples shall be published by the organization to assist local governments in interpreting and explaining the requirements of this section.

[**1994 c 158 § 3.**]

RCW 47.80.030

Regional transportation plan—Contents, review, use.

(1) Each regional transportation planning organization shall develop in cooperation with the department of transportation, providers of public transportation and high capacity transportation, ports, and local governments within the region, adopt, and periodically update a regional transportation plan that:

(a) Is based on a least cost planning methodology that identifies the most cost-effective facilities, services, and programs;

(b) Identifies existing or planned transportation facilities, services, and programs, including but not limited to major roadways including state highways and regional arterials, transit and nonmotorized services and facilities, multimodal and intermodal facilities, marine ports and airports, railroads, and noncapital programs including transportation demand management that should function as an integrated regional transportation system, giving emphasis to those facilities, services, and programs that exhibit one or more of the following characteristics:

(i) Crosses member county lines;

(ii) Is or will be used by a significant number of people who live or work outside the county in which the facility, service, or project is located;

(iii) Significant impacts are expected to be felt in more than one county;

(iv) Potentially adverse impacts of the facility, service, program, or project can be better avoided or mitigated through adherence to regional policies;

(v) Transportation needs addressed by a project have been identified by the regional transportation planning process and the remedy is deemed to have regional significance; and

(vi) Provides for system continuity;

(c) Establishes level of service standards for state highways and state ferry routes, with the exception of transportation facilities of statewide significance as defined in RCW **47.06.140**. These regionally established level of service standards for state highways and state ferries shall be developed jointly with the department of transportation, to encourage consistency across jurisdictions. In establishing level of service standards for state highways and state ferries, consideration shall be given for the necessary balance between providing for the free interjurisdictional movement of people and goods and the needs of local commuters using state facilities;

(d) Includes a financial plan demonstrating how the regional transportation plan can be implemented, indicating resources from public and private sources that are reasonably expected to be made available to carry out the plan, and recommending any innovative financing techniques to finance needed facilities, services, and programs;

(e) Assesses regional development patterns, capital investment and other measures necessary to:

(i) Ensure the preservation of the existing regional transportation system, including requirements for operational improvements, resurfacing, restoration, and rehabilitation of existing and future major roadways, as well as operations, maintenance, modernization, and rehabilitation of existing and future transit, railroad systems and corridors, and nonmotorized facilities; and

(ii) Make the most efficient use of existing transportation facilities to relieve vehicular congestion and maximize the mobility of people and goods;

(f) Sets forth a proposed regional transportation approach, including capital investments, service improvements, programs, and transportation demand management measures to guide the development of the integrated, multimodal regional transportation system. For regional growth centers, the approach must address transportation concurrency strategies required under RCW **36.70A.070** and include a measurement of vehicle level of service for off-peak periods and total multimodal capacity for peak periods; and

(g) Where appropriate, sets forth the relationship of high capacity transportation providers and other public transit providers with regard to responsibility for, and the coordination between, services and facilities.

(2) The organization shall review the regional transportation plan biennially for currency and forward the adopted plan along with documentation of the biennial review to the state department of transportation.

(3) All transportation projects, programs, and transportation demand management measures within the region that have an impact upon regional facilities or services must be consistent with the plan and with the adopted regional growth and transportation strategies.

[**2005 c 328 § 2; 1998 c 171 § 9; 1994 c 158 § 4; 1990 1st ex.s. c 17 § 55.**]

RCW 47.80.040

Transportation policy boards.

Each regional transportation planning organization shall create a transportation policy board. Transportation policy boards shall provide policy advice to the regional transportation planning organization and shall allow representatives of major employers within the region, the department of transportation, transit districts, port districts, and member cities, towns, and counties within the region to participate in policy making. Any members of the house of representatives or the state senate whose districts are wholly or partly within the boundaries of the regional transportation planning organization are

considered ex officio, nonvoting policy board members of the regional transportation planning organization. This does not preclude legislators from becoming full-time, voting board members.

[**2003 c 351 § 1; 1990 1st ex.s. c 17 § 56.**]

RCW 47.80.050

Allocation of regional transportation planning funds—Eligibility—Federally recognized tribes, voting membership.

