Peninsula RTPO
2022 Consolidated Grants Project

Click here for presentation video

Project Name: **ECHHO - Jefferson County Volunteer Driver Program**

Organization Name: ECHHO - Ecumenical Christian Helping Hands Organization

Contact Name: Nancy Budd-Garvan

Project Description (from WSDOT form)

Now in its 25th year of operation, ECHHO is the ONLY provider of NO COST transportation to residents of East Jefferson County - elderly, disabled, low-income - with transportation to medical and therapy appointments, and essential services - grocery shopping and pharmacy visits - delivered by a team of volunteer drivers who use their own cars.

Project Need (from WSDOT form)

Jefferson County's population is the oldest in WA state, and the 9th oldest in the U.S., and the senior portion of its population is the fastest growing. However, many elderly residents are regularly referred to medical providers outside the county - Poulsbo, Silverdale, Bremerton in Kitsap County; Sequim and Pt. Angeles in Clallam County; Tacoma in Pierce Co. and Seattle in King Co. ECHHO is the ONLY NO COST individual transportation provider in East Jefferson County that transports individuals door-to-door for appointments in other counties. ECHHO provides access for a growing population to surgery, cancer treatments, out-patient procedures, joint replacement, physical therapy appointments, treatment for macular degeneration and cataracts, and dental care. For many, ECHHO is their only affordable means of getting access to the healthcare they need: 40% of Jeff. Co. households have a senior adult living alone who cannot drive - and 80% of them are women. Most do not have a relative living in the area. ECHHO is also the ONLY transport provider in the tri-county area that is recognized by medical facilities that require a driver to accompany a patient and assure the patient's safe return home. Cab drivers, transit vehicle operators, and on-demand services are not acceptable.

Special Needs Transportation (from WSDOT form)

ECHHO volunteer drivers provide transportation for people with mobility issues, balan e problems, neuro-muscular disease and various other handicaps. ECHHO drivers can serve any individual who uses a cane, 2-wheel or 4-wheel walker, or even a collapsible wheel chair. The drivers provide a steadying arm for those who may have balance or strength issues, and they will escort a client with vision problems from their front door directly to their doctor's office, to make sure they arrive promptly, safely, and without stress. The only thing ECHHO cannot do is serve those who are wheelchair bound; we do not operate a vehicle with a lift. ECHHO's comprehensive individualized service ability is especially important for serving people who undergo outpatient surgical procedures, cancer treatments, dialysis and other modalities that can affect the patient's mobility, balance, alertness, and comfort. Individual transportation assures the patient timely, responsive transport at a time when they need assistance the most.

Service Connections with Other Modes and Systems (from WSDOT form)

ECHHO connects with the WSDOT ferry system at Port Townsend, Kingston, Bremerton, and Bainbridge Island, taking and picking up riders who cannot drive onto the boats. ECHHO enhances the Jefferson County paratransit service by serving individuals who live beyond their service routes - which are limited to 1/2 mile beyond the transit bus routes. ECHHO also improves paratransit efficiency by taking riders who need more time for boarding and more assistance getting to and from their home and a medical provider's office. Our one-on-one service is the optimal mode for best serving the individual.

ECHHO - Jefferson County Volunteer Driver Program

Type of Project

Select one project type

- [x] Operating
  - (•) Two-year
  - ( ) Four-year
- [ ] Capital
  - ( ) Expansion
  - ( ) Replacement
- [ ] Mobility Management
- [ ] Planning

Project Funding Summary

	July 1, 2023 - June 30, 2025	July 1, 2025 - June 30, 2027 (if applicable)
Total Project Cost	$ 278,220	
Grant Request	$ 33,020	
Match Amount	$ 245,200	
Match Percent	88.1%	0.0%

SUPPORT FOR PRTPO HUMAN SERVICES TRANSPORTATION PLAN

Applicable HSTP Coordination Strategies this project will support.

NOTE: Ranked projects will be amended into the HSTP upon approval by the Executive Board.

