PRTPO TECHNICAL ADVISORY COMMITTEE MEETING

January 16, 2025 | 10:00 – 12:00
Zoom Meeting – Login Below

1. 10:00 **Welcome and Introductions**

2. 10:05 **Consent Calendar** ACTION
   - *Approval of Agenda*
   - *Approval of Minutes from November 21, 2024 (Attachment)*

3. 10:10 **RTP: Framing *Complete Street* Opportunities for Future Funding** WORK SESSION

   At the Executive Board retreat, in October, members identified areas throughout the region where existing or planned land use patterns may warrant additional "complete streets"-style treatments to better accommodate safe multimodal travel demand. That first cut provides the starting point for this TAC work session.

   In this work session, TAC members will refine and validate input from the Board retreat for inclusion in the Regional Transportation Plan. This includes identification of issues and factors that point to the need for multimodal treatments, whether by WSDOT or other entities. We will also discuss how to present this information in the RTP to best support future implementation efforts by members.

4. 11:30 **PRTPO Coordinator Updates** BRIEFING

   Short updates to keep members apprised about matters of potential interest.

5. 11:35 **Member Roundtable** ALL

   An opportunity to share information on activities and other topics of interest to members.

NEXT TAC MEETING – March 13, 2025

RTP: Demonstrating Consistency Between Local and Regional Plans
RTP: Drafting and Applying a Strategic Action Plan
Scoping Work Program for SFY 2026-2027

Join Zoom Meeting
https://us02web.zoom.us/j/82421095118?pwd=snGWh9J1HHkEBZkO85GQ6M4AI1az4e.1
Or by phone: 253 215 8782 US (Tacoma). Meeting ID: 824 2109 5118 Pass Code: 4780

Meeting Recap

PRTPO TECHNICAL ADVISORY COMMITTEE
November 21, 2024
10:00 – 12:30
Via Zoom

Call to Order
Chair Jayme Brooke called the meeting to order at 10:00.

ATTENDEES

Technical Advisory Committee:

Clallam County	Steve Gray
Kitsap County	Melissa Mohr
City of Bremerton	Vicki Grover
City of Port Angeles	Tim Hayes
City of Poulsbo	Michael Bateman
City of Sequim	Amy Dougherty
City of Shelton	Glenn Chouinard
Port of Bremerton	Arne Bakker
Clallam Transit	Jim Fetzer
Jefferson Transit	Jayme Brooke
Jamestown S'Klallam Tribe	Wendy Clark-Getzin
Lower Elwha Klallam Tribe	Susan Matthews
Squaxin Island Tribe	Monica Nerney
WSDOT Olympic Region	Yvette Liufau

Staff:
Thera Black, PRTPO Coordinator

Other Attendees:
Consolidated Grant Applicants
Bainbridge Island Senior/Community Center – Reed Price

Coastal Community Action Program (Coastal CAP) – Tony Russell

Ecumenical Christian Helping Hands Organization (ECHHO) – Nancy Budd-Garvan, Mark Lannon

Jamestown S'Klallam Tribal Health – Andew Shogren

Lewis-Mason Thurston Area Agency on Aging (LMTAAA) – Valerie Aubertin, Donna Feddern, Kyle Sanchez

Suquamish Tribe – Crystal Purcell, Annie Smaus

Others
Ryan Clemens – WSDOT Multimodal Planning Office

Elizabeth Safsten – WSDOT Public Transportation Division

Welcome and Introductions
Chair Brooke welcomed attendees and conducted introductions.

Approval of Consent Calendar

ACTION: Michael moved, and Melissa seconded to approve the Consent Calendar. The motion passed unanimously.

Consent Calendar

- ***Agenda***
- ***Recap of September 19, 2024 Meeting***

2024 Consolidated Grants Review and Ranking

Thera reviewed the Consolidated Grant program and the purpose, format, and outcome for the day's work session. TAC members will develop a recommendation to the Executive Board as to the consistency and priority ranking of Consolidated Grant proposals to support WSDOT's funding decisions. RTPO review and ranking is a significant element of the Public Transportation Division's (PTD) decision-making process. Verification of consistency with a region's Human Services Transportation Plan and A-B-C grades assigned by the RTPO are "fatal flaw" prerequisites for funding eligibility and carry with them a significant point contribution to the statewide score of each project. Tthe TAC had twelve applications to review and rank. Applicants were on hand to answer questions and were invited to stay on after the review was over to listen to the TAC's deliberations.

Project Review. The TAC spent an hour and a half conducting a thorough review of proposals to establish a clear understanding of each proposed project. Key areas of discussion are noted.