(1) Biennial appropriations to the department of transportation to carry out the regional transportation planning program shall set forth the amounts to be allocated as follows:

(a) A base amount per county for each county within each regional transportation planning organization, to be distributed to the lead planning agency;

(b) An amount to be distributed to each lead planning agency on a per capita basis; and

(c) An amount to be administered by the department of transportation as a discretionary grant program for special regional planning projects, including grants to allow counties which have significant transportation interests in common with an adjoining region to also participate in that region's planning efforts.

(2) In order for a regional transportation planning organization to be eligible to receive state funds that are appropriated for regional transportation planning organizations, a regional transportation planning organization must provide a reasonable opportunity for voting membership to federally recognized tribes that hold reservation or trust lands within the planning area of the regional transportation planning organization. Any federally recognized tribe that holds reservation or trust land within the planning area of a regional transportation planning organization and does not have voting membership in the regional transportation planning organization must be offered voting membership in the regional transportation planning organization every two years or when the composition of the board of the regional transportation planning organization is modified in an interlocal agreement.

[**2019 c 118 § 1; 1990 1st ex.s. c 17 § 57.**]

NOTES:

Effective date—2019 c 118: "This act takes effect August 1, 2019." [**2019 c 118 § 2.**]

RCW 47.80.060

Executive board membership.

In order to qualify for state planning funds available to regional transportation planning organizations, the regional transportation planning organizations containing any county with a population in excess of one million shall provide voting membership on its executive board to the state transportation commission, the state department of transportation, the four largest public port districts within the region as determined by gross operating revenues, any incorporated principal city of a metropolitan statistical area within the region, as designated by the United States census bureau, and any incorporated city within the region with a population in excess of eighty thousand. It shall further

assure that at least fifty percent of the county and city local elected officials who serve on the executive board also serve on transit agency boards or on a regional transit authority.

[**2007 c 511 § 1; 2005 c 334 § 1; 1992 c 101 § 31.**]

NOTES:

Section headings not part of law—Severability—Effective date—1992 c 101: See RCW **81.112.900** through **81.112.902**.

RCW 47.80.070

Statewide consistency.

In order to ensure statewide consistency in the regional transportation planning process, the state department of transportation, in conformance with chapter **34.05** RCW, shall:

(1) In cooperation with regional transportation planning organizations, establish minimum standards for development of a regional transportation plan;

(2) Facilitate coordination between regional transportation planning organizations; and

(3) Through the regional transportation planning process, and through state planning efforts as required by RCW **47.01.071**, identify and jointly plan improvements and strategies within those corridors important to moving people and goods on a regional or statewide basis.

[**1994 c 158 § 5.**]

RCW 47.80.080

Majority vote on state matters.

When voting on matters solely affecting Washington state, a regional transportation planning organization must obtain a majority vote of the Washington residents serving as members of the regional transportation planning organization before a matter may be adopted.

[**2003 c 351 § 2.**]

RCW 47.80.090

Regional transportation planning organizations—Electric vehicle infrastructure.

(1) A regional transportation planning organization containing any county with a population in excess of one million in collaboration with representatives from the department of ecology, the department of commerce, local governments, and the office of regulatory assistance must seek federal or private funding for the planning for, deployment of, or regulations concerning electric vehicle infrastructure. These efforts should include:

(a) Development of short-term and long-term plans outlining how state, regional, and local government construction may include electric vehicle infrastructure in publicly available off-street parking and government fleet vehicle parking, including what ratios of charge spots to parking may be appropriate based on location or type of facility or building;

(b) Consultations with the state building code council and the department of labor and industries to coordinate the plans with state standards for new residential, commercial, and industrial buildings to ensure that the appropriate electric circuitry is installed to support electric vehicle infrastructure;

(c) Consultation with the workforce development council and the student achievement council to ensure the development of appropriate educational and training opportunities for citizens of the state in support of the transition of some portion of vehicular transportation from combustion to electric vehicles;

(d) Development of an implementation plan for counties with a population greater than five hundred thousand with the goal of having public and private parking spaces, in the aggregate, be ten percent electric vehicle ready by December 31, 2018; and

(e) Development of model ordinances and guidance for local governments for siting and installing electric vehicle infrastructure, in particular battery charging stations, and appropriate handling, recycling, and storage of electric vehicle batteries and equipment.

