Peninsula RTPO
2022 Consolidated Grants Project

Click here for presentation video

Project Name: **Makah Tribal Council Makah Public Transit**

Organization Name: Makah Tribal Council

Contact Name: Jeff Bartlett

Project Description (from WSDOT form)

Sustain the deviated fixed-route and curb-to-curb paratransit services for the general public, disabled, low income, elders and persons with special needs from various community subdivisions throughout the Makah Reservation.

Project Need (from WSDOT form)

The p roject need is to sustain the only public transportation to the community on the Makah Reservation including the elderly, handicapped and low-income populations. The Transit schedule and route is based on the ability for the community to access such essential services such as Health Clinic, Senior Meal Program, Social Services, employment and governmental offices. In addition the schedule and route is designed for community to connect with the Clallam Transit service so they may access off-reservation needs.

Special Needs Transportation (from WSDOT form)

By having reliable buses with wheelchair accessories, we are able to meet the needs of the elderly and handicapped population so they may access services at the various subdivisions in the community. Tribal government services are not all available in one location and the primary health clinic is approximately 2.5 miles away from the Wellness Center which provides mental health, chemical dependency counseling, acupuncture and massage therapy. The low-income and/or individuals with drug addictions often must see the medical provider and then go to the Wellness Center for addiction services and the Transit is key in ensuring people can easily travel between destinations.

Service Connections with Other Modes and Systems (from WSDOT form)

The Public Transit scheduled is developed to meet the Clallam Transit scheduled stops on the Makah Reservation. This allows individuals to access services off the reservation i.e., medical appointments, pick up prescriptions, grocery shopping. education services and this will allow individuals with a continuum of health care, and to meet the family needs.

Makah Tribal Council Makah Public Transit

Type of Project

Select one project type

- [x] Operating
  - ( ) Two-year
  - (•) Four-year
- [ ] Capital
  - ( ) Expansion
  - ( ) Replacement
- [ ] Mobility Management
- [ ] Planning

Project Funding Summary

	July 1, 2023 - June 30, 2025	July 1, 2025 - June 30, 2027 (if applicable)
Total Project Cost	$ 375,890	$ 413,566
Grant Request	$ 187,945	$ 206,783
Match Amount	$ 187,945	$ 206,783
Match Percent	50.0%	50.0%

SUPPORT FOR PRTPO HUMAN SERVICES TRANSPORTATION PLAN

Applicable HSTP Coordination Strategies this project will support.

NOTE: Ranked projects will be amended into the HSTP upon approval by the Executive Board.

Maintain Existing Transportation Services

- [ ] Maintain and replace vehicles
- [ ] Maintain infrastructure and facilities
- [x] Maintain existing services & recruit/retain operators
- [ ] Coordinate siting of facilities with existing services
- [ ] Sustain shared-cost programs for service providers

Enhance or Expand Transportation Services

- [ ] Increase hours of service
- [ ] Increase days of service
- [ ] Increase frequency of existing service
- [ ] Expand service into new areas
- [ ] Recruit/retain operators, drivers to expand services
- [ ] Enhance or introduce first- / last-mile connections
- [ ] Expand long-distance single-seat services
- [ ] Improve special needs traveler amenities
- [ ] Deploy ZEV benefiting special needs populations
- [ ] Increase broadband access
- [ ] Reduce travel cost as barrier to accessing services
- [ ] Improve NEMT services for discharged patients

Increase Public Awareness of Available Resources

- [ ] Develop and deploy travel training programs
- [ ] Promote existing 2-1-1 call center resources
- [ ] Develop coordinated on-line resources and brochures
- [ ] Promote long-distance one-seat options to target pops
- [ ] Educate human services providers about client travel
- [ ] Establish consolidated call center for travelers

Increase Cooperation, Coordination Among Providers

- [ ] Expand service provider-referral agency communication
- [x] Support coordination between service providers
- [ ] Enhance capacity for coordination scheduling, dispatch
- [ ] Enable vehicle & maintenance sharing agreements
- [ ] Enhance special needs emergency mgmt coordination
- [ ] Expand tribal transit-tribal health service coordination
- [ ] Coordinate services with vets' transportation programs
- [ ] Reduce duplication of services or consolidate services

16682 - Makah Tribal Council Makah Public Transit

Application Details

Funding Opportunity:	15642-2023-2025 Consolidated Grant Program - Operating
Funding Opportunity Due Date:	Oct 27, 2022 3:01 PM
Program Area:	Consolidated Grant Program
Status:	Editing
Stage:	Final Application
Initial Submit Date:	
Initially Submitted By:	
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Name:	Salutation Patty (First Name) Middle Name Manuel (Last Name)
Title:	General Manager
Email*:	patty.manuel@makah.com
Address*:	100 Resort Drive PO Box 115 Neah Bay (City) Washington (State/Province) 98357-0115 (Postal Code/Zip)
Phone*:	(360) 645-3100 Ext. Phone ###-###-####
Fax:	(360) 645-3112 ###-###-####