Maintain Existing Transportation Services

- [ ] Maintain and replace vehicles
- [ ] Maintain infrastructure and facilities
- [x] Maintain existing services & recruit/retain operators
- [ ] Coordinate siting of facilities with existing services
- [ ] Sustain shared-cost programs for service providers

Enhance or Expand Transportation Services

- [ ] Increase hours of service
- [ ] Increase days of service
- [ ] Increase frequency of existing service
- [ ] Expand service into new areas
- [ ] Recruit/retain operators, drivers to expand services
- [ ] Enhance or introduce first- / last-mile connections
- [ ] Expand long-distance single-seat services
- [ ] Improve special needs traveler amenities
- [ ] Deploy ZEV benefiting special needs populations
- [ ] Increase broadband access
- [ ] Reduce travel cost as barrier to accessing services
- [ ] Improve NEMT services for discharged patients

Increase Public Awareness of Available Resources

- [ ] Develop and deploy travel training programs
- [ ] Promote existing 2-1-1 call center resources
- [ ] Develop coordinated on-line resources and brochures
- [ ] Promote long-distance one-seat options to target pops
- [ ] Educate human services providers about client travel
- [ ] Establish consolidated call center for travelers

Increase Cooperation, Coordination Among Providers

- [ ] Expand service provider-referral agency communication
- [x] Support coordination between service providers
- [ ] Enhance capacity for coordination scheduling, dispatch
- [ ] Enable vehicle & maintenance sharing agreements
- [ ] Enhance special needs emergency mgmt coordination
- [ ] Expand tribal transit-tribal health service coordination
- [ ] Coordinate services with vets' transportation programs
- [ ] Reduce duplication of services or consolidate services

17415 - ECHHO Jefferson County 2023-2025

Application Details

Funding Opportunity:	15642-2023-2025 Consolidated Grant Program - Operating
Funding Opportunity Due Date:	Oct 27, 2022 3:01 PM
Program Area:	Consolidated Grant Program
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Oct 27, 2022 2:50 PM
Initially Submitted By:	Nancy Budd-Garvan
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Ms. Nancy Middle Name Budd-Garvan Salutation First Name Last Name
Title:	Board Member
Email*:	nbuddgarvan@gmail.com
Address*:	181 N. Bay Ln. Unit 3 Port Ludlow Washington 98365-8223 City State/Province Postal Code/Zip
Phone*:	(831) 238-5134 Ext. Phone ###-###-####
Fax:	###-###-####
Comments:	

Organization Information

Status*: Approved

Legal Name*: ECHHO Ecumenical Christian Helping Hands Organization

DBA Name*: ECHHO

Organization Type*: Non Profit

DUNS #: 048150267
#########

Unique Entity Identifier (UEI):

Organization Website: http://www.echhojc.org
(Please enter http://... for this field)

Physical Address*: 1110 Jefferson St.

Port Townsend Washington 98368-6644
City State/Province Postal Code/Zip

Mailing Address*: 1110 Jefferson St.

Port Townsend Washington 98368-6644
City State/Province Postal Code/Zip

Remit to Address*: 1110 Jefferson St.

Port Townsend Washington 98368-6644
CIty State/Province Postal Code/Zip

Phone*: (360) 379-3246 Ext.
###-###-####

Fax: ###-###-####

Benefactor:

Vendor ID: SW019200100

Fiscal Year End Last day of*: December

Comments:

Added Vendor ID 5/14/21 CD

Organization Contact Information

Organization Contact Information

Organization Director

Name*: David Whitney
First Name Last Name

Chairman of the Board davidwhitney@olympus.net
Title Email Address

Applicant Contact

Name*: Richard Heitmann
First Name Last Name

Operations Manager rich@echhojc.org
Title Email Address

Project Contact

Name*: Nancy Budd-Garvan
First Name Last Name

Board Member nbuddgarvan@gmail.com
Title Email Address

Summary of Project Information

Summary of Project Information

PLEASE NOTE:
OPERATING - General operating assistance – Select this option if you are a transit agency and are submitting only one operating project that includes all of the transportation services your organization provides (maximum grant request of $ 1.5 million).
OPERATING - Operating assistance for a specific service – Select this option if your organization is submitting an application for specific services you provide.