Senior/Community Transportation – Bainbridge Island Senior/Community Center

- Overview of community center services, client characteristics, and transportation needs
- Capacity for maintaining an electric vehicle and charger, relationship with ZEV Co-op
- Expected ridership demand

Strait Shot Regional Bus Service Operating Assistance – Clallam Transit

- Overview of *Strait Shot* operating characteristics
- Historic and projected growth in demand
- Cost recovery from fares
- Ridership characteristics and trip types
- Relationship of grant to on-going operating funds and implications if grant funds went away

Rt 16 Rural and Tribal Access Operating Assistance – Clallam Transit

- Rt 16 operating characteristics and role of Consolidated Grant in funding operations
- Ridership growth and opportunities to meet rapidly growing demand resulting from zero fare

2025-2027 Thurston/Mason County – Coastal CAP

- Overview of Driven to Opportunities (DTO) program
- DTO market served and share of services rendered to Mason County residents
- Confirmation of intent to increase coordination with Mason Transit in service delivery for Mason County

Thurston County Vehicle Replacement – Coastal CAP

- Clarification of work-related trip eligibility requirements and availability of ride services
- Review of ADA-accessibility in vehicle fleet

DRAFT

ECHHO Volunteer Driver Transportation Program – ECHHO

- Overview of program service area and clientele
- Transportation services provided by volunteer drivers
- Clarification of operating costs for program

Jamestown Tribal Health Clinic Vehicle Replacement

- Overview of Tribal Health Clinic services, clientele, and transportation needs
- Clarification of vehicle replacements and uses

Jefferson Transit Replacement Fixed-Route Bus – Jefferson Transit

- Overview of battery-electric bus (BEB) characteristics
- Compatibility of BEB with more urban-like routes

Jefferson Transit Replacement JTOC Buses – Jefferson Transit

- Route characteristics and maintenance considerations
- Consideration of BEB constraints and incompatibility with highly rural long-distance routes
- Ridership demand and characteristics

Mobility Management: Connecting Seniors & Adults with Disabilities to Health Care Services – LMTAAA

- Overview of program need and proposed services
- Role of public input in program development with supporting data collection and reporting
- Verification of projected costs and funding requested
- Coordination with tribes and transit agencies in developing and deploying proposed program

Sustain Mason County Dial-a-Ride Service – Mason Transit

- Clarification of service area boundary in relation to federal requirements
- Role of Consolidated Grant in sustaining on-going service

Suquamish Elders Electric Vehicle Passenger Van – Suquamish Tribe

- Capacity for electric vehicle maintenance and charging
- Shared budget support for maintenance from Tribe's Human Services and Climate Resilience programs
- Implications for Tribe if project does not receive funding

Project Ranking. Thera revealed results of the straw poll TAC members were asked to complete ahead of the meeting. Results reflected the aggregate input of respondents and provided a starting point for the TAC's evaluation and ranking.

Thera reviewed each project's straw poll ranking and asked members which projects warranted further discussion before making ranking recommendations. Members identified five projects to discuss in more detail: ECHHO's volunteer driver program, Suquamish Tribe's electric vehicle, Clallam Transit's Rt 16 operating project, Jefferson Transit's JTOC vehicle replacement project, and LMTAAA's mobility management project.

Members were unanimous that all twelve projects were consistent with and supportive of the Human Services Transportation Plan and merited an award of Consolidated Grant funding.

In describing their rationale for distinguishing between A and B ranked projects, members identified operating assistance for on-going programs as a higher concern than capital projects. And in narrowing down operating projects further to determine three A rank assignments, the TAC prioritized those services that function as a

DRAFT

backbone to the rest of the system - if those services were not in place, the demand for specialized services such as those provided by ECHHO and Coastal CAP would be much higher.

Distinction B and C ranking pertained to the area served. Members recognized the boundaries served by Coastal CAP and LMTAAA reflect somewhat different regional boundaries than PRTPO, and that Mason County is part of a different region for them than is Clallam, Jefferson, and Kitsap counties. They appreciated the importance of connecting Mason County residents to Thurston, Lewis, and Grays Harbor Counties, but members put a higher priority on those projects supporting travel within the region and connecting residents to ferries and the concentration of services available in the Seattle-Tacoma metropolitan area.

The TAC developed the following Consolidated Grant project ranking for the Executive Board:

Consolidated Grants Ranking Recommendation to PRTPO Executive Board

(3) A Ranked Projects		
Clallam Transit	Strait Shot Regional Bus Service Operating Assistance	4-yr Operating
Clallam Transit	Rt 16 Rural and Tribal Access Operating Assistance	4-yr Operating
Mason Transit	Sustain Mason County Dial a Ride Service	2-yr operating
(6) B Ranked Projects		
Bainbridge Island Senior/Community Center	Senior / Community Transportation	Capital
Ecumenical Christian Helping Hands Organization	ECHHO Volunteer Driver Transportation Program	4-yr Operating
Jamestown S'Klallam Tribe	Jamestown Tribal Health Clinic Vehicle Replacement	Capital
Jefferson Transit	Jefferson Transit Replacement Fixed-route Bus	Capital
Jefferson Transit	Jefferson Transit Replacement JTOC Buses	Capital
Suquamish Tribe	Suquamish Elders Electric Vehicle Passenger Van	Capital
(3) C Ranked Projects		
Coastal Community Action Program	2025-2027 Thurston/Mason County	2-yr Operating
Coastal Community Action Program	Thurston County Vehicle Replacement	Capital
Lewis-Mason-Thurston Area Agency on Aging	Mobility Mgmt: Connecting People to Health Services	Mobility Mgmt

ACTION: Tim moved, and Steve seconded to recommend to the Board that all twelve proposals are consistent with and should be amended into the Human Services Transportation Plan, and that the Board should recommend the project ranking to WSDOT as presented. The motion passed unanimously.

Adjourn

Jayme adjourned the meeting at 12:30.