Organization Information

Legal Name*:	Makah Tribal Council
DBA Name*:	Makah Tribal Council
Organization Type*:	Tribe
DUNS #:	071845952 #########
Unique Entity Identifier (UEI):	DTRYXWQJF723
Organization Website:	http://www.makah.com (Please enter http://... for this field)
Physical Address*:	100 Resort Drive PO Box 115

Neah Bay Washington 98357-0115
City State/Province Postal Code/Zip

Mailing Address*: PO Box 115

Makah Tribe

Neah Bay Washington 98357-0115
City State/Province Postal Code/Zip

Remit to Address*: PO Box 115

PO Box 115

Neah Bay Washington 98357-0115
City State/Province Postal Code/Zip

Phone*: (360) 645-3100 Ext.
####

Fax: (360) 645-3112
####

Fiscal Year End Last day of*: December

Organization Contact Information

Organization Contact Information

Organization Director

Name*: Patty Manuel
First Name Last Name

General Manager patty.manuel@makah.com
Title Email Address

Applicant Contact

Name*: Patty Manuel Manuel
First Name Last Name

General Manager patty.manuel@makah.com
Title Email Address

Project Contact

Name*: Jeff Bartlett
First Name Last Name

Program Supervisor jeff.bartlett@makah.com
Title Email Address

Summary of Project Information

Summary of Project Information

PLEASE NOTE:
OPERATING - General operating assistance ? Select this option if you are a transit agency and are submitting only one operating project that includes all of the transportation services your organization provides (maximum grant request of $ 1.5 million).
OPERATING - Operating assistance for a specific service ? Select this option if your organization is submitting an application for specific services you provide.

Operating Type*: General operating assistance

Refer to the glossary in the Consolidated Grants Guidebook for service-type definitions.

Service Type*: Fixed-route

Select either ?Sustain Existing Service? or ?Expand Service.?

Need for Service*: Sustain existing service
Select One

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements. For an example of last biennium's federal requirements see the Consolidated Grants Program Guidebook.

Willing to Accept FTA funds for the biennium?*: Yes

Select all of the Congressional District(s), Legislative District(s) and County(ies) the project will serve.
Congressional & Legislative District map

Congressional District(s)*: 6

Legislative District(s)*: 24

County(ies)*: Clallam

Duration of Project*: Four Years

Dependency on Other Projects

Dependent on other projects?	Project Title

No Data for Table

Scope of Work

Project Description

Select the Regional Transportation Planning Organization / Metropolitan Planning Organization (RTPO/MPO) that will be ranking this project from the drop-down menu.

RTPO/MPO*: Peninsula RTPO

Is this project primarily serving a rural area?*: Yes Any service that supports Public Transportation in rural areas with populations less than 50,000.

Is this project primarily serving the Seattle, Tacoma, Everett urbanized area?*: No

Provide a brief, high-level description of what your project proposes to do (address who, what and where).
This description may be used to describe your project to the Legislature.

Proposed scope/description of the work.*:

Sustain the deviated fixed-route and curb-to-curb paratransit services for the general public, disabled, low income, elders and persons with special needs from various community subdivisions throughout the Makah Reservation.

Why is this project needed, and how does this proposal address the need?

Describe why you are pursuing the proposed project. Include a description of the transportation problem that needs to be addressed, how the problem was identified, and how the proposed project will address the problem.

Need*:

The project need is to sustain the only public transportation to the community on the Makah Reservation including the elderly, handicapped and low-income populations. The Transit schedule and route is based on the ability for the community to access such essential services such as Health Clinic, Senior Meal Program, Social Services, employment and governmental offices. In addition the schedule and route is designed for community to connect with the Clallam Transit service so they may access off-reservation needs.

Describe coordination efforts with your regional planning organization.

Include details such as inclusion in regional plans, what prioritized strategies are being addressed, who was involved in defining the problem, other alternatives that were/are being considered for solving the problem, and demonstrations of local/regional support for implementing the proposed project.

Coordination Efforts*:

Routine customer surveys, tribal government public meetings, management meetings where services for the elderly, handicapped and low-income populations so services may be determined based on community need.

How does the project advance efficiencies in, accessibility to, or coordination of transportation services provided to persons with special transportation needs?

To be eligible for funding for special needs transportation, RCW 47.01.450 requires that applicants address how their project advances the efficiency, accessibility, and/or coordination of special needs transportation.

Describe how your project advances these areas, and how you are going about developing these advancements. Additionally, identify the special needs population to be served by this project.