Operating Type*: General operating assistance

Refer to the glossary in the Consolidated Grants Guidebook for service-type definitions.

Service Type*: Volunteer Driver Program

Select either “Sustain Existing Service” or “Expand Service.”

Need for Service*: Sustain existing service
Select One

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements. For an example of last biennium's federal requirements see the Consolidated Grants Program Guidebook.

Willing to Accept FTA funds for the biennium?*: Yes

Select all of the Congressional District(s), Legislative District(s) and County(ies) the project will serve.
Congressional & Legislative District map

Congressional District(s)*: 6

Legislative District(s)*: 24

County(ies)*: Jefferson

Duration of Project*: Two Years

Dependency on Other Projects

Dependent on other projects?	Project Title
No Data for Table	

Scope of Work

Project Description

Select the Regional Transportation Planning Organization / Metropolitan Planning Organization (RTPO/MPO) that will be ranking this project from the drop-down menu.

RTPO/MPO*: Peninsula RTPO

Is this project primarily serving a rural area?*:

Yes Any service that supports Public Transportation in rural areas with populations less than 50,000.

Is this project primarily serving the Seattle, Tacoma, Everett urbanized area?*: No

Provide a brief, high-level description of what your project proposes to do (address who, what and where).
This description may be used to describe your project to the Legislature.

Proposed scope/description of the work.*:

Now in its 25th year of operation, ECHHO is the ONLY provider of NO COST transportation to residents of East Jefferson County - elderly, disabled, and low-income - with transportation to medical and therapy appointments, and essential services - grocery shopping and pharmacy visits - delivered by a team of volunteer drivers who use their own car.

Why is this project needed, and how does this proposal address the need?

Describe why you are pursuing the proposed project. Include a description of the transportation problem that needs to be addressed, how the problem was identified, and how the proposed project will address the problem.

Need*:

Jefferson County's population is the oldest in WA state, and the 9th oldest in the U.S., and the senior portion of its population is the fastest growing. However, many elderly residents are regularly referred to medical providers outside the county - Poulsbo, Silverdale, Bremerton in Kitsap County; Sequim and Pt. Angeles in Clallam County, Tacoma in Pierce Co. and Seattle in King Co. ECHHO is the ONLY NO COST individual transportation provider in East Jefferson County that transports individuals door-to-door for appointments in other counties. ECHHO provides access for a growing population to surgery, cancer treatments, out-patient procedures, joint replacement, physical therapy appointments, treatment for macular degeneration and cataracts, and dental care. For many, ECHHO is their only affordable means of getting access to the healthcare they need: 40% of Jeff. Co. households have a senior adult living alone who cannot drive - and 80% of them are women. Most do not have a relative living in the area. ECHHO is also the ONLY transport provider in the tri-county area that is recognized by medical facilities that require a driver to accompany a patient and assure the patient's safe return home. Cab drivers, transit vehicle operators, and on-demand services are not acceptable.

Describe coordination efforts with your regional planning organization.

Include details such as inclusion in regional plans, what prioritized strategies are being addressed, who was involved in defining the problem, other alternatives that were/are being considered for solving the problem, and demonstrations of local/regional support for implementing the proposed project.

Coordination Efforts*:

Jefferson County is rural - the entire middle of the county is national park and forest land. ECHHO concentrates its activities in East Jefferson county. Jefferson Transit operates a fixed route bus system as well as a paratransit bus service, but it doesn't serve customers who live more than a 1/2 mile off the fixed route. Many seniors and disabled residents live well off the path of fixed-route transit, which leaves them with no affordable option to leave their home to access healthcare or other essential services if they cannot drive themselves. ECHHO has met with

all of the transportation providers in the area, and it was agreed that ECHHO's ability to transport residents directly, without any transfers, to medical facilities both within and outside the county was unique among all providers. In the current draft of the Peninsula RTPO Human Services Transportation Plan, mobility gaps are identified which are addressed by ECHHO's unique service: GAP: Cannot get to nearest transit service, or ADA Paratransit service boundaries leave many areas unserved. ECHHO serves residents wherever they live in East Jefferson County, quite literally from the mountains to the sea. GAP: Cross-system travel can add prohibitive complexity or barriers to service. ECHHO delivers riders door to door to medical facilities in Clallam, Kitsap, Pierce and King counties without transfers, and with a comfortable, efficient mode of travel in a private automobile, with attention to the individual's needs.

How does the project advance efficiencies in, accessibility to, or coordination of transportation services provided to persons with special transportation needs?

To be eligible for funding for special needs transportation, RCW 47.01.450 requires that applicants address how their project advances the efficiency, accessibility, and/or coordination of special needs transportation.

Describe how your project advances these areas, and how you are going about developing these advancements. Additionally, identify the special needs population to be served by this project.

Special Needs Transportation:

ECHHO volunteer drivers provide transportation for people with mobility issues, balance problems, neuro-muscular disease and various other handicaps. ECHHO drivers can serve any individual who uses a cane, 2-wheel or 4-wheel walker, or even a collapsible wheel chair. The drivers provide a steadying arm for those who may have balance or strength issues, and they will escort a client with vision problems from their front door directly to their doctor's office, to make sure they arrive promptly, safely, and without stress. The only thing ECHHO cannot do is serve those who are wheelchair bound; we do not operate a vehicle with a lift. ECHHO's comprehensive individualized service ability is especially important for serving people who undergo outpatient surgical procedures, cancer treatments, dialysis and other modalities that can affect the patient's mobility, balance, alertness, and comfort. Individual transportation assures the patient timely, responsive transport at a time when they need assistance the most.

For operating, mobility management and capital projects: How will your organization measure whether the project is successful and improves the efficiency and effectiveness of public transportation?

Identify data sources and monitoring processes. Explain how the project provides more efficient and effective transportation services to the target population(s) within the community. Describe strategies or steps to be taken if the project does not meet its performance targets.

For Planning Projects: How will your organization measure the planning project's success?

Identify data sources used in the planning process.

Measurement of Efficiency and Effectiveness*:

ECHHO's one-on-one transportation service is the most efficient and effective way for an aging or impaired individual to remain at home to "age in place," rather than being forced into institutional living. Every community would be well-served if it supported people to stay in their own home. ECHHO's drivers provide a more efficient service than other modes of transportation: 97% of respondents to our client satisfaction survey rated the drivers as "Excellent"on punctuality, 96% Excellent on providing assistance, 99% Excellent on helpfulness and courtesy, 100% Excellent on feeling safe during a ride at the beginning of the COVID pandemic, 100% Excellent in overall satisfaction with ECHHO. Anecdotal evidence we have received from many clients confirms that other modes of transportation would not be rated as high; in fact, paratransit clients are told to expect a 30+ minute wait at either or both ends of a ride, sometimes causing the patient to be late for, or to miss an appointment entirely. ECHHO's record of 0 no-shows substantiates the efficiency and effectiveness of our program. Included in the draft Peninsula RTPO Plan are strategies that relate directly to ECHHO's capabilities: 1) Expand opportunities for effficient "single

seat" cross-county or long distance travel for people who don't drive, and 2) Reduce travel cost as a barrier to accessing services (ECHHO's service is cost-free).

How does your project connect to, coordinate with, leverage or enhance other modes of transportation in your service area (i.e., aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Describe how this project supports and interacts with other modes of transportation in the project area. Does this project enhance other transportation or social services within your organization or among partners?
What efficiencies will be gained within the service area as a result this project?

Other Modes of Transportation*:

ECHHO connects with the WSDOT ferry system at Port Townsend, Kingston, Bremerton and Bainbridge Island, taking and picking up riders who cannot drive onto the boats. ECHHO enhances the Jefferson County paratransit service by serving individuals who live beyond their service routes - which are limited to 1/2 mile past the transit bus routes. ECHHO also improves paratransit efficiency by taking riders who need more time for boarding and more assistance getting to and from their home and a medical provider's office. Our one-on-one service is the optimal mode for best serving the individual.