(2) These plans and any recommendations developed as a result of the consultations required by this section must be submitted to the legislature by December 31, 2010, or as soon as reasonably practicable after the securing of any federal or private funding. Priority will be given to the activities in subsection (1)(e) of this section and any ordinances or guidance that is developed will be submitted to the legislature, the department of commerce, and affected local governments prior to December 31, 2010, if completed.

(3) The definitions in this subsection apply throughout this section unless the context clearly requires otherwise.

(a) "Battery charging station" means an electrical component assembly or cluster of component assemblies designed specifically to charge batteries within electric vehicles, which meet or exceed any standards, codes, and regulations set forth by chapter **19.28** RCW and consistent with rules adopted under RCW **19.27.540**.

(b) "Battery exchange station" means a fully automated facility that will enable an electric vehicle with a swappable battery to enter a drive lane and exchange the depleted battery with a fully charged battery through a fully automated process, which meets or exceeds any standards, codes, and regulations set forth by chapter **19.28** RCW and consistent with rules adopted under RCW **19.27.540**.

(c) "Electric vehicle infrastructure" means structures, machinery, and equipment necessary and integral to support an electric vehicle, including battery charging stations, rapid charging stations, and battery exchange stations.

(d) "Rapid charging station" means an industrial grade electrical outlet that allows for faster recharging of electric vehicle batteries through higher power levels, which meets or exceeds any standards, codes, and regulations set forth by chapter **19.28** RCW and consistent with rules adopted under RCW **19.27.540**.

[**2012 c 229 § 592; 2009 c 459 § 2.**]

NOTES:

Effective date—2012 c 229 §§ 101, 117, 401, 402, 501 through 594, 601 through 609, 701 through 708, 801 through 821, 902, and 904: See note following RCW **28B.77.005**.

Finding—Purpose—2009 c 459: "The legislature finds the development of electric vehicle infrastructure to be a critical step in creating jobs, fostering economic growth, reducing greenhouse gas emissions, reducing our reliance on foreign fuels, and reducing the pollution of Puget Sound attributable

to the operation of petroleum-based vehicles on streets and highways. Limited driving distance between battery charges is a fundamental disadvantage and obstacle to broad consumer adoption of vehicles powered by electricity. In order to eliminate this fundamental disadvantage and dramatically increase consumer acceptance and usage of electric vehicles, it is essential that an infrastructure of convenient electric vehicle charging opportunities be developed. The purpose of this act is to encourage the transition to electric vehicle use and to expedite the establishment of a convenient, cost-effective, electric vehicle infrastructure that such a transition necessitates. The state's success in encouraging this transition will serve as an economic stimulus to the creation of short-term and long-term jobs as the entire automobile industry and its associated direct and indirect jobs transform over time from combustion to electric vehicles." [**2009 c 459 § 1.**]

RCW 47.80.902

Captions not part of law—1994 c 158.

Captions used in this act do not constitute any part of the law.

[**1994 c 158 § 11.**]

RCW 47.80.904

Effective date—1994 c 158.

This act shall take effect July 1, 1994.

[**1994 c 158 § 13.**]

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WAC 468-86

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Chapter 468-86 WAC

Last Update: 4/15/97

RTPO PLANNING STANDARDS AND GUIDELINES

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468-86-010
Authority.

The regional transportation planning program was authorized by the 1990 legislature as part of the state's Growth Management Act. The program is contained in chapter 47.80 RCW, with funding appropriations made as part of the Department of Transportation Appropriations Act.

[Statutory Authority: RCW 47.80.070 and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-010, filed 4/15/97, effective 5/16/97.]

468-86-020
Purpose/intent.

(1) The regional transportation planning program creates a formal mechanism for local governments and the state to coordinate transportation planning for regional transportation facilities. The act authorized the creation of regional transportation planning organizations (RTPO) by local governments to coordinate transportation planning among jurisdictions and develop a regional transportation plan. The regional transportation planning program is available to all counties and cities statewide (RCW **47.80.020**).

(2) The legislature has authorized a grant program to fund this work. The department has the authority to administer this grant program, and to develop in cooperation with the RTPOs:

(a) Minimum planning standards for the development of a regional transportation plan;

(b) The RTPO regional transportation improvement program;

(c) Planning guidelines and principles;

(d) Certification standards for the transportation portion of local comprehensive plans and county-wide planning policies;

(e) The adoption of LOS standards on state transportation facilities; and

(f) RTPO regional transportation strategies.

(3) The purpose of the minimum planning standards is to guide RTPOs in the use of the regional transportation planning grants, and in the development of planning products under the program. Work proposed by each regional transportation planning organization shall be included in a work program that demonstrates adherence to the planning standards within this chapter. The intent of the department is to provide guidance that is sufficient to ensure a minimum level of consistency across the state, while providing flexibility for regions to meet specific mobility needs.

(4) The department will achieve this purpose through the establishment of these rules and through the cooperative development and maintenance of a set of RTPO planning standards and guidelines. Copies of these standards and guidelines will be available through the department's transportation planning office.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-020, filed 4/15/97, effective 5/16/97.]

468-86-030
Definitions.

"Consistency" means that no feature of a plan or regulation is incompatible with any other feature of a plan or regulation. Consistency is indicative of a capacity for orderly integration or operation with other elements in a system.

"Department" means the department of transportation (WSDOT).

"Least cost planning" means a process of comparing direct and indirect costs of demand and supply options to meet transportation goals and/or policies where the intent of the process is to identify the most cost-effective mix of options.

"Level of service" means an established minimum capacity for both transit and regional arterials that must be provided per unit of demand or other appropriate measure of need.

"Organization" means regional transportation planning organization (RTPO).

"Region" means the area that includes the local jurisdictions that comprise the regional transportation planning organization.

"Urbanized area" means those areas designated as such by the U.S. Bureau of the Census.

"Urban growth areas" means those areas designated by a county pursuant to RCW **36.70A.110**.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-030, filed 4/15/97, effective 5/16/97.]

468-86-040
Determining the region.

Local governments should decide the geographic extent and composition of their region. The region should reflect common transportation concerns and a willingness among the local governments to work together in a cooperative planning process.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-040, filed 4/15/97, effective 5/16/97.]

468-86-050
Establishing the organization.

(1) A regional transportation planning organization is a voluntary association of local governments within the region. It shall be a formal organization formed through an interlocal agreement that establishes the organization, defines duties and relationships, and includes a transportation policy board. The establishment of a technical advisory committee (TAC) is recommended. The RTPO must determine its own structure to ensure equitable and acceptable representation by member governments. Regions are encouraged to seek Native American tribal involvement.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-050, filed 4/15/97, effective 5/16/97.]

468-86-060
Relationship to MPOs.

The federal government requires a regional transportation planning process in urbanized areas with over fifty thousand population. This process is carried out by metropolitan planning organizations (MPOs) that have been jointly designated by local governments and the state. The intent is that the regional transportation planning program be integrated with the metropolitan planning organization program in these urbanized areas. RCW **47.80.020** requires that RTPOs shall be the same organization as that designated as the MPO. The regional transportation planning program provides the opportunity for transportation planning in rural areas within the RTPO. The department intends to jointly administer these two programs.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-060, filed 4/15/97, effective 5/16/97.]

468-86-070
Designation procedures.

(1) Local governments desiring participation in the regional transportation planning program must submit an RTPO designation package to WSDOT. This information is necessary for WSDOT to verify that the RTPO meets the requirements of RCW **47.80.020**. This package shall contain the following items:

(a) A description of the region;
(b) A formal designation of the RTPO, in the form of a resolution or other legal declaration;
(c) A list of all RTPO member local governments;
(d) A copy of the interlocal agreement that will govern RTPO operations;
(e) A formal designation by the RTPO of the lead planning agency; and
(f) A description of the RTPO's transportation policy board.

(2) WSDOT has the responsibility of verifying that RTPOs designated by local governments meet the state requirements. The most recent annual OFM population data will be used to verify population figures. WSDOT will review the RTPO designation package, make a finding of verification, and concur with or deny the local designation. Once verified, the RTPO may proceed in carrying out its duties and may receive regional transportation planning formula grants. If significant changes are made in the structure of the RTPO, WSDOT may request that another designation package be submitted for verification review.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-070, filed 4/15/97, effective 5/16/97.]

468-86-080
Least-cost planning methodology.

The methodology shall consider direct and indirect costs and benefits for all reasonable options to meet planning goals and objectives. The methodology shall treat demand and supply resources on a consistent and integrated basis. The regional transportation planning organizations shall consult the guidelines set forth by the department for implementing a least-cost planning methodology. Regional transportation plans should incrementally incorporate least-cost planning methodologies as these concepts are developed. The regional transportation plan adopted after July 1, 2000, shall be based on a least-cost planning methodology appropriate to the region.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-080, filed 4/15/97, effective 5/16/97.]

468-86-090
Regional transportation goals and objectives.

The regional transportation planning program is meant to foster an ongoing transportation planning and decision-making process that actively plans for the improvement of regional transportation systems and coordinates this process among jurisdictions. The goals and objectives of the regional transportation plan should incorporate existing transportation related county-wide planning policies or multicounty transportation related planning policies where adopted and adhere to the following principles:

(1) Build upon applicable portions of the existing local comprehensive plan and process and promote the establishment of a regional perspective into the local comprehensive plan;

(2) Encourage partnerships between federal, state, local and tribal governments, special districts, the private sector, the general public, and other interest groups during conception, technical analysis, policy development, and decision processes in developing, updating, and maintaining the regional transportation plan;

(3) Ensure early and continuous public involvement from conceptual planning through decision making;

(4) Shall be ongoing, and incorporate short and long range multimodal planning activities to address major capacity expansion and operational improvements to the regional transportation system;

(5) Use regionally coordinated, valid and consistent technical methods and data should be used in identifying and analyzing needs;

(6) Consider environmental impacts related to the development of regional transportation policies and facilities and;

(7) Address the policies regarding the coordination of transportation planning among regional jurisdictions, including the relationship between regional transportation planning, local comprehensive planning and state transportation planning.

Within these principles, regions shall develop their own ongoing planning process for the development and refinement of the regional transportation plan, and provide a forum for the discussion of regional transportation planning issues.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-090, filed 4/15/97, effective 5/16/97.]

468-86-100
Regional transportation strategy.

Each regional transportation planning organization shall develop a regional transportation strategy. The strategy should identify alternative transportation modes within the region and recommend policies to:

(1) Address each transportation mode;

(2) Address intermodal connections between modes; and

(3) Address transportation demand management where required.

The regional transportation strategy is intended to guide development of the regional transportation plan and any periodic updates.

Adopted multicounty and county-wide planning policies and policies from local comprehensive plans that are regional in scope and regionally consistent should provide the basis for the regional transportation strategy. The regional transportation strategy should be periodically reviewed and updated as necessary to reflect changing priorities or to maintain regional consistency.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-100, filed 4/15/97, effective 5/16/97.]

468-86-110
Needs, deficiencies, data requirements, and coordinated regional transportation and land use assumptions.

(1) The following components shall be developed and incorporated in the RTP:

(a) An inventory of existing regional transportation facilities and services, including physical, operational, and usage characteristics of the regional transportation system;

(b) An evaluation of current facilities and services, comparing current usage, and operational characteristics to level of service standards, and identification of regional transportation needs;

(c) Forecasts of future travel demand, based on the regional transportation strategy and local comprehensive plans;

(d) Identification of future regional transportation system deficiencies, comparing future travel needs for movement of people and goods to available facilities and services; and

(e) Coordinated common regional assumptions (growth, population, employment, mode split, etc.,) among local jurisdictions for the development of all transportation models to ensure consistency within the RTPO, and:

(i) These common regional assumptions shall recognize the planning requirements of the state's Growth Management Act, and;

(ii) Be consistent with population forecasts prepared by the office of financial management.

(2) **Performance monitoring.** An integral part of the regional transportation plan is monitoring the performance of the regional transportation system over time. This information is necessary to determine the success of plan implementation and the effect of the desired improvements on the performance of the regional transportation system. Each RTPO shall describe their performance monitoring system in the regional transportation plan. The performance monitoring measures shall include traffic volumes and vehicle miles of travel (VMT) at a minimum and can include, but are not limited to, travel time, speed, safety standards and other measures. Performance monitoring measures should be coordinated and measurable on a consistent basis throughout the RTPO.