Special Needs Transportation:

By having reliable buses with wheel chair accessories, we are able to meet the needs of the elderly and handicapped population so they may access services at the various subdivisions in the community. Tribal government services are not all available in one location and the primary health clinic is approximately 2.5 miles away from the Wellness Center which provides mental health, chemical dependency counseling, acupuncture and massage therapy. The low-income and/or individuals with drug addictions often must see the medical provider and then go to the Wellness Center for addiction services and the Transit is key in ensuring people can easily travel between destinations.

For operating, mobility management and capital projects: How will your organization measure whether the project is successful and improves the efficiency and effectiveness of public transportation?

Identify data sources and monitoring processes. Explain how the project provides more efficient and effective transportation services to the target population(s) within the community. Describe strategies or steps to be taken if the project does not meet its performance targets.

For Planning Projects: How will your organization measure the planning project?s success?

Identify data sources used in the planning process.

Measurement of Efficiency and Effectiveness*:

By having reliable buses with wheelchair accessories, we are able to meet the needs of the elderly and handicapped population so they may access government, social, health and wellness services on the Makah Reservation.

How does your project connect to, coordinate with, leverage or enhance other modes of transportation in your service area (i.e., aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Describe how this project supports and interacts with other modes of transportation in the project area. Does this project enhance other transportation or social services within your organization or among partners?

What efficiencies will be gained within the service area as a result this project?

Other Modes of Transportation*:

The Public Transit scheduled is developed to meet the Clallam Transit scheduled stops on the Makah Reservation. This allows individuals to access services off the reservation i.e., medical appointments, pick up prescriptions, grocery shopping, education services and this will allow individuals with a continuum of health care, and to meet the family needs.

Identify the project staff for this project. What type of experience do these individuals have with grant management?

Provide the names and experience of the key staff that will be working on this project, including their experience managing projects similar to the proposed project.

Project Staff*:

Ms. Patty Manuel, General Manager has over 34 years of direct experience in managing state and federal grants and contracts. Ms. Manuel will be training Mr. David Lucas and Mr. Jeff Bartlett to assume the direct management oversight of the grant. Mr. David Lucas, Public Works Manager the supervisor over Makah Public Transit for 22 years. Mr. Jeff Bartlett the Program Supervisor over Makah Public Transit for over 17 years. Ms. Monica McGee Contract Specialist has over 22 years working for the Tribe.

Coordinated Public Transit - Human Services Transportation Plans (CPT - HSTP)

Coordinated Public Transit- Human Services Transportation Plan	Page number(s) or TBD
Peninsula RTPO	2-18

Budget

Expenses

Expenses	If Other, Please List	**July 1, 2021 - June 30, 2022 (Actual)	**July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	Variance Between Biennia	**July 1, 2025 - June 30, 2027 (Projected)	Variance Between Biennia
Fuel & Lubricants		$6,277.00	$11,281.00	$17,558.00	$38,000.00	116.43%	$38,000.00	0.00%
Overhead		$6,040.00	$39,433.00	$45,473.00	$89,082.00	95.90%	$97,712.00	9.69%
Labor & Benefits		$37,734.00	$63,910.00	$101,644.00	$242,808.00	138.88%	$271,854.00	11.96%
Maintenance Parts & Supplies		$124.00	$1,595.00	$1,719.00	$6,000.00	249.04%	$6,000.00	0.00%
		$50,175.00	**$116,219.00**	**$166,394.00**	**$375,890.00**		**$413,566.00**	

Revenue and/or Match

Revenue and/or Match Sources	If Other, Please List	**July 1, 2021 - June 30, 2022 (Actual)	**July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	**July 1, 2025 - June 30, 2027 (Projected)
Local: Reserves		$78,348.00	$118,280.00	$196,628.00	$187,945.00	$206,783.00
		$78,348.00	**$118,280.00**	**$196,628.00**	**$187,945.00**	**$206,783.00**

Summary of Awarded Amount for July 1, 2023 - June 30, 2025

Requested Amount: $187,945.00

Revenue / Match Amount: $187,945.00

Summary of Awarded Amount for July 1, 2025 - June 30, 2027

Requested Amount: $206,783.00

Revenue / Match: $206,783.00

Variances

Variance between 2021-2023 and 2023-2025: 125.90%

Variance between 2023-2025 and 2025-2027: 10.02%

Variances:

Salaries are increased based on updated pay scale and job duty classification. In addition, salaries are are higher due to federal COVID funds received during the pandemic.

Other Sources

Other Sources*:

No other sources will be used.

Comments

Comments*:

The budget was based on normal full time operations and with positions being increased on the Tribe's updated job classification and pay system. There were savings in the current contract due to COVID and the Tribe's Shelter in Place Health Order that was imposed three times during the height of the pandemic.