Identify the project staff for this project. What type of experience do these individuals have with grant management?

Provide the names and experience of the key staff that will be working on this project, including their experience managing projects similar to the proposed project.

Project Staff*:

Rich Heitmann, Operations Manager, has over 12 years of experience at ECHHO, including early years as the dispatcher. His length of service gives him institutional knowledge of issues and procedures that have proven to be most effective. He writes and produces ECHHO's Annual Report to the Community, and donor appeals in Spring and Fall. Jeffrey Hall, Dispatcher, has more than 6 years of experience on the job. He is the first line of contact with drivers and clients, and delivers 92-99% fulfillment of ride requests, even during COVID when so many of our drivers stopped serving for fear of infection. Jeffrey received a 97% Excellent rating from our survey respondents for Courtesy and Helpfulness.We have a new volunteer serving as Volunteer Coordinator, who is trained by a former staff member. She assures that background checks, volunteer training, and regular road tests are done with each driver. The staff is supported by an active Board of nine people, plus a Treasurer that we share with our church benefactor, First Presbyterian Church. Dr. David Whitney, a retired Orthopedic Surgeon, is now Chairman, after Mark Getzendaner stepped down after 10 years in the position. Mark still serves on the Board, which includes local business owners, former business executives, a former Hospital Administrator, and a former Executive Director of a senior transportation agency in Monterey, CA.

Coordinated Public Transit - Human Services Transportation Plans (CPT - HSTP)

Coordinated Public Transit- Human Services Transportation Plan	Page number(s) or TBD
Peninsula RTPO	TBD

Budget

Expenses

Expenses	If Other, Please List	**July 1, 2021 - June 30, 2022 (Actual)	**July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	Variance Between Biennia	**July 1, 2025 - June 30, 2027 (Projected)	Variance Between Biennia
Contracted Services - Other		$3,785.00	$4,087.00	$7,872.00	$8,659.00	10.00%	$0.00	-100.00%
Overhead		$5,679.00	$6,133.00	$11,812.00	$14,500.00	22.76%	$0.00	-100.00%
Fuel & Lubricants		$8,673.00	$10,841.00	$19,514.00	$24,393.00	25.00%	$0.00	-100.00%
Labor & Benefits		$87,964.00	$96,760.00	$184,724.00	$230,668.00	24.87%	$0.00	-100.00%
		$106,101.00	**$117,821.00**	**$223,922.00**	**$278,220.00**		**$0.00**	

Revenue and/or Match

Revenue and/or Match Sources	If Other, Please List	**July 1, 2021 - June 30, 2022 (Actual)	**July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	**July 1, 2025 - June 30, 2027 (Projected)
Local: Other	Private Donations	$103,861.00	$53,000.00	$156,861.00	$120,000.00	$0.00
State: Rural Mobility competitive		$11,396.00	$15,250.00	$26,646.00	$0.00	$0.00
State: Area Agency Aging		$20,804.00	$23,000.00	$43,804.00	$40,000.00	$0.00
Local: Other	Community Foundation	$7,800.00	$7,500.00	$15,300.00	$15,000.00	$0.00
Local: Other	Jefferson Healthcare	$17,600.00	$17,600.00	$35,200.00	$35,200.00	$0.00
Local: Private Grant		$850.00	$0.00	$850.00	$0.00	$0.00
Local: Other	Churches & Local Organizations	$14,658.00	$10,500.00	$25,158.00	$15,000.00	$0.00
Local: In-kind		$10,000.00	$10,000.00	$20,000.00	$20,000.00	$0.00
		$186,969.00	**$136,850.00**	**$323,819.00**	**$245,200.00**	**$0.00**

Summary of Awarded Amount for July 1, 2023 - June 30, 2025

Requested Amount: $33,020.00

Revenue / Match Amount: $245,200.00

Summary of Awarded Amount for July 1, 2025 - June 30, 2027

Requested Amount: $0.00

Revenue / Match: $0.00

Variances

Variance between 2021-2023 and 2023-2025: 24.25%

Variance between 2023-2025 and 2025-2027: -100.00%

Variances:

ECHHO was the beneficiary of two sizable donations so far in the 2022-2023 biennium. We consider those gifts a one-time-only phenomenon. We are concerned about the effect of the bear market on individual investors and local organizations . So, while our expenses continue to rise at steep inflationary rates, income will be under downward pressure until the financial markets ease. We benefitted from people's generosity when their assets were peaking, but we are cautious now.

Other Sources

Other Sources*:

ECHHO enjoys a diverse mix of support from state and local sources. But local sources make up about 70% of our total income each year, including the county-wide Jefferson Gives annual campaign, conducted by the Communiity Foundation of Jefferson County; Jefferson Healthcare; donations from churches, service clubs and local organizations - in addition to the revenue produced by our semi-annual appeal to individual donors. Individual donations make up fully 43% of our revenue. ECHHO has been successful in establishing a high level of awareness in the community, which is helped by the number of people who have taken advantage of our equipment lending program. Indeed, equipment lending clients contribute the majority of our individual donation revenue. Our recent 25th Anniversary celebration garnered coverage in the local newspapers - Port Townsend Leader (weekly) and Peninsula Daily News. Our Board Member, Nancy Budd-Garvan has been featured in interviews on KPTZ, the local radio station, and in a recent Chamber of Commerce webinar. We continue to have an entry in the annual Rhody Parade featuring some of our volunteer drivers, Board Members, and staff - who are greeted with cheers and applause from the spectators and shouts of "We love you ECHHO!"

Comments

Comments*:

Revenue assumptions are based on the expected renewal or continuation of contracts with WSDOT, Olympic Area Agency on Aging and Jefferson Healthcare, although we cannot expect increases in some of them. We continue to be selected each year to participate in the Jefferson Gives campaign of the Community Foundation of Jefferson County, which contributes a fairly constant level of support. We will maintain our regular appeals to local organizations and private citizens through the Annual Report mailing and two targeted mailings to all of our clients and previous donors. But, as mentioned previously, we are anticipating a lower level of support due to negative market factors. We have projected expenses based on current inflation levels which are now above 12% on an annual basis, and rising.They are likely even higher on the Olympic Peninsula, as housing and food costs have soared in recent months. That puts pressure on our staff compensation levels, as well as office supplies, driver reimbursements, insurance costs, and payroll taxes. Our aged, and aging computer hardware is usually in need of some repair or system upgrade during a 24-month period, and the license for our Assisted Rides software program usually increases every year. We anticipate utilities will increase 6-8%. and printing costs for brochures, annual report and appeal letters has jumped more than 15% in the past year.

DBE Goals

DBE Goals	Percentage Efforts No DBE	
No	0.00%	A review of the current list of DBE's currently operating in our county show there are no DBE businesses that could fulfill our purchasing needs.

Summary

July 1, 2023 - June 30, 2025

Expense Total: $278,220.00

Revenue Total: $245,200.00

Requested Amount
This is the amount of grant funds your organization is requesting from July 1, 2023 - June 30, 2025.
: $33,020.00
Expense Total minus Revenue Total

Percentage of Match: 88.13%

July 1, 2025 - June 30, 2027

Expense Total: $0.00

Revenue Total: $0.00

Requested Amount
This is the amount of grant funds your organization is requesting from July 1, 2025 - June 30, 2027.
: $0.00
Expense Total minus Revenue Total.

Percentage of Match: 0.00%

Service Level

Project Service Level Information

Project Specific Information	July 1, 2021 - June 30, 2022 (Actual)	July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	Percent of Change	July 1, 2025 - June 30, 2027 (Projected)	Percent of Change
Revenue Vehicle Hours	2306	2122	4428	4500	1.63%	0	-100.00%
Revenue Vehicle Miles	42692	39276	81968	95000	15.90%	0	-100.00%
Passenger trips should be entered as whole numbers only.							
Passenger Trips	3996	3696	7692	8500	10.50%	0	-100.00%
Volunteer Hours	2306	2122	4428	4500	1.63%	0	-100.00%
					29.66%		**-400.00%**

Project Service Level Description

Describe the methodology used to develop these estimates, including any assumptions used in their development.

How were service-level estimates developed?*:

ECHHO purchased and installed a new software program in 2022 called Assisted Rides. Prior to that, it tracked all of its metrics with a database program called Access. Information for every ride request is entered into the software program; volunteer drivers log into the program and review the available rides and select the one(s) they can fulfill. The software program knows the distance of the ride, and how much time it takes to do that. The driver then reports total miles, including mileage to/from their home, as well as total hours to do the ride. This is usually more than the program identifies since extra time is taken to help with loading and unloading and possibly an escort to/from the front door of the client's home and to/from the medical office being visited. We are still operating substantially below our pre-COVID levels, but we continue to hope that infection rates will decline over time. At present, Jefferson County is still in the "high case rate" category for COVID, so our future activity is projected conservatively. Although not included in the numbers above, ECHHO also provides transportation for important services such as grocery shopping, pharmacy visits and vaccinations, financial and legal consultations and tax preparation.

For demand response, or deviated fixed route projects, summarize the intended outputs of this project in both qualitative (narrative) and quantitative (statistical) formats. There may be some projects where traditional performance measures (e.g., revenue vehicle hours/miles, passenger trips) do not apply. In those cases, quantifiable objectives can be used instead by submitting the following information: number of trainings or outreach, or number of passengers served, or other measurable outcomes produced by this project. Ensure there is a quantitative output, as these will be the baseline measurement for the following biennium's application. Qualitative measures are optional.

Intended Outputs:

Volunteer hours: 4600 Miles driven by volunteers: 60,000 Total Passenger Trips: 3200

Milestones

Milestones

OPERATING ACTIVITIES	Date (mm/yy)
Service Start	07/23
Service Complete	06/25

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Copy of organization's most recent audit report	✓	The Olympic Area Agency on Aging conducts a thorough audit of ECHHO activities each year to confirm that ECHHO is operating within federally-mandated guidelines for contract organizations. Traditionally, WSDOT has accepted the O3A Audit as proof that ECHHO is operating within state guidelines for contract agencies.	ECHHO 2021 of 2020-19 FINAL Monitoring Report 7 28 2022.docx	docx	49 KB	10/25/2022 03:35 PM
501(c) IRS Letter of Determination (for new non-profit applicants only)						
WA Utilities & Transportation Commission (UTC) Certification (for new non-profit applicants who are direct service providers)						
Service area map	✓	ECHHO serves most of the communities in East Jefferson County (the middle of the county is the Olympic National Park and Olympic National Forest. Port Townsend is the largest population center in the county and most of ECHHO's rides are in and around that community. But ECHHO volunteers also serve mid and lower county areas, including Port Ludlow, Quilcene and Brinnon.	ECHHO Service Area 2022.pdf	pdf	179 KB	10/25/2022 02:01 PM

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Population density map	✓	Jefferson County is designated as a rural county, due to the fact the entire middle of the county is national park and forest land. The largest community is Port Townsend where the majority of ECHHO's activity is centered. But, ECHHO volunteer drivers have been recruited from all parts of the Eastern portion of the county in order to serve residents of Chimacum, Port Ludlow, Port Hadlock, Quilcene, Brinnon and Blyn.	ECHHO_PopDensityMap.pdf	pdf	156 KB	10/25/2022 02:04 PM
Letters committing matching funds						
In-kind match valuation proposal (only operating and mobility management projects may use in-kind contributions as matching funds)						
Letters of support (combine into one file attachment)		We are pleased to have Letters of Support from Olympic Area Agency on Aging's Contract and Programs Manager, the Chair of our Peninsula RTPO, the CEO of Jefferson Healthcare, and OlyCap's Program Manager.	All Letters for WSDOT2022.pdf	pdf	5 MB	10/27/2022 02:29 PM
Letter of concurrence (for projects that operate in multiple planning regions)						
Federal Indirect Cost Rate Approval Letter						
Cost Allocation Plan						

Supplemental Information

Supplemental Information

Supplemental Information:

ECHHO is pleased to receive wonderful appreciation notes from our care receivers. Here's just a sample: "Thank you so much for helping me with rides to doctors and shopping. You all at ECHHO have changed my life for the better! Thank you for the help you give with patience and kindness." -- Claeburn, who lives in a local housing program that seeks to re-home people who have been homeless. "My deepest thanks for your wonderful service. As a disabled senior living alone, I have few options for getting to my daily radiation treatments in Poulsbo (Kitsap County). ECHHO has literally saved my life." -- Elenor

Vulnerable Populations in Overburdened Communities & Tribes - May 2022

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits to vulnerable populations your project provides using the descriptions above, if any. Explain how your project provides these benefits. Your response may include suggestions about how WSDOT should evaluate project(s) against Climate Commitment Act requirements in the future.

Vulnerable Populations in Overburdened Communities*:

We serve a low income population, since many of our clients are single women living alone, who often do fall into the low-income category. In addition, we serve residents of Bayside Housing in Port Hadlock, which provides a residential living facility for those who have been or are at risk of becoming homeless. ECHHO currently does not serve any of the Tribal communities on the peninsula, since they are not within our service area - Jefferson county. The Jamestown S'Klallam Tribe is located in Clallam County, adjacent to our county.

Tribal Support

Is this project directly operated by a tribe?*:	No
Is your project serving and is it supported by a tribal nation in Washington? :	No
Estimate the percentage of your project that serves the tribe:	0.00%
By checking this box, you are confirming your outreach to the tribe in pursuit of a resolution formally supporting your project :	No

Attachments

Tribal support correspondence/resolution:

Certification

Certification

I certify, to the best of my knowledge, that the information in this application packet is true and accurate and that this organization has the necessary fiscal, data collection and managerial capabilities to implement and manage the project associated with this application:

Certification*:	Yes
Application Authority*:	Dr. David Whitney First Name Last Name
Title*:	Chairman of the Board, ECHHO
Date*:	10/27/2022

October 25, 2022

Brian Lagerberg
WSDOT Public Transportation Division
PO Box 47387
Olympia, WA 98504-7387

Ref: ECHHO proposal to continue Volunteer Driver Services for Jefferson County Residents

Dear Mr. Lagerberg,

The Peninsula RTPO is pleased to support the Consolidated Grants proposal that the Ecumenical Christian Helping Hands Organization (ECHHO) is pursuing to continue its Volunteer Driver Services for Jefferson County residents. This project is consistent with PRTPO's 2022 Human Services Transportation Plan and supports the maintenance of existing transportation services, a strategic regional priority.

PRTPO updated its Human Services Transportation Plan in 2022, assessing special needs mobility issues in this highly rural region and identifying coordinated strategies that can meet those needs. ECHHO actively participated in that process, contributing useful insights and perspectives that ensure projects consistent with this plan support local community needs while building a more resilient regional system for all.

ECHHO's long-standing volunteer driver program is recognized as a highly effective way of providing transportation services to seniors, people with disabilities, and low-income residents in Jefferson County free of charge. This includes service to facilities located far from Jefferson County, connecting with transit where feasible and providing door-to-door service where not. ECHHO training and oversight ensures a pool of volunteer drivers who can provide safe, convenient, and reliable services to its clientele. This kind of volunteer training, scheduling, and organizing takes staff resources. That is what this grant supports.

ECHHO's Volunteer Driver Services provide essential mobility for people who do not drive either due to age, disability, or income. This project supports 2022 HSTP priority strategies and will be amended into the document when PRTPO concludes its evaluation and prioritization process in December.

The Peninsula RTPO is pleased to support ECHHO's application for funding to sustain existing services. A Consolidated Grants funding award will support local needs and strengthen coordinated human services transportation in the Peninsula region. On behalf of PRPTO, I urge WSDOT to fund this important project.

Sincerely,



Bek Ashby, PRTPO Chair
City of Port Orchard