(3) **Regional development patterns and investments.** The regional transportation plan shall include a general assessment of regional development patterns and investments. This analysis is intended to provide

direction and background information for updates of the regional transportation plan. The RTP updates shall be based upon a general retrospective discussion of current land use and transportation patterns and their relationship to the region's goals and objectives and elsewhere in the regional transportation plan. Current and projected development patterns and the expected magnitudes and time frame in which these developments are expected to occur should be reviewed and evaluated against the regional growth and transportation strategies. If the regional growth and transportation strategies have changed or current and projected development can be shown to be inconsistent, the plan should be updated to reflect these changes, or development policies should be updated to assure consistency and continuity of transportation and land use issues within the region. The region’s interrelationships between growth and transportation should be discussed along with strategies such as access control, development of heritage corridors, and other measures designed to maintain current and proposed development patterns consistent with the regional transportation plan and the transportation and land use elements of local comprehensive plans.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-110, filed 4/15/97, effective 5/16/97.]

468-86-120
Financial component.

The financial component shall include the following:

(1) An analysis of funding capacity including an inventory of revenue sources for regional transportation improvements, and probable funding levels available for regional transportation improvements from each source;

(2) Probable funding comparisons with identified current and future needs, including identified funding shortfalls; and

(3) If funding shortfalls are identified, an analysis of additional funding resources to make up the shortfall, or a reassessment of the regional transportation strategies, at a minimum, to ensure that transportation needs fall within probable funding levels.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-120, filed 4/15/97, effective 5/16/97.]

468-86-130
Proposed future transportation network.

Based upon the identified needs and probable funding levels within the region, the proposed future transportation network defines specific facility or service improvements, transportation system management strategies, and demand management strategies proposed for implementation on the regional transportation system. The plan shall identify priority levels for these improvements to guide local jurisdictions and the state in implementation and development of the regional transportation improvement program.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-130, filed 4/15/97, effective 5/16/97.]

468-86-140
High capacity transit and public transportation interrelationships.

Within those RTPOs where there is an existing or proposed high capacity transit system, the regional transportation plan shall discuss the relationship between the high capacity transit system and conventional

public transit system. This could include policies to maintain coordinated arrivals and departures of interconnecting routes, coordination with other multimodal transportation centers, and other strategies targeted at improving these intermodal relationships over time.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-140, filed 4/15/97, effective 5/16/97.]

468-86-150
Certification.

(1) By December 31, 1996, each RTPO shall certify, that the transportation element of all comprehensive plans for cities and counties planning under the Growth Management Act:

(a) Reflect the transportation guidelines and principles established in the regional transportation plan;

(b) Are consistent with the adopted regional transportation plan; and

(c) Conform with the requirements of RCW **36.70A.070**.

(2) Each RTPO shall also certify that county-wide planning policies adopted under RCW **36.70A.210** and the adopted regional transportation plan are consistent.

(3) Regions shall cooperatively define and establish measures and processes to determine regional consistency with the adopted regional transportation plan.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-150, filed 4/15/97, effective 5/16/97.]

468-86-160
Regional transportation improvement program.

(1) Each RTPO shall compile a regional transportation improvement program (TIP) at least once every two years. The regional TIP shall:

(a) Be developed on a cooperative basis by local government agencies, public transit agencies, and the department of transportation within each region;

(b) Consist of a list of regionally significant transportation projects and programs including projects proposed for construction and transportation demand management measures proposed to be implemented during each year for the next six-year period;

(c) Consist of regionally significant projects included in the local six-year transit development plans and six-year comprehensive transportation programs required by RCW **35.58.2795**, **35.77.010**, and **36.81.121** for transit agencies, cities, towns, and counties;

(d) Include all proposed WSDOT projects in the region;

(e) Include only projects consistent with the regional transportation plan;

(f) Include a financial section outlining:

(i) Sources of funding reasonably expected to be received for each year of the ensuing three-year period; and

(ii) All assumptions and explanations supporting the expected levels of funding consistent with information included in the financial component of the regional transportation plan.

(2) The six-year regional TIP developed by each RTPO is intended for use as a planning document and shall be available at the lead planning agency office of the RTPO.

[Statutory Authority: RCW **47.80.070** and SHB 1928, Section 5. WSR 97-09-046 (Order 169), § 468-86-160, filed 4/15/97, effective 5/16/97.]