DBE Goals

DBE Goals	Percentage	Efforts	No DBE
No	0.00%	There are no local DBE's on the peninsula and efforts will be made if available beyond the Olympic Peninsula.	

Summary

July 1, 2023 - June 30, 2025

Expense Total: $375,890.00

Revenue Total: $187,945.00

Requested Amount $187,945.00

This is the amount of grant funds your organization is requesting from July 1, 2023 - June 30, 2025.
:

Expense Total minus Revenue Total

Percentage of Match: 50.00%

July 1, 2025 - June 30, 2027

Expense Total:	$413,566.00
Revenue Total:	$206,783.00
Requested Amount This is the amount of grant funds your organization is requesting from July 1, 2025 - June 30, 2027. :	$206,783.00 Expense Total minus Revenue Total.
Percentage of Match:	50.00%

Service Level

Project Service Level Information

Project Specific Information	July 1, 2021 - June 30, 2022 (Actual)	July 1, 2022 - June 30, 2023 (Budgeted)	July 1, 2021 - June 30, 2023 (Total of Actual and Budgeted)	July 1, 2023 - June 30, 2025 (Projected)	Percent of Change	July 1, 2025 - June 30, 2027 (Projected)	Percent of Change
Revenue Vehicle Hours	2170	2200	4370	2200	-49.66%	2200	0.00%
Revenue Vehicle Miles	36355	35000	71355	35000	-50.95%	35000	0.00%
Passenger trips should be entered as whole numbers only.							
Passenger Trips	1935	1200	3135	1200	-61.72%	1200	0.00%
Volunteer Hours	0	0	0	0	0.00%	0	0.00%
					-162.33%		**.00%**

Project Service Level Description

Describe the methodologyused to develop these estimates, including any assumptions used in their development.

How were service-level estimates developed?*:

Service levels are based on prior levels and taking COVID into consideration and estimating normal levels.

For demand response, or deviated fixed route projects, summarize the intended outputs of this project in both qualitative (narrative) and quantitative (statistical) formats. There maybe some projects where traditional performance measures (e.g., revenue vehicle hours/miles, passenger trips) do not apply. In those cases, quantifiable objectives can be used instead by submitting the following information: number of trainings or outreach, or number of passengers served, or other measurable outcomes produced by this project. Ensure there is a quantitative output, as these will be the baseline measurement for the following biennium?s application. Qualitative measures are optional.

Intended Outputs:

The Makah Transit operates on a deviated fixed route service Monday to Friday 7:00 am to 10:35 pm with special pickups for elders and handicapped from 10:00 a.m. to 12:00 noon. We find that this is the best schedule that meets the needs of the overall population and the elder/handicap specifically.

Milestones

Milestones

OPERATING ACTIVITIES	Date (mm/yy)
Service Start	07/23
Service Complete	06/27

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Copy of organization?s most recent audit report	✓					
501(c) IRS Letter of Determination (for new non-profit applicants only)						
WA Utilities & Transportation Commission (UTC) Certification (for new non-profit applicants who are direct service providers)						
Service area map	✓					
Population density map	✓					
Letters committing matching funds						
In-kind match valuation proposal (only operating and mobility management projects may use in-kind contributions as matching funds)						
Letters of support (combine into one file attachment)						
Letter of concurrence (for projects that operate in multiple planning regions)						
Federal Indirect Cost Rate Approval Letter						
Cost Allocation Plan						

Supplemental Information

Supplemental Information

Supplemental Information:

Vulnerable Populations in Overburdened Communities & Tribes - May 2022

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits to vulnerable populations your project provides using the descriptions above, if any. Explain how your project provides these benefits. Your response may include suggestions about how WSDOT should evaluate project(s) against Climate Commitment Act requirements in the future.

Vulnerable Populations in Overburdened Communities*:

The Makah vulnerable population includes elders and handicapped individuals and low-income individuals and families with access to public transportation to seek medical care, mental health services, social services and overall tribal governmental services, grocery shopping, senior meal services and connections to Clallam Transit for the same services located off the reservation.

Tribal Support

Is this project directly operated by a tribe?*: Yes

Is your project serving and is it supported by a tribal nation in Washington? :

Estimate the percentage of your project that serves the tribe: 0.00%

By checking this box, you are confirming your outreach to the tribe in pursuit of a resolution formally supporting your project : No

Attachments

Tribal support correspondence/resolution:

Certification

Certification

I certify, to the best of my knowledge, that the information in this application packet is true and accurate and that this organization has the necessary fiscal, data collection and managerial capabilities to implement and manage the project associated with this application:

Certification*:

Application Authority*:

First Name
Last Name

Title*:

Date*: